

**BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOL IN THE
COUNTY OF PASSAIC**

MINUTES

**REGULAR MEETING
BOARD ROOM**

**MARCH 28, 2024
THURSDAY**

I. Call to Order: President Coscia to call the meeting to order at 4:30 p.m.
Pledge of Allegiance

II. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which time any business affecting their interests is discussed or acted upon. In accordance with this Act, the Board of Education of the Vocational School in the County of Passaic has caused notice of this meeting to be published by having the date, time, and place thereof posted. The notice was emailed to the Herald News and the Record, and a copy was posted in the school lobby.

III. Roll-call: Commissioner Michael Coscia
Commissioner Damaris M. Solomon (arrived at 4:40 p.m.)
Commissioner Glenn L. Brown (arrived at 4:50 p.m.)
Commissioner Aleksandra Tasic (arrived at 4:45 p.m.)
Commissioner Kesha Drakeford (4:40 p.m. via conference call)

Administrators: John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Leonard T Szczawinski, Assistant Superintendent
Richard Giglio, Business Administrator/Board Secretary
Christine Kahwaty, Assistant Business Administrator/Board Secretary
Theresa Curreri, Administrative Assistant to the Board of Education
Antonio Garcia, Principal – PCTI
Joaquim Johnson, Principal - DCL STEM Academy
Sandra Woods, Director of Communications/Special Projects (absent)
Albert C. Buglione, Board Counsel

IV. Petitions and Requests of the Public

V. Superintendent’s Report – Mr. Maiello

Moment of Silence – In memory of:

Andrew Jones, current Graphic Arts Instructor who passed away on March 25, 2024

Superintendent’s Report - Mr. Maiello presented the Superintendent's written report showing a comparative analysis of the day school enrollment for September 2023 and the enrollment for March 2024, Adult Education highlights, drill reports, suspension reports, Harassment Intimidation & Bullying logs for each PCTI and Diana C. Lobosco STEM Academy, various club reports, and the following Administrator reports. The Superintendent’s report is attached for reference.

Communications Report –

- **Business Partner of the Year – Video and Awards presented to the Passaic County Sheriff’s Motor Pool**

Mr. Maiello welcomed Acting Sheriff Gary Giadina and Commander Scott Stracco; Mr. Maiello and Mr. Coscia thanked everyone in the Passaic County Sheriff’s Department for their constant dedication to the Passaic County Technical-Vocational Schools community. Mark Cacace presented a video of the collaborative work conducted by the Passaic County Sheriff’s Motor Pool and PCTI students.

- **Students of the Month**
 - PCTI:
 - Brittany Roman – School of Communication Arts/Advertising Art & Design. Brittany chose her CTE because “I loved drawing from a young age; my dad taught me how to draw a horse and from there, I kept on drawing”. Brittany is an exceptional student with an impressive GPA of 4.01. She has showcased her dedication not only to academics but also to various extracurricular activities. Brittany has remained an active member of many school organizations such as the National Honor Society, World Language Honor Society, Student Council Interact, TI@TI as well as a class representative. Additionally, Brittany is also part of ROTC, where she holds the rank of battalion commander, ranking number 4 overall. Within ROTC, she assumes leadership responsibilities for three companies, overseeing their training and readiness for the Area Manager Inspection. Outside of her school commitments, Brittany is involved in community service and personal development activities. She participates in Montclair State University's Upward Bound program, where she receives college and personal planning assistance. Additionally, she tutors underserved children at New City Kids in Paterson, demonstrating her commitment to giving back to her community. In her free time, Brittany loves to draw and hang out with her friends. Brittany aims to pursue a career in biology, aspiring to become either a veterinarian or a dentist. She also plans to continue her passion for art as a side business.
 - Gabriela Tineo – School of Performing Arts/Theater. Gabriela chose her CTE because “from a young age I was always very active in the arts, whether it was dancing, singing, or acting”. Gabriela actively participates in several school clubs and extracurricular activities. She holds the position of vice president in the Sign Language Club, is a member of the National Honor Society, Thespian Honors Society, and World Language Honor Society. Additionally, she contributes her time to the American Legion Girls State program and serves as a class representative. Outside of school, Gabriela enjoys reading, writing, and spending time with her family. She also volunteers at her local library. Looking ahead, Gabriela has ambitious plans for her future academic and professional endeavors. She intends to attend a four-year

V. Superintendent’s Report

university double-majoring in English and Marketing, then plans to obtain a master’s degree in English. Her career goal is to enter the field of publishing working in editing or copywriting, leveraging her passion for language and creativity.

- DCL STEM Academy:
 - Naima Bari – Biomedical. With a profound interest how medical and health care intersect with technology and science, Naima's decision to pursue this academic concentration was driven by her desire to learn. Naima boasts an impressive GPA of 4.51, a testament to her dedication to academic excellence and her commitment to surpassing expectations. Beyond her academic pursuits, Naima is an active participant in various extracurricular endeavors. She is a member of the National Honor Society, the World Language Honor Society, and student council Interact, LEAP, and is president of the History Club. Additionally, Naima is deeply involved in volunteer work, collaborating with organizations like NJCDC to contribute meaningfully to her community. In her free time, she indulges in hobbies such as reading and honing her culinary skills. Looking towards the future, Naima harbors ambitious aspirations. She plans to major in Biomedical Engineering, with aspirations to pursue a master's degree following her undergraduate studies. She plans to pursue a career in healthcare and science machinery.

Athletics’ Report – Mr. Nese presented the Athletes of the Month

- Makayla Porter – Girls Bowling. Mikayla is a junior at PCTI’s Project Lead the Way program. She shines on the varsity bowling team, demonstrating her skill and dedication on the lanes. In addition to bowling, Mikayla is also involved in softball. Outside of her athletic pursuits, she enjoys spending time at the beach, hanging out with friends and family, and cooking in her free time. One of Mikayla's favorite memories from the season is winning the state sectional and her team’s hard work and talent on the bowling alley. Mikayla's commitment to her sport and her achievements on the lanes make her a standout athlete at PCTI.
- Nate Harris – Down Hill Ski Racing. Nathan is a senior at PCTI’s School of Construction Technology - Plumbing. He excels in varsity ski racing, showcasing his prowess in both the giant slalom and slalom disciplines. In addition to his accomplishments on the slopes, Nathan is a true bulldog athlete, actively involved in cross country and lacrosse. Outside of school sports, he enjoys alpine skiing, tennis, and hitting the gym in his free time. One of Nathan's favorite memories from the season is slipping the courses before the race with his coach, highlighting his dedication to his sport. Looking ahead, Nathan plans to play lacrosse in college and pursue a major in construction management. Nathan's passion for athletics and his commitment to excellence make him a deserving recipient of this recognition.

Mr. Nese stated that athletics had a successful winter season and are anxiously waiting on April 1st to start the Spring season. Boys Track and Field placed number 1 and Girls Track and Field placed number 10.

Business Administrator’s Report – Mr. Giglio submitted his report for the month of March 2024 that outlined information pertaining to financial planning and meetings, food services, and the status of various projects. Details are available in Mr. Giglio’s report which is part of the Superintendent's Report.

V. Superintendent's Report

DCL STEM Academy Principal's Report – Mr. Johnson presented his report which is included in the Superintendent's Report. Mr. Johnson shared that he attended the Unsung Heroes award program on March 11th with Antonio Garcia and Nick Bucci. STEM Saturday Academy had more than 100 families in attendance and thanked Tracy Espiritu and the Teaching Assistants for their efforts to make this successful. The STEM Debate Team hosted a debate event on March 21st and Mr. Johnson thanked Mr. Hockaday for his the time he devotes to the team and his hard work and commitment to the students. Mr. Johnson stated Senior Week highlighted the students' creativity and that it was nice to see them express themselves. Mr. Johnson thanked the Board for their continued support.

PCTI Principal's Report – Mr. Garcia presented his report which is included in the Superintendent's Report. Mr. Garcia also highlighted that two students were approved for Stevens Institute of Technology Summer School, Skills USA is competing in Communication Arts, there will be a children's book drive from March 1st through March 22nd, congratulated the directors, cast and crew on the School of Rock production, and was pleased that Senior Week was a success. Mr. Garcia shared Brianna Hackett's thank you for approving her attendance at the J7J scholarship program in Washington, D.C. and he thanked the Board and administration for their continued support.

SUPERINTENDENT'S REPORT
Thursday, March 28, 2024
John Maiello, Chief School Administrator

✦ **Enrollment.....**

The following is a comparative analysis of the day school program enrollment for September 2023 and the enrollment for March 2024:

	Grade	September 2023	March 2024
Regular:	9	900	882
	10	742	731
	11	732	731
	12	703	702
Total:		3,077	3,046

	Grade	September 2023	March 2024
Special Needs:	9	130	130
	10	115	114
	11	108	105
	12	84	83
Total:		437	432

	Grade	September 2023	March 2024
STEM:	9	264	259
	10	258	254
	11	257	256
	12	252	252
Total:		1,031	1,021

	Grade	September 2023	March 2024
STEM Special Needs:	9	5	5
	10	5	5
	11	6	6
	12	5	5
Total:		21	21

Shared Time:	0
Total Day School:	4,520
Plus Adult Programs (Apprentice, PCLC, LPN, Trade Extension)	429
Grand Total:	4,949

◆ **Adult Education.....**

Attached is the Adult Division Enrollment Report for the Month of February 2024.

EXHIBIT #1

Adult Education Highlights:

- *LPN* – The Licensed Practical Nursing Day Program currently has 33 students enrolled and the evening program has 32, 10 in the 2024 class and 22 in the 2025 class (65 total).
- *Career and Continuing Education* – The Career and Continuing Education Program will have 12 classes running this Spring. Electrical 1B, 2B and 3B, HVAC 1-2 and 3-4, Plumbing 1, 2 and 3-4, Welding (Beginners and Advanced) and 2 levels of Pickleball. Those classes began on Monday, February 12th. We have approx. 200 students taking apprenticeship/trade classes in HVAC, Plumbing, Electrical and Welding classes this spring. The adult learning center has had 170 students this school year.

◆ **Drill Reports**

The following drills were conducted during the month of February:

- PCTI Drills
- Diana C. Lobosco STEM Academy Drills

EXHIBIT #2

◆ **Suspensions**

- **PCTI Discipline and Diana C. Lobosco STEM Academy Log Reports** from the regular and special education departments for the month of February 2024.

EXHIBIT #3

◆ **Harassment Intimidation & Bullying**

For the Month of February 2024

PCTI Harassment, Intimidation & Bullying			
2	Confirmed	Year to Date Confirmed	10
0	Unsubstantiated	Year to Date Unsubstantiated	9

DCL STEM Harassment, Intimidation & Bullying			
1	Confirmed	Year to Date Confirmed	2
2	Unsubstantiated	Year to Date Unsubstantiated	6

◆ **PCTVS Focus.....**

- **Congratulations to our "Students of the Month" and "Athletes of the Month"**

Students of the Month - February:

PCTI

- *Brittany Nichole Roman*
School of Communication Arts/Advertising Art & Design
- *Gabriela Deandra Tineo*

School of Performing Arts/ Theater

DCL STEM Academy

- *Naima Bari*
Biomedical

Student Athletes of the Month - February:

- *Makayla Porter* (Girls Bowling)
- *Nate Harris* (Down Hill Ski Racing)

➤➤ **Annual NJ Restaurant Association ProStart Invitational**

PCTI competed in the Annual NJ Restaurant Association ProStart Invitational on February 27th at the Grand Marquis in Old Bridge, NJ. The culinary teams earned 1st & 2nd Place respectively, and the management team performed very well against 4 other NJ high schools. The 1st & 2nd Place winners were awarded considerable scholarships to top culinary schools as well as bragging rights. Seleil Colon, Jayden Gonzalez, Jose Dominguez, Nelly Beato, & Lesley Minaya will now advance to the National ProStart Invitational in Baltimore, Maryland on April 26-28th. Wish them luck.

