

**BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOL IN THE
COUNTY OF PASSAIC**

MINUTES

**SPECIAL MEETING
BOARD ROOM**

**March 5, 2024
TUESDAY**

I. Call to Order – President Coscia called the meeting to order at 9:30 a.m.
Pledge of Allegiance

II. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which time any business affecting their interest is discussed or acted upon. In accordance with this Act, the Board of Education of the Vocational School in the County of Passaic has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was emailed to the Herald News and the Record, with a copy posted in the school lobby.

III. Roll-call: Commissioner Michael Coscia
Commissioner Damaris M. Solomon (absent)
Commissioner Glenn L. Brown (via WebEx)
Commissioner Kesha Drakeford (via WebEx)
Commissioner Aleksandra Tasic (via WebEx)

Administrators: John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Leonard T. Szczawinski, Assistant Superintendent
Richard Giglio, Business Administrator/Board Secretary
Christine Kahwaty, Assistant Business Administrator Secretary
Theresa Curreri, Administrative Assistant Board of Education
Albert Buglione, Board Counsel (via WebEx)

IV. Purpose of the Special Meeting

The purpose of the Special Meeting is to review, discuss, and take formal action relative to the operating budget for the 2024/2025 school year.

V. 2024/2025 Preliminary Budget

Mr. Giglio presented the preliminary 2024/2025 budget in the amount of \$135,478,369. Ms. Kahway reviewed the 2024/2025 school year’s preliminary budget. Source of funds: tuition/ LEA’s in the amount of \$38,028,289, tax levy in the amount of \$7,044,585 stayed the same and has not changed for a number of years, miscellaneous revenue is \$1,211,420, state/federal aid is \$71,884,360, restricted funds \$5,194,323, Capital Reserve \$0, and Fund Balance is \$11,546,392. The 2024/2025 tuition rate is \$10,864 for regular students, \$16,829 for Special Needs, \$5,000 for half share and \$2,518 for non-resident surcharge; all are the same as the 2023/2024 school year. The Projected Unassigned Fund Balance for June 30, 2024 is \$6,645,533.

BE IT RESOLVED that the Passaic County Technical-Vocational Schools Board of Education, upon the recommendation of the Superintendent, hereby approves that the amount of money deemed necessary to operate the Passaic County Technical Vocational Schools for the school year July 1, 2024 through June 30, 2025:

OPERATING BUDGET

Budgeted Fund Balance \$ 11,546,392

Revenue from Local Sources

County Tax Levy/General Fund	\$ 6,462,943	
LPN	581,642	
Tuition / LEA’s	38,028,289	
Individuals	569,000	
Other Miscellaneous Revenue	<u>1,211,420</u>	46,853,294

Revenue from Federal Sources

SEMI	<u>51,248</u>	51,248
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Revenue from State Sources

Categorical Special Education Aid	5,401,292	
Equalization Aid	64,625,564	
Categorical Security Aid	<u>1,806,256</u>	<u>71,833,112</u>

TOTAL OPERATING BUDGET **\$130,284,046**

GRANTS AND ENTITLEMENTS

Revenue from Local Sources

Revenue from Student Activities	410,000	
Revenue from Scholarships	<u>70,000</u>	480,000

Revenue from State Sources

Other Restricted Entitlements	<u>191,070</u>	191,070
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Revenue from Federal Sources

Other Restricted Entitlements	<u>4,523,253</u>	<u>4,523,253</u>
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TOTAL GRANTS AND ENTITLEMENTS **5,194,323**

TOTAL 2024/2025 BUDGET **\$135,478,369**

V. 2024/2025 Preliminary Budget

FURTHER, the 2024/2025 School District Budget Statement be submitted to the County Superintendent for review and approval and

FURTHER, after the Passaic County Superintendent has approved this budget, it shall be recommended to the Board of School Estimate of the Vocational School in the County of Passaic.

Motion	Mr. Brown	Second	Ms. Tasic	Roll-call 3-0-1
Motion carried		Roll-call	Mr. Brown	yes
			Ms. Drakeford	abstain
			Ms. Tasic	yes
			Mr. Coscia	yes

VI. 2024/2025 School Year Maximum Travel & Expense

WHEREAS the Passaic County Technical-Vocational Schools Board of Education policy number 6471 and N.J.A.C. 6A:23A-1.2(b) provides that the Board of Education shall establish in the annual school budget, a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024/2025 school year,

Whereas Passaic County Technical-Vocational Schools Board of Education appropriated \$273,284 for travel during the 2023/2024 school year and has spent \$45,369 as of February 28, 2024,

Now, therefore, be it resolved that the Passaic County Technical-Vocational Schools Board of Education hereby establishes the school district travel maximum for the 2024/2025 school year in the sum of \$241,860 and

Be it resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion	Mr. Brown	Second	Ms. Tasic	Roll-call 3-0-1
Motion carried		Roll-call	Mr. Brown	yes
			Ms. Drakeford	abstain
			Ms. Tasic	yes
			Mr. Coscia	yes

VII. Capital Funding

Motion to certify, upon the recommendation of the Superintendent, the money needed for Capital Funding for the Passaic County Technical-Vocational Schools Board of Education for the 2024/2025 school year is \$2,250,000 for the purpose of the construction of a parking garage on the premises of the Passaic County Technical Vocational Schools District.

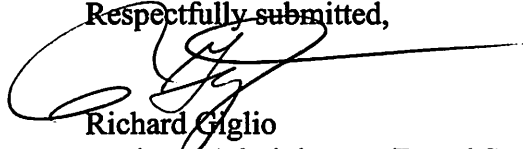
Motion	Mr. Brown	Second	Ms. Tasic	Roll-call 3-0-1
Motion carried		Roll-call	Mr. Brown	yes
			Ms. Drakeford	abstain
			Ms. Tasic	yes
			Mr. Coscia	yes

VIII. Meeting Adjourned

Motion to adjourn the meeting at 9:50 a.m.

Motion Mr. Brown Second Ms. Tasic Roll-call 4-0
Motion carried

Respectfully submitted,



Richard Giglio
Business Administrator/Board Secretary