EXHIBIT #4

➤➤ **Class of 2026**

Class of 2026 donated \$600 to the Multiple Sclerosis Foundation with a portion of their proceeds from their Jean Day. The advisors wore red in honor on Valentine's Day and was going to present the organization with replica check, but representatives were unable to make it.

➤➤ **National Dance Honor Society**

NDHS held a master jazz class on February 15 that is open for all students and staff. The class is choreographed and taught by the students in NDHS.

EXHIBIT #5

➤➤ **Engineering**

Our Engineering students won 2nd place in the STEM Scholastic League Competition. They have competed against 10 other schools that had more experience in the competition as it was our first year. Kudos to our students and their advisors.

➤➤ **African American History Month**

On Thursday, February 22, 2024, PCTV'S celebrated Black History Month with an outstanding assembly program that featured the vocal, instrumental music and dance programs. The title of the program was "50 Years of Hip Hop: Music Transcends". The show was showcased live to some CTE classes and streamed through our YouTube channel for the PCTV'S family to view. There was also a show that evening for parents. The participants indulged in an ethnic meal that included the traditional soul foods that are reflective of the culture. Congratulations to all the participants and to the committee for planning such a great event.

EXHIBIT #6

➤➤ **Diversity Night**

DCL STEM World Language Honor Society (WLHS) held it's first ever Diversity Night on Wednesday, February 28, 2024. The event was planned by the advisors and students in the WLHS, which was filled with food, activities, and performances all

donated by the students and their families. The activities consisted of lantern making, flower making, fresh cooked Chinese dumplings and much more.

EXHIBIT #7

➤➤ **Consumer Bowl**

Consumer Bowl participants competed on Tuesday, February 27th at the Public Safety Academy against Passaic Valley High School and are this year's 2024 Passaic County Champions. They will be moving on to the next round on Friday, April 19th. Some of the categories they competed in were credit card disclosure act, foreclosure scams, refund anticipation loan, small claim courts, and beware of fraudulent charities. They tied in the individual round and won the remaining rounds overall.

Congratulations!

EXHIBIT #8

➤➤ **PCTVS Jazz Band**

The PCTVS Jazz Band performed at the Edison High School Jazz Band Festival on Friday, February 9, 2024. The band received a "Superior" rating from the judges. The Superior Rating is the highest ranking given to ensembles at the festival. The Jazz Band also received the "Best Rhythm Section Award". Kudos to Javier Ramon Brito for receiving an "Outstanding Soloist Award" at the festival. **EXHIBIT #9**

➤➤ **Tech Tone Choir**

The Tech Tone Choir performed at various schools throughout the county during the month of February in honor of African American History Month. **EXHIBIT #10**

➤➤ **Student Council**

Student Council Food Drive celebrated with a large and small classroom breakfast for the winners. Food donations were made to Echo Cumae food pantry in Paterson. The 2343 lbs of food collected was from Dr. Williams, Mrs. Reynoso-Grunner, Ms. Alvarez-Hester, Mrs. Gorman, Mrs. Krehel and Mr. Baglieri. Kudos to everyone who participated. **EXHIBIT #11**

On Sunday, February 4th, members of Student Council were volunteers with the special Olympics at T-Bowl in Wayne. **EXHIBIT #12**

➤➤ **Skills USA**

On Friday, February 9th, the students recognized SkillsUSA by wearing their SkillsUSA apparel as the officers visited the CTE classrooms to display their work. **EXHIBIT #13**

➤➤ **National Career and Technical Education Week**

National Career and Technical Education was recognized all across the nation during the month of February. Here at PCTVS we wanted to say "Thank You" to our extraordinary PCTVS faculty and staff with the following:

- **COMPLIMENTARY SPECIAL CULINARY DELIGHT** were served on Tuesday, February 6th to all faculty and staff in the Faculty cafeteria, STEM Cafeteria and Rocco main office: 8:00 a.m. to 1:00 p.m.
- **SPECIAL STAFF COMPLIMENTARY RAFFLE** (of PCTVS's vocational services)

On Thursday, February 15, 2024 our SkillsUSA officers and advisors delivered gifts made by PCTVS vocational students to community organizations and supporters in honor of National Career & Technical Education Week. **EXHIBIT #14**

➤➤ **Upstanders**

Upstanders held their 3rd and final training for the new peer mentors on Wednesday, February 21st in the Wellness Center. Upstanders is a peer mentoring club that has been implemented to assist freshmen with the transition into high school, social skills, homework and guidance where needed. Counselor, Juliana Arango was the trainer for this last session and she discussed topics to avoid as a mentor with a mentee.

EXHIBIT #15

➤➤ **NASA Hunch Culinary Challenge**

The NASA Hunch culinary challenge was held on Monday, February 26, 2024, at the local level here in the district. Multiple business partners came and served as judges to critique the student's presentation. We also used this opportunity to conduct a culinary advisory meeting. The discussion was very productive as it led to conversation with regards to student tracks in the field of culinary. There was also a spirited discussion on whether students should go to culinary school after high school due to the exorbitant amount of dollars in costs to fund it. We were also told that our culinary program is on the right track by providing our students a variety of kitchen environments for instruction. Our NASA Hunch Students were rated very high by the judges.

EXHIBIT #16

➤➤ **NJIT Field Trip**

Academy of Finance and School of Business Juniors visited the New Jersey Institute of Technology on February 7th. The students received a presentation on the various programs and school offerings and a campus tour. Following the tour, students experienced what it's like to eat on campus in one of the dining halls. Thank you to School Counselors, Nicole Neidleman and Alla Shahin for setting up this field trip.

➤➤ **PCTI Alumni in the News**

See exhibit for information on two of our former graduates and their accomplishments.

EXHIBIT #17

◆ **PCTI Focus.....**

➤➤ **Principal's Report**

EXHIBIT #18

◆ **Diana C. Lobosco STEM Academy Focus.....**

➤➤ **STEM Principal's Report**

EXHIBIT #19

◆ **PCTVS Sports**

Girls Basketball

Girls Basketball, after a slow start, really hit their stride in the 2nd half of the season. Coach Iurato helped the squad ear the #8 seed in North 1 Group 4 and the girls took the opportunity

all the way to the state sectional semifinals. The team defeated Montclair in a convincing round one victory. With Livingston upsetting the #1 Seeded Eastside Ghosts the Bulldogs would get the privilege of a round-two home contest against the Livingston Lancers, PCTI would take advantage of home court and for the first time since 2012 would advance to the North 1 Group Sectional Semifinals, a road contest against Union City. Unfortunately, the Soaring Eagles would prove to be too much for the Bulldogs ending their Cinderella run and the 2013-2024 season.

Boys Basketball

Boys Basketball took a while, but they too had finally hit their groove, the boys won eight consecutive games, the team finished 10-16 overall, with the highlight being the PCCA run- they earned the #14 Seed in the PCCA tournament defeated four county opponents to advance to the Semifinals (Paterson Arts, Passaic Arts and Science and Passaic and Paterson Charter). The team would loose to the eventual County Champions, Wayne Valley in a heated semifinal contest. The win streak ensured a North 1 Group-4 appearance in the state Sectional finals, unfortunately a familiar first-round foe in Kennedy High School ended the Bulldogs run in a section that featured all five BNC Liberty Divisional boys' teams.

Bulldog Ice Hockey

Bulldog Ice Hockey, a fifth-year program, has proven to be one of the best teams in the BNC and Passaic County. The Bulldogs finished the season with a 12-12-2 in the 2023-2024 campaign against one of the toughest schedules around (3rd hardest ice hockey schedule in north jersey), they managed to defeat Tenafly, River Dell and Pascoack Valley for the program's first ever BNC Gold Cup Championship. The Bulldogs also managed to defeat Morristown in Round One of the NJSIAA playoffs by a score of 2-1 for the program's first ever playoff win. Unfortunately, the Bulldogs season would be ended by Northern Highlands (eventual sectional champion) in round two of the NJSIAA playoffs.

EXHIBIT #20

Boys and Girls Bowling

In Bowling History News...The girls bowling team defeated Bergen Tech on Saturday, February 24, 2024 by a score of 2-0 to earn the first ever Group IV State Sectional Championship, carving out their place in school history! The lady bulldogs were led by co-captain Madison Szarka, who bowled the team high game (200) and high series (372). The team was bolstered with strong performances from Dakota Bertinato (190), Ariella Endrikat (181), Makayla Porter (178), and Gianna McCloskey (164). Additionally, Madison finished the season 70th overall in all bowlers statewide, and qualifying her for the state individual championships on Thursday, February 29, 2024.

Boys & Girls Swimming

Boys & Girls swimming both continuing to make waves... NJSIAA State seeding had the Girls receiving the #3 seed and the Boys receiving the #1 seed in North 1A. The Lady Bulldogs would pull the upset in round two to advance to the sectional finals, unfortunately, Ridgewood would prove to be too much for the Lady Bulldogs. The Boys Swim team however, cruised to their program defining 6th North 1A Championship. Coach Aronson has to officially move to the 2nd hand to fit all those rings! Both the boys and girls qualified for individual State Meet of Champions, Senior Captain J. Stauss finished 9th overall in his event at the SMOC.

EXHIBIT #21

Boys and Girls Fencing

Boys and Girls Fencing continue to keep teams "en garde"! Three fencers advanced in the state's individual weapons event and Coach Ayala and Coach Guttman are extremely pleased with the program's overall performances this year.

Bulldog Wrestling

Sectionals finals for Wrestling were held at PCTI on Wednesday, February 7, 2024, where the Bulldogs hosted bitter rival Mustangs of Clifton for a state championship, in a match that came down to the last weight-class, the Bulldogs were shocked by a 31-32 loss to Clifton. A Number of Wrestlers would refocus and make progress at the District were 7 (seven) wrestlers would advance to Regions. At Region 2- James Conklin (4th) and Omar Tareky (2nd) would both earn tickets to Atlantic City Boardwalk Hall. Jimmy wrestled tough but did not advance PASSED Day One. Omar would -win and lose- on Day One and then wrestle all the way back to the blood round. Unfortunately, in a match that would decide a place on the podium, Omar would be defeated by pin to end the 2023-2024 Wrestling season.

Winter Track

Winter track is finding its way through the winter season with hard-work and determination taking advantage of the warmer than usual temperatures they have managed to conduct many outdoor sessions. The Bulldogs were able to capture both the BNC Liberty Divisional Crowns and the PCCA County Championships... The team made significant marks in the North 1 Group 4 Section with one Male and one Female student-athlete qualifying for the State Meet of Champions (along with the Boys 4x400 meter relay). Senior Raynier Galvez finished with a silver medal at the SMOC, 2nd place finish in the 800 meter race and the Boys 4x400 would finish 9th overall in the State of New Jersey.

PCTI Downhill Ski Team

Downhill Ski continues to amaze, as a third-year program they are "tearing up the slopes" Senior Nate Harris finished 15th overall in the state, qualifying as third team all-state and was invited to compete in New Hampshire at the Northeastern Regionals for Downhill ski.

◆ Attachments.....

- *Student Recognition* – The 2024 Unsung Heroes Student Recognition Ceremony took place on Monday, March 11, 2024 at the Muhammad Ali School No. #23 in Passaic, NJ. Congratulations to student Vanessa Garcia (DCL STEM Academy) and Brianna Pares (PCTI). **EXHIBIT #22**

◆ Upcoming Events....

- + **March 29, April 1-5, 2024** Spring Break (School Closed)
- + **April 10, 2024** Eid al-Fitr (School Closed)
- + **April 17, 2024** PCTI & STEM Virtual PTSO Meeting / 6:30 pm
- + **May 27, 2024** Memorial Day (School Closed)

◆ Business Administrator's Report.....

EXHIBIT #23

Passaic County Technical Institute
ADULT EDUCATION DIVISION
ENROLLMENT REPORT

Exhibit 1

Month Ending:	Feb. 2024
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		<u>Active</u>	<u>Cumulative</u>
1. CAREER AND CONTINUING EDUCATION AND APPRENTICESHIP:		194	546
		_____	_____
2. LICENSED PRACTICAL NURSING:			
	Day: _____ 33		
	Evening: _____ 32	65	76
		_____	_____
3. ADULT LEARNING CENTER:			
	ESL: _____ 127		
	Civics: _____ 43	170	170
		_____	_____

TOTAL...	429	792
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Respectfully submitted,

John DePalma
Director of Adult & Continuing Education

DISTRICT:

Passaic County Technical-Vocational Schools

SCHOOL	Fire Drill		School Security Drill			DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
	DATE	TIME	DATE	TIME	TYPE OF DRILL				
DCL STEM	2/12/2024	30-12 AM			Fire	7 minutes	Clear, Cool	All students and staff of the DCL STEM Academy	Alarm activated, building evacuated
PCTI	2/12/2024	1:25 PM			Fire	4 minutes		All Student and staff from the Rocco & T Buildings	Alarm activated, buildings evacuated
PCTVS			2/14/2024	9-10 AM	Bomb Threat/ Shelter in Place	12 minutes	Cold, Clear	Entire staff and students of PCTVS	Call was made of a bomb on campus - Entire campus placed in Shelter in Place mode. Bomb Threat form filled out.
PCTVS			2/26/2024	2:58 PM	Bus Evacuation Drill	10 minutes	Cold, Clear	Students on Passaic buses (4)	Conducted Bus Evacuation Drill on 4 buses
PCTVS			2/27/2024	2:58 PM	Bus Evacuation Drill	10 minutes	Cold, Clear	Students on Passaic Buses (7)	Conducted Bus Evacuation Drill on 5 buses

ACTI
Student Success Office
Monthly Report
FEBRUARY 2024
ISS-OSS

Assaults - 1
 Fights - 1

Tier
 0 - Regular
 1 - Special Needs

Date	Tier	ID #	Incident	Consequence
2/15/2024	0	271280	Cheating/Plagiarism	ISS-1 DAY
2/2/2024	0	271178	Disrespect	ISS-1 DAY
2/14/2024	0	270875	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/21/2024	1	261255	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/14/2024	0	270934	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/5/2024	0	261391	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/28/2024	0	261280	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/26/2024	0	260258	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
2/14/2024	1	261310	Unauth Behav, Severe Disrpt, Insubar, Disrspct, Dress Code & Fail to Comply-ISS	ISS-1 DAY
			ISS-1 DAY Count	9
2/7/2024	0	270449	Cell Phone Violation & Repeated Misbehavior	ISS-2 DAYS
2/12/2024	0	270328	Disrespect & Disruption-Auditorium	ISS-2 DAYS
2/9/2024	0	271668	Failure To Comply-ASD & Conversion ASD to ISS	ISS-2 DAYS
2/2/2024	0	271479	Failure To Comply-ASD & R/W & Conversion ASD to ISS	ISS-2 DAYS
2/1/2024	0	270234	Failure To Comply-ASD & R/W & Conversion ASD to ISS	ISS-2 DAYS
2/15/2024	1	261117	ID Badge Viol, Unauth Behav, Not in Assign Area, Cell Phone, Disrpt- Class, Disrspct	ISS-2 DAYS
2/9/2024	0	261405	Instigation & Severe Disruption	ISS-2 DAYS
2/9/2024	1	261310	Instigation & Severe Disruption	ISS-2 DAYS
2/9/2024	0	260685	Instigation & Severe Disruption	ISS-2 DAYS
2/2/2024	0	270672	Repeated Misbehavior, Severe Disruption & Instigation	ISS-2 DAYS
2/12/2024	0	241332	Severe Disruption, Instigation & Improper Language	ISS-2 DAYS
2/2/2024	1	251074	Severe Disruption, Safety Hazard & Not in Assigned Area	ISS-2 DAYS
2/2/2024	0	250229	Severe Disruption, Safety Hazard & Not in Assigned Area	ISS-2 DAYS
2/2/2024	0	250225	Severe Disruption, Safety Hazard, & Not in Assigned Area	ISS-2 DAYS
2/12/2024	0	270393	Substance Abuse-1st Offense	ISS-2 DAYS
2/21/2024	0	250128	Unauthorized Behavior & Severe Disruption	ISS-2 DAYS
2/8/2024	0	271487	Vandalism, Severe Disruption & Unauthorized Behavior	ISS-2 DAYS
			ISS-2 DAYS Count	17
2/14/2024	0	250732	Vaping/Vaping Paraphernalia	ISS-3 DAYS
			ISS-3 DAYS Count	1
2/6/2024	0	261411	Vaping/Vaping Paraphernalia	OSS - 4 Days
			OSS - 4 Days Count	1
2/12/2024	0	270393	Substance Abuse- 1st Offense	OSS-1 DAY
			OSS-1 DAY Count	1

2/2/2024	0	270661	Assault, Severe Disruption & Threatening Student	OSS-10 DAYS
2/2/2024	0	260976	Dangerous Horseplay-Bodily Injury	OSS-10 DAYS
2/8/2024	0	271608	Fight	OSS-10 DAYS
2/8/2024	0	271664	Fight	OSS-10 DAYS
2/2/2024	0	250955	Substance Abuse-2nd Offense	OSS-10 DAYS
2/2/2024	0	261044	Substance Abuse-2nd Offense	OSS-10 DAYS
2/28/2024	1	271135	Threat Stud,Unauth Behav-Bus,Safety Hrd, Repeat Mshhav,Racial Slurs,Improp Lang	OSS-10 DAYS
2/6/2024	0	270661	Threatening Student & Unauthorized Behavior	OSS-10 DAYS
			OSS-10 DAYS Count	8
2/14/2024	0	261718	Severe Disrpt, Disrespect, Insubord, Unauthorized Behav & Failure To Comply-ISS	OSS-2 DAYS
			OSS-2 DAYS Count	1
2/2/2024	0	240591	HIB	OSS-3 DAYS
2/7/2024	0	241656	Substance Abuse-1st Offense	OSS-3 DAYS
2/28/2024	0	241189	Substance Abuse-1st Offense	OSS-3 DAYS
2/22/2024	0	241189	Vaping/Vaping Paraphernalia	OSS-3 DAYS
2/7/2024	0	241656	Vaping/Vaping Paraphernalia, Drug Possession & Drug Use	OSS-3 DAYS
			OSS-3 DAYS Count	5
2/26/2024	0	271485	HIB	OSS-4 DAYS
2/7/2024	0	270515	Instigation & Unauthorized Behavior	OSS-4 DAYS
2/8/2024	0	271611	Instigation & Unauthorized Behavior	OSS-4 DAYS
2/2/2024	0	260813	Substance Abuse-1st Offense	OSS-4 DAYS
2/6/2024	0	261411	Substance Abuse-1st Offense	OSS-4 DAYS
2/7/2024	0	241434	Substance Abuse-1st Offense	OSS-4 DAYS
2/2/2024	1	261036	Substance Abuse-1st Offense	OSS-4 DAYS
2/8/2024	1	261196	Threatening Student, Instigation & Severe Disruption	OSS-4 DAYS
2/2/2024	0	250955	Vaping/Vaping Paraphernalia	OSS-4 DAYS
2/7/2024	0	241434	Vaping/Vaping Paraphernalia	OSS-4 DAYS
			OSS-4 DAYS Count	10
			ISS	27
			OSS	26
			TOTAL	53

PARTIAL ISS

Date	Tier	ID #	Incident	Consequence
2/29/2024	0	261718	Disruption-Class	PARTIAL ISS-PD 4-6A

DCL STEM
Student Success Office
Monthly Report
FEBRUARY 2024
ISS-OSS

Assaults - 1 Fights - 0
--

Tier 0 - Regular 1 - Special Needs

Date	Tier	ID #	Incident	Consequence
2/9/2024	0	271637	Cell Phone/Electronics Poss., Repeated Misbehavior, Disruption	ISS-1 Day
2/14/2024	0	271637	Food/Beverage In ISS	ISS-1 Day
ISS-1 Day Count				2
2/7/2024	0	260239	Severe Disruption, Safety Hazard/Visitation	ISS-2 Days
2/14/2024	0	240914	Improper Language, Instigation	ISS-2 Days
2/21/2024	0	271507	Unauthorized Behavior & Safety Hazard	ISS-2 DAYS
2/23/2024	0	241102	Insubordination, Repeated Misbehavior & Disrespect	ISS-2 DAYS
2/26/2024	0	271508	Insubordination	ISS-2 DAYS
ISS-2 Days Count				5
2/6/2024	0	271508	Vaping/Vaping Paraphernalia	OSS-4 Days
2/6/2024	0	271508	Substance Abuse - 1st Offense	OSS-4 Days
2/9/2024	0	271046	HIB	OSS-4 Days
2/14/2024	0	261150	Assault, Unauthorized Behavior	OSS-4 Days
OSS-4 Days Count				4
ISS				7
OSS				4
TOTAL				11

EXHIBIT #4



Passaic County Technical - Vocational Schools
New Jersey PROSTART INVITATIONAL



NEW JERSEY
PROSTART INVITATIONAL

EXHIBIT #4



EXHIBIT #4



EXHIBIT #4



EXHIBIT #4



EXHIBIT #5



Passaic County Technical - Vocational Schools
National Dance Honor Society



EXHIBIT #5



EXHIBIT #6



Passaic County Technical - Vocational Schools African American Assembly



EXHIBIT #6



EXHIBIT #6

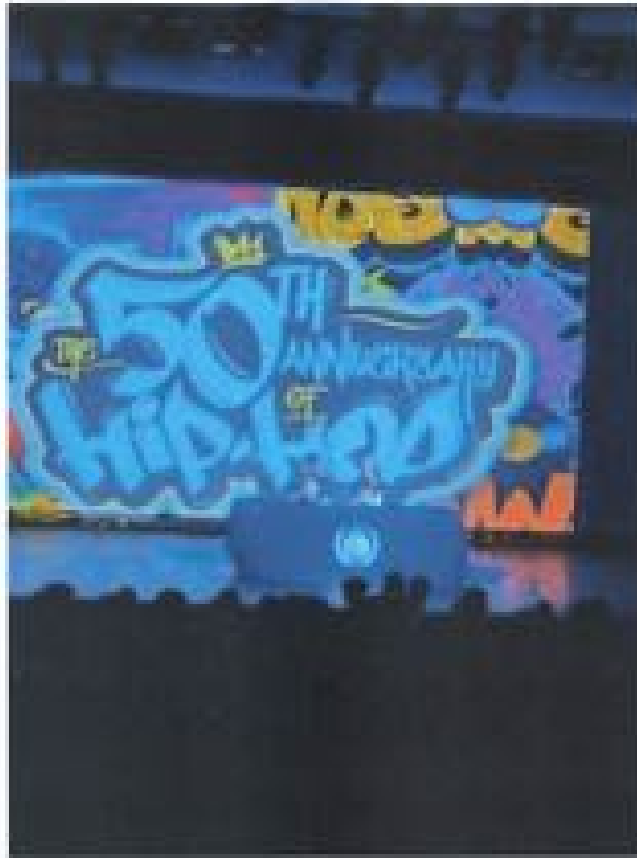


EXHIBIT #7



Passaic County Technical - Vocational Schools Diversity Night



EXHIBIT #7



EXHIBIT #7



EXHIBIT #7



EXHIBIT #7



EXHIBIT #7



EXHIBIT #7



EXHIBIT #7



EXHIBIT #8



Passaic County Technical - Vocational Schools Consumer Bowl



EXHIBIT #9



Passaic County Technical - Vocational Schools PCTVS Jazz Band



EXHIBIT #10



Passaic County Technical - Vocational Schools Tech Tone Choir



EXHIBIT #11



Passaic County Technical - Vocational Schools Student Council - Food Drive



EXHIBIT #12



Passaic County Technical - Vocational Schools
Student Council - Special Olympics



EXHIBIT #13



Passaic County Technical - Vocational Schools
Skills USA



EXHIBIT #14



Passaic County Technical - Vocational Schools
National Career and Technical Education Week



EXHIBIT #14



EXHIBIT #15



Passaic County Technical - Vocational Schools Upstanders





Passaic County Technical - Vocational Schools
NASA Hunch Culinary Challenge



NASA Hunch Week
CULINARY ART CHALLENGE

EXHIBIT #16



EXHIBIT #16



EXHIBIT #16



EXHIBIT #16





Passaic County Technical - Vocational Schools Alumni in the News



Alumni Spotlight



Raj Rana
Class of 2016
Academy of Finance

Graduating from the Academy of Finance at Passaic County Technical Institute (PCTI) was pivotal for Raj. The knowledge gained during those formative years laid the groundwork for his future endeavors in the financial world.

Raj pursued a Bachelor of Science in Finance from Rutgers Business School. During his time at Rutgers, Raj studied abroad in Rome, Italy. He proudly wore the Delta Sigma Pi Founding Father's badge. This esteemed business fraternity allowed him to connect with like-minded peers, develop professionally, and contribute to the university community.

Raj actively sought alignment with the industry by drawing from his career and educational experiences. Specifically, he shadowed professionals at Bank of America Merrill Lynch, working closely with project managers and stockbrokers. As the treasurer of Future Business Leaders of America and a member of the Rutgers Finance Society, he gained valuable insights. His communication skills flourished while collaborating with long-term clients at A&A and CDS.

Raj, currently serving as a Senior Associate at Fortress Investment Group, brings a wealth of experience. His previous role involved managing global operational risks at Bank of America. With a strong track record and a keen eye for risk management, Raj is poised to make significant contributions in his finance career.



Silmari Mendez
Class of 2014
Academy of Finance

During her time at PCTI, she was part of End Racism and Sexism Everywhere (ERASE), GSA (Gay-Straight Alliance), FBLA (Future Business Leaders of America), and Student Leaders Improving Character Education (SLICE).

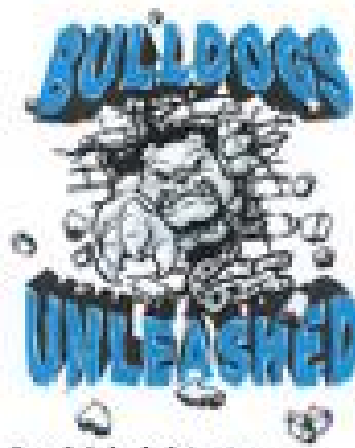
After graduation, Silmari attended Rutgers University, where she pursued a Bachelor of Arts with a double major in Human Resources Management and Communication with a minor in Women's and Gender Studies. During her time at Rutgers, she actively participated in various student organizations and societies, including Chi Alpha Epsilon: A National Honor Society, Iota Iota Iota: The National Women's and Gender Studies Honor Society, Douglass Residential College, Barbara Voorhees Mentor/Teaching Assistant, Global Village (Women in Business), Society for Human Resource Management, and Public Relations Student Society of America.

Currently, Silmari is an Internet Researcher at SC International. Her mission revolves around identifying top talent for clients through proactive research, strategic networking, and cutting-edge technology. In this role, she's crafted innovative sourcing strategies that tap into intricate internet searches, online databases, employee referrals, and internal communication channels. Collaborating closely with senior recruiters, Silmari contributes ideas and disseminates crucial information to streamline our search processes. Whether responding to candidate inquiries, posting job orders, or maintaining solid relationships with stakeholders, she prioritizes customer service, teamwork, and efficiency in all my endeavors.



John F. Maiello
Chief School Administrator

Antonio L. Garcia
Principal



TO: John Maiello, Chief School Administrator
FROM: Antonio L. Garcia, Principal
RE: February 2024 Monthly Report
DATE: March 11, 2024

Monthly Overview / General Accomplishments

- The National School Counseling Week February 5-9, 2024.



- On February 22, 2024, PCTVS celebrated Black History Month with an outstanding assembly program that featured vocal, instrumental music and dance programs. The title of the program was "50 Years of Hip Hop: Music Transcends". The show was showcased live to some CTE classes and streamed through our YouTube channel for the PCTVS family to view. There was also a show that evening for parents. The participants indulged in an ethnic meal that included the traditional soul foods that are reflective of the culture. Congratulations to all the participants and to the committee for planning such a great event.



Discipline Summary

- 1 Fights
- 1 Assaults
- 0 Weapons

HR

- 2 Confirmed
- 0 Unsubstantiated

Personal Accomplishments

- ESMHS Training – 2/1
- Student Meeting - #251124 – 2/2
- Principal's Meeting – 2/2
- BioMedical Presentation – 2/2
- Post Conference – 2/3
- Principal Director Testing Committee Meeting – 2/2
- CTE/Home Instruction – Attendance Review – 2/5
- Interview – English Language Arts Instructor – Christina Redmerski – 2/5
- PreBiotech Meeting Prep – 2/5
- Admissions Meeting – 2/5
- Observation – 2/6
- PreBiotech Meeting Prep – 2/6
- Biotech Meeting – 2/7
- Post Conference – 2/6
- Principal's Student Luncheon – 2/7
- College Signing Day – 2/7
- Faculty Meeting – 2/7
- Parent Meeting – 2/7
- 24-25 Scheduling Kick Off Meeting – 2/8
- Student Meeting – 2/9
- Bulldog Cookbook Meeting – 2/9
- PCTI Team Lunch – 2/9
- Parent Meeting – 2/9
- SWAT Meeting – 2/12
- ESMHS Project SHAPE Session 2 – 2/12
- SHAPE Assessment – 2/12
- Weather Meeting – 2/12
- PCDC Victory Celebration – 2/12
- CTE/Home Instruction Follow Up – 2/13
- Student Meeting – 2/14
- Rutgers Enhancing Mental Health Team Meeting – 2/14
- Principals Agenda Review – 2/14
- Interview – Biology Instructor – Colette Cutrona – 2/14
- Agenda Meeting – 2/15
- I&RS Meeting – 2/15

- Threat Assessment PD – 2/15
- Biotech Meeting – 2/15
- Evaluation – 2/15
- Gap Year Elimination Meeting – 2/16
- Principals Meeting – 2/16
- Meeting – L. Turi – 2/16
- Mock Trial Luncheon – 2/16
- Law Enforcement Coin – 2/16
- Fair Lawn HS Visit – 2/21
- Protected Campus Walkthrough – 2/21
- Meeting to Plan Make-Up Day – 2/21
- Interview - Mathematics Instructor – Erin Hangele – 2/22
- Interview – Barbering Instructor – Leslie Fiorellini – 2/22
- Halal Food Meeting – 2/22
- Observation – 2/23
- Principal's Meeting – 2/23
- Meeting – L. Turi – 2/23
- Interview – English Language Arts – Brian Fischer
- Meeting – Teacher Appreciation – 2/23
- NASA Hunch Culinary Competition Judging/Advisory Board Meeting 2024 – 2/26
- Interview – Mathematics Instructor – Rita Vander Stad – 2/26
- Rutgers Enhancing Mental Health Meeting – 2/26
- Trimester 2 Meeting – 2/27
- Observation – 2/27
- Social Studies Department Meeting – 2/27
- BCC Program Phone Conference – 2/27
- Meeting with New Student – 2/28
- PCCC Biology Remediation Plan – 2/28
- SciP Meeting – 2/28
- Math Department Meeting – 2/28
- CTE/Home Instruction Follow Up Meeting – 2/29
- Perkins V PD – 2/29
- World Language Department Meeting – 2/29
- Board Meeting – 2/29

Facilities / Buildings & Grounds

- Fire Drill was conducted on:
 - Monday, February 12, @ 10:12 am for 7 minutes for All PCTI students, and faculty from the Rocco and T-Building. The fire alarm was activated, and buildings were evacuated.
- School Security Drill was conducted on:
 - Wednesday, February 14, @ 9:10 am for 12 minutes for the entire PCTVS staff and students. A call was made of a bomb on campus and the entire campus placed in a shelter in place mode. Bomb threat form was completed.
- School Security Drill was conducted on:

- Monday, February 26, @ 2:58 pm for 10 minutes for PCTVS student on Passaic buses. There were bus evacuation drills on a total of 4 buses.
- School Security Drill was conducted on:
 - Tuesday, February 27, @ 2:58 pm for 10 minutes for PCTVS student on Passaic buses. There were bus evacuation drills on a total of 5 buses.

Spirit Day

- The PCTVS Spirit Days was held on Friday, February 23rd. Staff enjoyed wearing jeans!
- Friday, February 16 was a Jean Day supporting the Class of 2027.

Budgetary Items

- None at this time.

Student Achievement - Student(s) of the Month

- 🎉 Congratulations to our PCTV's February Students of the Month...
 - 🎉 Alivia Aiken - School of Communication Arts/Graphic Design
 - 🎉 Jeremy Batista - Academy of Information Technology/Computer Science

These exceptional students are well deserving of this recognition, and we congratulate them and wish them well in their future goals!

Alumni in the News



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Athletic/Sports News

	<u>NO. OF PARTICIPANTS</u>	<u>WINS</u>	<u>LOSSES</u>	<u>TIES</u>
<u>BOYS BASKETBALL</u>				
Varsity	18	10	16	
JV	12	13	6	
Fresh	20	14	3	
<u>GIRLS BASKETBALL</u>				
Varsity	18	16	12	
JV	12	20	2	
Fresh	12	5	11	
<u>WRESTLING (Boys)</u>				
Varsity	30	20	9	
JV	42	N/A		
Fresh	30	N/A		
<u>WRESTLING (Girls)</u>				
Varsity	18	4	2	
JV	25	N/A		
<u>INDOOR TRACK</u>				
Boys	58	N/A		
Girls	64	N/A		

ICE HOCKEY

Varsity	25	12	12	1
JV	26	7	5	1

BOYS BOWLING

Varsity	08	12	3
JV	10	No match play	

GIRLS BOWLING

Varsity	09	13	2
JV	08	No match play	

SWIMMING

Boys	22	11	3
Girls	23	9	3

FENCING

Boys	36	8	4
Girls	32	7	5

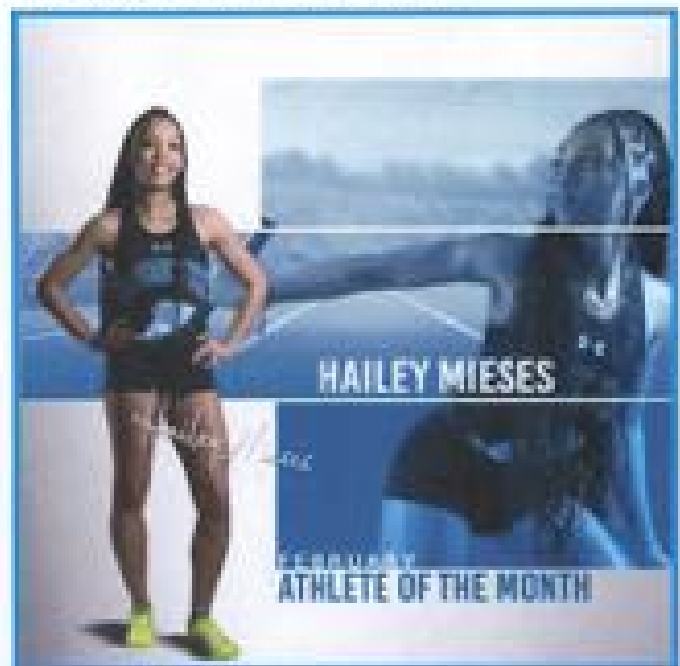
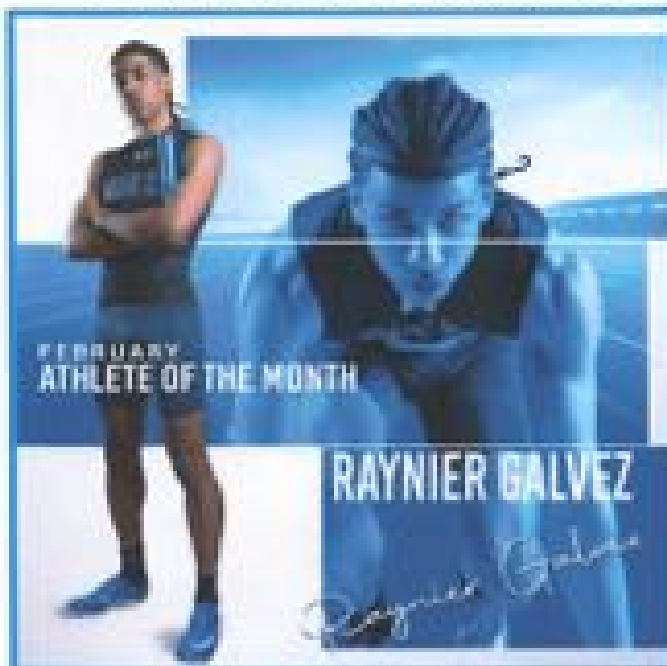
DOWNHILL SKI

Boys	11	N/A	
Girls	09	N/A	

CHEERLEADERS

Varsity	25	N/A	
JV	22		

- February Athletes of the month were selected... congrats to Hailey and Raylin!



- Ice Hockey wins the 2024 BNC Gold Cup Division & their 1st state playoff game!



- The Bulldogs have secured eight (8) Big North Championships, seven (7) County Championships and two (2) state Sectional Championships this winter including:
 - Girls Bowling – First-ever North 1 Group 4 Sectional State Championship
 - Boys Swimming – Program's - 6th North 1 Group A Sectional State Championship, Back-to-Back!





Recommendations

Capital Improvements Project Recommendations for 2024-2025 School Year:

- Update all restrooms faucets to touchless setup.
- Update all restrooms toilets to automatically flush.
- Update paper towels and soap dispensers to touchless system.
- Update boys and girls restroom in the upper lobby.

Future Plans

- Celebrating Women's History Month in March.
- Administration of the NKGPA for 11th graders will be held on March 12 & 13.
- Administration of the I-Ready for 9th and 10th graders will be held on March 12 & 13.
- Administration of the NJSLA-5 for 11th graders will be held on April 30 & May 1.
- The Practice ACT will be administered to 10th graders on April 30 & May 1.
- The NJSLA for 9th graders will be held on April 30 & May 1.
- Spring College Fair at PCTVS, March 21st, 6pm in PCTI main gym.
- The school musical, School of Rock, will be held on March 22 and 23.

Highlight of the Month

- Finalized revisions of the ADHS Program promotional video on the school website! It was an incredible success! We're extremely proud of the students who volunteered and the PR team for dedicating their time to the video.



- ProStart Culinary Teams place 1st and 2nd in NJ Invitational





- The seniors in Mr. Rusin's obtained their Haas CNC Mill and CNC Lathe

seniors in Mr.





Joaquim Johnson
Principal

MEMORANDUM

To: John Maiello, Chief School Administrator
From: Joaquim W. Johnson, Principal *JWJ*
Date: March 1, 2024

Re: February 2024 Monthly Report

Monthly Overview / General Comments

February may be our shortest month, but that just means it is also our busiest month, as we pack a lot into a shorter period of time. February brought to the school special events to commemorate Black History Month, CTE Month, and various events designed to highlight diversity and inclusion.

Career and Technical Education is celebrated in our school each and every day. However, February marks a time when we make special efforts to demonstrate the importance of providing young people with practical technical-skills and education focused on providing a foundation for meaningful careers. We must compliment our Supervisor of STEM Research, Ms. Tracy Espirita for all of her remarkable efforts with planning CTE month events for students in our Biomedical Life Sciences, Computer Science, and Engineering pathways.

She and her CTE teachers provided students with a number of meaningful opportunities to learn from industry professionals. These industry professionals shared with students their experiences and provided them with knowledge and anecdotal evidence of how you chart a path to success.



Industry Panel -
Dr. Jennifer - Biotech Lab Director - BI
Dr. James - Director of Protein - Gene Meds Medical
Henry - Chief, Sales - Genzyme Medical Device - BI
Joseph - Analyst for CellSignatures - BI

Celebrating CTE Month



Student working on project during CTE Month



Peter DeBari, Senior Global Accounts Lead - Commercial PM Operations - Sunovion Company

4/8
02



Joaquin Johnson
Principal

Students also competed in a number of competitions during the month of February, which provided them with opportunities to apply the skills that will set them apart. These competitions included participation in a STEM League Competition, where students competed against teams from 10 different high schools throughout Bergen county. Teams are first presented with an engineering problem. Teams must then complete specific tasks in an extremely condensed period of time to design a solution to the problem. Our students took home 2nd place in their very first competition, as they competed against high schools that have been participating in these competitions for many years.



Students presented with an engineering problem. The students then have an allocated to complete specific tasks (a parts of the engineering) and create an solution or specific tasks. Being presented the task and presentation in front of a group of students were great. When students were to be the 2nd place. I believe working on their engineering project, students had to complete in about 2 hours.

STEM League Competition - Bernard Lujan School
*Competing Schools: DCL STEM Academy, Pascack Hills HS, Pascack Valley HS, Northern Highlands HS, Jonathan Dayton HS, High Point Regional HS, World Valley Regional HS, Bernards HS, Passaic HS, Wallkill HS, and New Providence HS

Celebrating CTE Month



DCL-STEM Engineers earned 2nd place in their very first competition.

In efforts to increase inclusivity within the school, Assistant Principal Yalik has surveyed all students to identify the holidays that hold the most meaning for our students. The top five holidays are then all celebrated within the building with a informative bulletin board that explains some of the meaning behind the holiday, and decorations in the main lobby to commemorate the event. In February, we highlighted the Lunar New Year, and welcomed the Year of the Dragons.



Recognizing the Year of the Dragon and the Lunar New Year!



Joaquim Johnson

Principal

February marks Black History Month, and students and teachers at the DCL STEM Academy did an amazing job of exploring the wonderful contributions Black Americans have made to our nation.



Activities included all senior-history classes researching famous Black Americans and designing multi-media presentations for display as Locker Art (see artifacts for examples), a Periodic Table of Black scientists, and many more.



Continuing with a theme of celebration for diversity and inclusion, we proudly celebrate the efforts of Ms. Diana Sadoval & Ms. Wei-en Tsai for their efforts with their World Language Honor Society students and their families to establish what is certain to be a new Diversity Night tradition! On February 28th, we hosted a remarkable event that highlighted the awesome diversity that accents the education our students receive. The evening included food prepared by families according to their customs, dress in cultural garments, music and dancing, and craft projects that excited younger siblings. The evening was dubbed, *Diversity Night Delights* and it truly was a delight for all who attended.



AG

CC



Joaquim Johnson
Principal

Meetings & Events

- 2/1: Rutgers Mental Health Support Training
- 2/2: Principal-Director Testing Committee Meeting
- 2/2: SmartPass Feedback Discussion
- 2/2: PLC Planning Discussion
- 2/5 - 2/9: National School Counseling Week
- 2/5: CTE-Home Instruction Attendance Discussion
- 2/5: Meeting w/ PRIDE Advisors
- 2/5: STEM Mastery Connect Meeting w/Pilot Teachers
- 2/7: STEM Counseling Meeting
- 2/7: STEM Admin. Team Meeting
- 2/8: NHS Application Process Discussion
- 2/8: Navigating AI in Education
- 2/8: Scheduling Kick-Off Meeting
- 2/9: Poetry Out Loud: Regional Competition
- 2/9: Speech & Debate Discussion
- 2/9: Principals' Meeting
- 2/12: STEM Admin. Team Meeting
- 2/12: Enhancing School Mental Health Services SHAPE Assessment, Session 2
- 2/12: Weather Meeting
- 2/13: CTE-Home Instruction Follow-up
- 2/14: Rutgers Enhancing School Mental Health Team Meeting
- 2/14: Principal's Agenda Review Meeting
- 2/14: PE Future Planning Meeting
- 2/14: STEM Admin. Team Meeting
- 2/15: Agenda Review Meeting
- 2/15: NJDOE Training: Threat Assessment Information Sharing and Reporting Obligations
- 2/16: Jeans Day
- 2/16: AP Seminar Presentation
- 2/16: Principal's Meeting
- 2/16: Questbridge Presentation
- 2/19: Presidents Break
- 2/20: Presidents' Weekend Break
- 2/21: NJROTC Inspection
- 2/21: STEM Admin. Team Meeting
- 2/22: African American Heritage Assembly
- 2/22: Halal Food Meeting
- 2/23: Spirit Day
- 2/23: Freshmen Seminar Curriculum Discussion
- 2/23: Mastery Curriculum Conversation
- 2/23 - Principals' Meeting
- 2/23 - Lenovo Guest Speaker
- 2/23: STEM Scheduling Meeting
- 2/26: History Field trip to Metropolitan Museum of Art
- 2/26: STEM Admin. Team Meeting
- 2/26: Saturday Academy Planning Meeting
- 2/26: SWAT Update Meeting
- 2/26: Rutgers Enhancing School Mental Health Services
- 2/28: Conquer Math Training
- 2/28 Faculty Meeting - Proctor Training
- 2/28: NASA HUNCH Critical Design Review
- 2/29: Perkins V. Guidelines Training
- 2/29: BOE Meeting



Curriculum Enhancing Activities

Joaquim Johnson
Principal

Students in Mr. Sloane's physics and Mr. Manino's environmental science classes recently applied their past professional development for students to use models and evidence to connect ideas on climate change. Ms. Shabe's English class supported this by exploring lateral reading on climate change as well. This research study supports a prior professional development initiative on the MEL (Model Evidence Link) educational model. Kudos to these teachers who are applying their professional development while fostering interdisciplinary connections for their students.

- Students visited the Harlem Renaissance exhibit at the Metropolitan Museum of Art in New York city. Spearheaded by social studies instructor, Ms. Melissa Silva and with the collaborative contributions of fellow STEM History instructors Maleike Hector, Nancy Sue Moore, and Phyllis Stepien, they were guided through the museum to see various artifacts from different periods in history ranging from Egyptian pyramids and crypts to the magnanimous works done through the poetry, music, fashion, and other iconography during the 1920s in America.
- **Guest Speaker Lisa Erms, RN, speaks to Junior Biomedical Science Students**
Lisa Erms is a Registered Nurse with over 20 years of experience. She specialized in providing care to women and children in Obstetrics, postpartum and recovery units. Her talk covered crucial topics related to maternal and fetal health, demystifying the complexities of pregnancy and childbirth. She also delved into the fascinating world of In Vitro Fertilization (IVF), shedding light on cutting-edge reproductive technologies.
- **Lenovo Guest Speaker Event for STEM Computer Science Seniors**
We were honored to host guest speaker from Lenovo, Peter Orban, the Global Accounts Lead: Commercial XR. Mr. Orban introduced Lenovo as a global technology leader, who shared invaluable insights with our Computer Science students.
- **NASA HUNCH Critical Design Review**
Twenty-six DCL STEM Student Teams presented their design and prototypes as solutions to NASA's HUNCH Challenges. The student teams represented, Biomedical Science, Computer Science and PCTVS' Engineering Club. Five guests from NASA, Passaic County Community College, and Becton Dickinson served as the honored evaluators.
 - Glenn Johnson, NASA HUNCH Design and Prototyping Manager
 - Florence gold, NASA HUNCH Implementation Project Manager
 - Patrick Mc Quillan, Director STEM TRACS, Passaic County Community College
 - Katherine Vasquez, STEMtracs Pre-College Recruiter and Transfer Specialist, Passaic County Community College
 - Kim Lehmann, Senior Legal Counsel Becton Dickinson



Joaquin Johnson
Principal

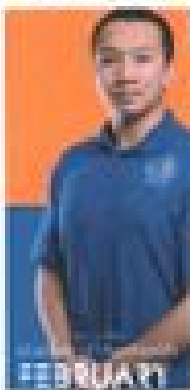
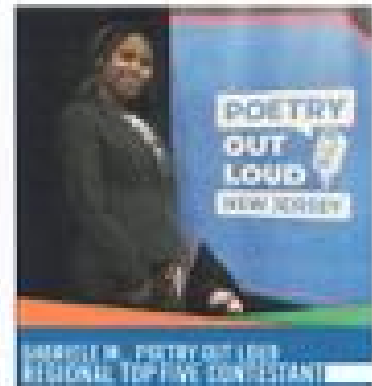
➤ **Scholastic League Competition**

STEM Engineering students from various grade-levels, chaperoned and mentored by Ms. Majovic and Mr. Banovic, competed in the Regional Scholastic STEM League Competition hosted by Bernards High School. The STEM League competitions challenged students' ingenuity, ability to think on their feet, teamwork, problem-solving, resourcefulness, and application of technical skills. Students converged around 8 a.m., ready to tackle an engineering challenge that would test their mettle. What awaited them was no ordinary task: it was a condensed version of what they'd typically spend 1-2 weeks working on in their engineering classes. The clock was ticking, and the stakes were high.

Highlight(s) of the Month

➤ The STEM Class of 2025 representatives and volunteers organized a Kindness Week initiative with the support of their advisers Ms. Stepien and Mr. Galland. A motivational paper chain link was formed by collecting inspirational quotes and phrases from faculty and staff. The finished product was displayed in the student cafeteria. In addition, our talented students held a crochet workshop before school. The crochet hearts were stuffed into various envelopes with words of kindness and offered for taking on the class bulletin board.

➤ Eleventh-grader Gabriele Marthone competed in Poetry Out Loud against 17 other students across Bergen, Passaic and Hudson counties. She reached the "Top 5" cut-off and moved on to the third and final round. This is an advancement in DCL STEM's appearance at the regional contest. We hope to see this continue to grow each year under the direction of English instructor Ms. Shale



BE
BOLD.
ILLIANT.
BULLDOGS.
PATRICK LO

➤ Student of the Month, Patrick Lo is a standout in the classroom and the pool, as he boasts a stellar GPA and possesses the stamina to compete on our State Champion Swim Team. Patrick is an active Eagle Scout and designed and aspires to continue his studies of Computer Science with a focus on artificial intelligence and accessibility.

Future Plans:

- Museum of Chinese in America Trip: March 6, 2024
- DCL STEM Speech and Debate Event: March 21, 2024, from 6:00: 7:30 p.m.
- Computer Science students visit NYU Cyber Lab, March 5, 2024
- Biomedical Science Trip to Rutgers University Labs, March 11, 2024
- Becton Dickinson Debate Challenge at BD in Franklin Lakes, NJ, April 23, 2024



Joaquin Johnson
Principal

Recommendations:

Sidewalk Installation by West Stairwell

Phase II of the HX expansion has begun, and this construction project has resulted in additional lost space in the HX and STEM parking lots. These lots are not only used for staff and visitor parking, but also for staging buses for the PM pickup. The loss of space because of this project has resulted in the need to have buses park side-by-side and tight against the curb. This makes it difficult for students and staff to move through the parking area without traversing unpaved ground or moving traffic. We recommend that either a temporary sidewalk be installed between the STEM Academy and the parking area directly adjacent to the west stairwell, or that the existing curb and dirt be removed and paved to provide additional space for bus parking.



Fence Installation

The sidewalk that leads to the STEM Lecture Hall features a rock cliff with a steep 12' drop just a few feet from this sidewalk. With the arrival of the Biotechnology Building, this area will feature increased traffic. This dangerous drop should be fenced off to decrease the likelihood of accidents. We recommend the installation of a 4' black chain-link fence, similar to the fence that borders the path from the FX-wing to the STEM Academy.



Sound-Panel Installation / Dropped-Ceiling

All nine of the science labs within the building are in need of acoustical adjustments to support instruction. These rooms were built with open ceilings and exposed metal framing. This design results in a lot of acoustical echoing, making it very difficult for students to hear instructions if there is any additional noise in the room. This poses a safety risk, as within a laboratory setting, students are often working separately, and important instructions could be missed by students.

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02

EXHIBIT #20



Passaic County Technical - Vocational Schools
Ice Hockey Team



Ice Hockey wins the 2024 BNC Gold Cup Division & their 1st state
playoff game!

EXHIBIT #21



Passaic County Technical - Vocational Schools Swimming Team



Boys Swimming – Program's - 6th North 1 Group A Sectional State Championship

2024 PASSAIC COUNTY UNSUNG HEROES

Paterson Public School District
Analis Chacon
Paterson P-TECH

Eliona C. Gaskins
Paterson STEAM High School

Destina's Peñt
Rose L. Parks School of Fine and Performing Arts

Christian Villafan
STARS Academy/STARS T.E.E.S. Program

Pompton Lakes School District
Bryan Herrera
Pompton Lakes High School

Wayne Township School District
Sean Meebuis
Wayne Hills High School

Ethan McNeal
Wayne Valley High School

West Milford School District
Michael McCloskey
West Milford High School

2023 - 2025 PASSAIC COUNTY SBA EXECUTIVE COMMITTEE

Charles Caraballo - Bloomingdale - President
Mary Ann Caputo - Passaic - 1st Vice President
Anne Berman Slesner - Prospect Park - 2nd Vice President for Legislation
Alan Park - Clifton - NJSBA Board of Directors Delegate
Yahya Pappas, Jr. - North Hudson - NJSBA Board of Directors Alternate
Judith Basford - Clifton - Immediate-Past President
Leyna Y Garcia-Rodriguez -
Paterson Charter School for Science & Technology - Charter School Liaison

New Jersey School Boards Association Staff

Robert Azzaro - County Activities Coordinator for Passaic County
Kelly Mitchell - Field Service Representative
Ray Finney - Lead Director, Member Training and Engagement

2023 - 2025 PASSAIC COUNTY EDUCATION ASSOCIATIONS EXECUTIVE COMMITTEE

Susan Butterfield - Passaic - President
Todd Pignatelli - Paterson - 1st Vice President
Tashika Barkley-Johnson - Passaic - 2nd Vice President
Rob Salt - Wayne Township - Treasurer

Passaic County Education Associations Staff
Yanetina Rodriguez - Office Manager



PASSAIC COUNTY
UNsung HEROES



**Passaic County
Education Associations**
EDUCATION - ADVOCACY - COMMITMENT

2024 UNSUNG HEROES STUDENT RECOGNITION CEREMONY

Honoring the students who make
your district a better place
because they are a part of it!

MONDAY, MARCH 11, 2024

**MULTI-PURPOSE ROOM
MUHAMMAD ALI SCHOOL NO. #23
PASSAIC, NJ**

**2024 PASSAIC COUNTY PCSBA & PCEA
UNsung HEROES AWARDS CEREMONY
MARCH 11, 2024 - PROGRAM**

Welcome -
Charles Cariballo, President,
Passaic County School Boards Association

Susan Butterfield, President,
Passaic County Education Association

Pledge of Allegiance

Greetings from Passaic Public Schools -
Dr. Tandra Montalvo-Diodonet,
Superintendent of Schools, Passaic Public Schools

Greetings from New Jersey School Boards Association -
Karen Cortellino, M.D.,
President, New Jersey School Boards Association

Greetings from Passaic County Board of County Commissioners -
Cassandra "Sandi" Lazzara,
Deputy Director, Passaic County Board of County Commissioners

Presentation of 2024 Passaic County Unsung Heroes
School District, High School and Student Name Listing Below

Light Refreshments

2024 PASSAIC COUNTY UNSUNG HEROES

Bloomfield School District
Delaney Diaz
Butler High School

Clifton School District
Stefanie Feliciano
Clifton High School

Hawthorne School District
Mass G. Mebot
Hawthorne High School

Lakeland Regional High School District
Ashton Moses
Ringwood School District & Wanque School District

Manchester Regional High School District
Naomie Meise
Haledon School District

Daniel Elijah Sierra
North Haledon School District

Erik Victor
Prospect Park School District



2024 PASSAIC COUNTY UNSUNG HEROES

Northern Region Educational Services Commission
Emmanuel Reyes Mejia
Hope Academy

Passaic Arts and Science Charter School
Danelan Gutierrez

Passaic City School District
Christopher Nunez-Maldonado
Passaic Academy for Science & Engineering

Jayden Nathaniel Sierra
Passaic Preparatory Academy

Devine Santana
Passaic High School No. 12

Passaic County Technical and Vocational School District
Vanessa Garcia
Diana C. Lobosco STEM Academy

Brianna Pares
Passaic County Technical Institute

Passaic Valley Regional High School District
Nicholas M. Nigro
Little Falls School District

Alonso Navarro
Totowa School District

Arianna Zapata
Woodland Park School District

Paterson Arts and Science Charter School
Marianny Polanco

Paterson Charter School for Science and Technology
Lunas Lanyen

Paterson Public School District
Aronasia Wade
Alonso "Tambur" Moody Academy

Ludiano Antonio Catalan Garcia
Bilingual High School

Ab'Shul Lande
Eastside High School

Ty'Kai McKinnon
International High School

Jahriah Hudson
John F. Kennedy High School



Richard Giglio

Business Administrator/Board Secretary

REPORT TO THE BOARD OF EDUCATION

TO: John Malefio, Chief School Administrator
FROM: Richard J. Giglio, Business Administrator/Board Secretary
DATE: March 1, 2024

The following events and activities took place during the month of February 2024.

FINANCE

- Completed financial reports for:
 - ABE Civics Grant
 - SEMI Quarterly Financial Report
- Prepared monthly financials
- Met regarding Capital Projects
- Continued in preparation of 2024-2025 district budget
- Completed and submitted lunch application verification
- Met regarding grants and spending

FOOD SERVICES

- Supplied snacks and refreshments for various groups and activities
- Provided bagged lunches for athletic teams and clubs
- Furnished breakfast items for CTE Month Recognition, Principals Breakfast Club, Student Council Food Drive and Dance team
- Prepared baked goods, beverages and chocolates for various events
- Provided lunch, dinner, snacks and beverages for multiple athletic teams, clubs and events

PROJECTS

Coppa-Montalbano Architects/A&A Construction Management - Status of Projects

Water Meters:

- All meters were tested and certified.
- Concession stand meter is off-line for the winter since 11/28/23

Indian Cultural Center Walkway and parking lot:

- The said walkway and parking lot are currently utilized by PCTI staff and the contractors.



Status of Projects (continued)

Auditorium Lighting Project:

- JCT Solutions completed the project during the first week of January 2024

Storage and work area in the boiler room at Main Building:

- The gained space to be converted and shared storage area with Food Services, architect is developing the plan.
- The space is currently used to store CST contents

Biotech Innovation Center:

- Installation of the exterior metal panels and windows is completed
- HVAC roughing is completed and dry wall installation is underway
- Subdivision and metal studs installation are completed
- Connecting Bridge steel work is completed.
- Plumbing rough Sewer connection is completed.
- Staircase and elevator shaft masonry and brick works are completed.
- Roof membrane are installed
- Roof top units are installed
- Glass façade is completed

HVAC New Projects A&C:

- High efficiency 4 module system ARECO water heater installation for domestic hot water in the main building is completed waiting and inspected
- Four ductless systems for the Board Room, Mailroom, ID office, Student Success office and STC are installed and tested

Roof Leaks:

- VMG roofing company addressing necessary repairs for the leaks

STEM Plaza Turf:

- Spent care to resubmitted quote on 2/7/24 for \$56,385.

HX Addition:

- The building is ready to open and currently occupied by Mark C.
- Biotech students are to occupy third floor; Driver's Ed. classrooms on second floor

Welding Shop Renovation:

- Magic Touch is currently running power and installing receptacles for each booth in the welding machines

Barbering shop:

- The shop is currently occupied by the teachers and students.

Rail Guards Administration' parking and The STEM:

- Rail guard for the administrative parking lot is completed.
- STEM rail guard date of installation to be determined.

Status of Projects (continued)

Bathroom Renovation:

- Architect is working on bid specifications
- The likelihood the project will need to go out to bid

Water proofing of the Rocco Basement:

- The project completed by A+ American Water Proofing.
- Quotes are requested to waterproof the main switch gear room.

Sidewalks and Concrete Pads:

- Necessary repairs for the sidewalks campus wide are underway by Precision Concrete.

Door Replacement Project F Wing:

- New doors are installed

Score Boards projects.

- Foundation to be erected on 2/7/24; in progress

LVT Tile Replacement:

- Purchase orders are generated for the Student Success Office; date of installation to be determined

AV Room:

- The space is fully renovated and has been tested for air quality
-

RJG/rg

VI. Board Secretary’s Report

Board Policies/Regulations

C. Motion to approve, upon the recommendation of the Superintendent to suspend Robert’s Rules of Order to have the first and second readings and adoption of the following new or revised Board Policies and/or Regulations:

<u>Number</u>	<u>Title</u>
Policy 2411	Guidance Counseling (M) (revised)
Policy 3324	Right of Privacy (new)
Policy 4324	Right of Privacy (new)
Regulation 5440	Honoring Student Achievement (revised)

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried		Roll-call vote:	Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

D. Motion to approve, upon the recommendation of the Superintendent to abolish the following Board Policies and/or Regulations:

<u>Number</u>	<u>Title</u>
Policy 5755	Equity in Educational Programs and Services (M)

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried		Roll-call vote:	Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

E. Motion to approve, upon the recommendation of the Superintendent t the first reading of the following new or revised Board Policies and/or Regulations:

<u>Number</u>	<u>Title</u>
Policy 1140	Educational Equity Policies/Affirmative Action (M) (revised)
Policy 1523	Comprehensive Equity Plan (M) (revised)
Policy 1530	Equal Opportunities (M) (revised)
Regulation 1530	Equal Employment Opportunities Complaint Procedure (M) (revised)
Policy 1550	Equal Employment/Anti-Discrimination Practices (M) (revised)
Regulation 2200	Curriculum Content (M) (revised)
Policy 2260	Equity in School and Classroom Practices (M) (revised)
Regulation 2260	Equity in School and Classroom Practices Complaint Procedure (M) (revised)
Policy 3211	Code of Ethics (revised)
Policy 5570	Sportsmanship (revised)
Policy 5750	Equitable Educational Opportunity (M) (revised)
Policy 5841	Secret Societies (revised)

VI. Board Secretary’s Report

<u>E.</u>	<u>Number</u>	<u>Title</u>
	Policy 5842	Equal access of Student Organizations (revised)
	Policy 7610	Vandalism (revised)
	Regulation 7610	Vandalism (revised)
	Policy 9323	Notification of Juvenile Offender Case Disposition (revised)
	Policy 2423	Bilingual Education (M) (revised)
	Regulation 2423	Bilingual Education (M) (revised)
	Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (revised)
	Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (revised)

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

VII. Administration and Finance

Consent Agenda

A1. Motion to approve, having received the Board Agenda in time to review, a Consent Agenda with formal action of the Administration and Finance agenda items with the exception of agenda items referenced.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Ms. Drakeford abstained from the following resolutions:

<u>Page No.</u>	<u>Item</u>	<u>Resolution Title</u>
8	I	Amendment to FY24 Perkins Secondary Grant

A. Motion to approve, upon the recommendation of the Superintendent, the bills and claims list attached, having been found in order by the Business Administrator, be and they are ordered to be released for payment when funds are available; and

Further those claims are entered in the Board’s official minutes and be opened to further inspection by Board Members and others entitled to inspect it:

\$ 2,986,993.60	Bills & Claims/March 28, 2024 - Columbia Bank (Master)
\$ 25,860.74	Bills & Claims/March 28, 2024 - Columbia Bank (Café)
\$11,060,097.54	Electronic Payments – Columbia Bank (Master)
	Payroll paid for February 29, 2024 - \$3,296,856.97
	Payroll period for March 15, 2024 - \$3,122,432.8

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Transfers and Modifications

B. Motion to approve, upon the recommendation of the Superintendent, the attached Transfers and Modifications for the 2023/2024 Budget and implemented by the individual responsible.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

State Contracts

C. Motion to approve, upon the recommendation of the Superintendent, the award of the purchase of goods and services through State Contract vendors, per the appended list, in accordance with N.J.S.A. 18A:18A-10.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

VII. Administration and Finance

Purchases Exceeding Bid Threshold

- D. Motion to approve, upon the recommendation of the Superintendent and Business Administrator/Board Secretary, the following purchases that exceed the bid threshold, but are an exception to the advertisement requirements or are part of an ongoing contract:

<u>Vendor</u>	<u>P.O. Number</u>	<u>P.O. Total</u>
KI (Krueger International)	404061	\$123,420.17

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Acceptance of Donation

- E. Motion to accept, upon the recommendation of the Superintendent and in accordance with Policy #7230, a donation of two trees (Sacuer Magnolia and Pink Dogwood) from Columbia Bank for the PCTI and DCL STEM PTSOs to dedicate to the Class of 2024, at a total value of \$2,800. Planting will be done by Columbia Bank employees with the guidance and assistance of Dows Tree Service and will be scheduled between April 16, 2024 and April 26, 2024.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

2023/2024 School Calendar Revision

- F. Motion to approve, upon the recommendation of the Superintendent, the adoption of the 10-Month School Calendar for the 2023/2024 school year to reflect the revision of the following dates as early dismissal for students due to testing and as appended.

<u>Date</u>	<u>Testing</u>
Tuesday, March 12, 2024 & Wednesday, March 13, 2024	NJGPA
Tuesday, April 30, 2024 & Wednesday, May 1, 2024	NJSLA

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Super Football Conference Officials Fee Schedule

- G. Motion to approve, upon the recommendation of the Superintendent, the Super Football Conference Officials Fee Schedule for the Spring 2024 season of girls flag football; rates as follows:

<u>Varsity</u>	<u>Junior Varsity</u>
\$90 per official	\$65 per official
\$80 per clock operator	\$65 per clock operator

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

VII. Administration and Finance

2024/2025 SY STEM Classes in Non-Public Schools

H. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following staff member in compliance with the FY2025 STEM Classes in Non-public Schools Grant Program:

<u>Name</u>	<u>Non-Public School</u>
Carlos Burgos	Heichal Hatorah
Marianne Hester	Ohr Yisroel
Larry Hurtado	Ohr Yisroel
Janelle Vega	Dawn Treader – Christian School

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

Amendment to FY24 Perkins Secondary Grant

I. Motion to approve, upon the recommendation of the Superintendent, the submission of the amendment to the FY24 Perkins Secondary Grant, to be completed by March 31, 2024 as per appended letter.

Motion Mr. Brown Second Ms. Tasic Roll-call 4-0-1

Motion carried	Roll-call vote:	Mr. Brown	yes
		Ms. Tasic	yes
		Ms. Drakeford	abstain
		Ms. Solomon	yes
		Mr. Coscia	yes

Consultants – REVISION

J. Motion to approve, upon the recommendation of the Superintendent, the revision of the approval of the consulting services of HMFA Consulting, LLC (Catherine Pagano) for the period of August 1, 2023 through June 30, 2024, as needed, at the hourly rate of \$45, to include an additional allocation of \$3,500, and not to exceed \$10,500* in order to continue the district’s patriotic initiatives through the end of the 23/24 school year.

*previously approved at the 08/24/23 public BOE meeting not to exceed \$7,000

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

Administrative Workshops

K. Motion to approve, upon the recommendation of the Superintendent, the Administrators’ attendance at the following professional conferences, meetings, and workshops, advance authorization is required by statute:

<u>Staff Attending</u>	<u>Workshop / Conference</u>
Christine Kahwaty, Assistant BA/Board Secretary	NJASBO “Audit Review”
Chaz Wozney-Rivera, Accountant	April 11, 2024, Whippany NJ
	Cost: \$250

VII. Administration and Finance

<u>Staff Attending</u> John Maiello, Superintendent Joseph Sabbath, Assistant Superintendent of Compliance/Operations/Human Resources Michael J. Coscia, Director of Research, Planning & Evaluation Alaa Abdelaziz, Assistant Principal-PCTI Mark Frederick, Supervisor of Student Personnel Services and Federal & State Programs Michele Rizzo, Director of Special Education Robert Rubino, Chief Information Officer Marinelly Tavarez, Human Resource Manager Jennifer Turi, Assistant Principal- PCTI	<u>Workshop / Conference</u> NJASA/NJAPSA Spring Leadership Conference May 15 -17, 2024 Atlantic City, NJ Cost: \$8,780
Donna Demone, Confidential Executive Secretary	NJASBO Administrative Assistants PD May 21, 2024; Whippany, NJ Cost: \$125
John Maiello, Superintendent Joseph Sabbath, Assistant Superintendent of Compliance/Operations/Human Resources	NJASBO 62 nd Annual Conference 2024 June 5-7, 2024, Atlantic City, NJ Cost: \$2,252
Richard Giglio, Business Administrator/Board Secretary Christine Kahwaty, Assistant Business Administrator/Board Secretary Theresa Curreri, Administrative Assistant To the Board of Education	NJASBO 62 nd Annual Conference 2024 June 4-7, 2024, Atlantic City, NJ Cost: \$3,180

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Administrative Workshops- Revisions

L. Motion to approve, upon the recommendation of the Superintendent, the revision of the Administrators' attendance of the following professional conferences, meetings, and workshops:

<u>Staff Attending</u> Chaz Wozney-Rivera, Accountant	<u>Workshop/Conference</u> NJASBO Purchasing Workshop* March 21, 2024 Additional Cost: \$225
--	---

*previously approved at the 02/29/24 public BOE meeting for 5 staff members at a cost of \$675

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

STATE CONTRACT PURCHASE ORDERS

28-Mar-24

DATE	VENDOR NAME	STATE CONTRACT #	PO #	AMOUNT
2/27/2024	KI (Krueger International)	State Contract# OT0012842C ESCNJ/22/23-08 NASPO Cmptr Eq PA-NJ	404061	\$123,420.17
3/8/2024	Dell Marketing LP	C000000005003	404098	\$4,965.82
3/13/2024	Apple Inc.	Apple Inc.	404126	\$556.00

Passaic County Technical-Vocational School District 2023-2024 School Calendar



September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 1	Faculty Orientation
September 4	Labor Day
September 5	Professional Day for Teachers
September 6	Opening Day for Students
October 5	PCTI/STEM Back to School Night (Grades 10-12 Virtual)
October 9	Columbus/Indigenous Peoples Day
November 9-10	NJEA Convention
November 23-24	Thanksgiving
December 25-29	Holiday Recess
January 1	New Year's Day Holiday Recess
January 15	Martin Luther King Day
February 19-20	President's Recess
March 8	Early Dismissal for Students Professional Day for Teachers (3:45pm Dismissal)
March 29, Apr 1-5	Spring Recess
April 10	Eid al-Fitr
April 30	Early Dismissal for Students Professional Day for Teachers (3:45pm Dismissal)
May 27	Memorial Day
June 19	STEM Graduation
June 20	PCTI Graduation
June 20	Last Day for Students
June 21	Juneteenth
June 24	Last Day for Teachers

Test Dates

SAT: 8/26/23, 10/7/23, 12/2/23, 3/9/24, 5/4/24
 ACT: 10/28/23, 12/9/23, 6/8/24
 NJGPA: 3/12/24, 3/13/24
 NJSLA: 4/30/24, 5/1/24
 Final Exams
 Grades 9-11: 6/18/24, 6/19/24, 6/20/24
 Grade 12: 6/11/24, 6/12/24, 6/14/24, 6/17/24

Category of Events

New Teacher's Orientation: 8/28/23, 8/29/23, 8/30/23, 8/31/2023

Campus Tours/Open House: 10/7/23, 11/18/23, 12/9/2023

**Dates are subject to change, please check the district website for the most accurate information.*

Emergency Days (Four Built into Calendar)

NJ law requires students to attend school for 180 days per year. If more than the allotted number of emergency closing days are used, then days will be removed from the scheduled recess/breaks, added to the end of the school year, or satisfied with other reasonable measures.

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Note:

NJS Title 18A:36-1 School Year
 The school year for all public school systems ends June 30th.

Plans that cannot be changed should not be made for the months of April and June.

Days per Month	Teachers	Students
September	20	18
October	21	21
November	18	18
December	16	16
January	21	21
February	19	19
March	20	19
April	16	16
May	22	22
June	15	14
Total	188	184

- School Closed
- School Closed for Students
- Opening Day for Students

- Early Dismissal for Students (1:06pm)
- Early Dismissal for Students (12:41pm)
- Early Dismissal/Last Day for Students (12:41pm)

Adopted: 3/23/2023
 Revised: 8/3/2023
 Revised: 9/26/2023
 Revised: 2/29/2023
 Revised:



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 309
Trenton, NJ 08621-0309

PHILIP D. MURPHY
Governor

TARAHIA L. WAY
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

November 10, 2023

To: Mr. John Mariello, Chief School Administrator
Passaic County Technical-Vocational School District

From: Dr. Tory Bunn, Acting Director
Office of Career Readiness

Subject: Additional FY24 Perkins Secondary Grant Allocation

I am pleased to inform you that your district is eligible to receive additional Perkins grant funds as part of your current FY24 Secondary Perkins application. Certain secondary districts in your county have decided not to apply or were ineligible for the Perkins funds, which were originally allocated to them by the state formula. Since your vocational school district serves students from those districts, these funds are being reallocated to your district.

The following amount will be added to your current allocation: **\$947**. If your Perkins application has been approved by the Office of Grants Management (Tier Two approval), you must budget for the additional funds through the amendment process in the EWEO system. Amendments to the FY24 applications are due no later than **March 31, 2024**. You may also make additions to the Comprehensive Local Needs Assessment (CLNA), if necessary, to support the new budget items.

These funds may only be used for currently approved career and technical education programs at your school. Additionally, funds must be obligated by **June 30, 2024** with expenditures liquidated by **September 30, 2024**.

If you have any questions, please contact your state Perkins program officer. Thank you for your ongoing support of career and technical education.

ST/DB

C: Jason Bodell
Allen Dupree
Cristin Henry
Perkins Program Officer
Executive County Superintendent
Executive County Business Official
District Perkins Project Director
District School Business Administrator

VIII. Curriculum and Instruction

Consent Agenda

A1. Motion to approve, having received the Board Agenda in time to review, a Consent Agenda with formal action of the Curriculum and Instruction agenda items with the exception of agenda items referenced.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

Ms. Drakeford abstained from the following resolutions:

<u>Page No.</u>	<u>Item</u>	<u>Section & Resolution Title</u>
15	M	Dual Enrollment Agreements
16	N	Dual Enrollment Agreements
16	O	IRR Training
16	P	Youth Grant Approval REVISION

AM/PM Advanced Placement Test Proctor Coverage

A. Motion to approve, upon the recommendation of the Superintendent, AM/PM Advanced Placement test proctors for May 6-24, 2024, from 7:20 a.m.-8:00 a.m. and 3:06 p.m.-5:30 p.m., as needed, not to exceed 48 testing proctors and 2 testing assistants, at an hourly rate of \$52.22, cost not to exceed \$11,070.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

2024 Mental Health Awareness Month Wellness Day

B. Motion to approve, upon the recommendation of the Superintendent, the Mental Health Awareness Month Wellness Day Initiative on Thursday, May 2, 2024.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

2024 Mental Health Awareness Month Walk-a-thon

C. Motion to approve, upon the recommendation of the Superintendent, the Mental Health Awareness Month Walk-a-thon initiative on Tuesday, May 21, 2024, 8:00 a.m.-3:00 p.m., on the PCTVS Athletic Track.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

College Financing Parent Workshop

D. Motion to approve, upon the recommendation of the Superintendent, Mass Mutual hosting the college financing parent workshop “The Secrets to Paying for College” on April 23, 2024, 6:00 p.m.-8:00 p.m., to be held in the PCTI Auditorium for all district families.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

VIII. Curriculum and Instruction

N. Motion to approve, upon the recommendation of the Superintendent, the Titans Express Dual Enrollment Agreement between County College of Morris (CCM) and Passaic County Technical Institute School of Performing Arts for the 2024/2025 SY as per appended memorandum of understanding.

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

IRR Training

O. Motion to approve, upon the recommendation of the Superintendent, to schedule Stronge Associates to provide virtual Inter-Rater Reliability training to all evaluators as required by the NJDOE on August 20th, 2024 at a cost of \$4,500.

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

Youth Grant Approval REVISION

P. Motion to approve, upon the recommendation of the Superintendent, the district’s receipt of the award for the 2024 “Innovations” funding grant known as the Passaic County YOU Program, in the amount of \$100,000 in collaboration with the Executive County Superintendent’s office as a service provider through Passaic County Youth Services.

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

Biotechnology Summer Programs

Q. Motion to approve upon the recommendation of the Superintendent, the authorization to hold the Biotechnology Incoming Freshman Program, August 5-9, 2024 from 9:00 a.m.-1:00 p.m., 2 instructors at \$52.22* per hour, maximum program cost of \$2,088**; program and costs determined by enrollment.

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 5-0</u>
Motion carried				

VIII. Curriculum and Instruction

R. Motion to approve, upon the recommendation of the Superintendent, the authorization to hold the Biotechnology Summer College Credit Recovery Program, July 8 – July 12 and July 15-19, 2024, from 9:00 a.m.-1:00 p.m., 2 instructors at \$52.22* per hour, maximum program cost of \$4,178**; program and costs determined by enrollment.

*23/24 Rates pending contract settlement for 24/25 SY

**Funded through ARP Esser Federal Funds

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0
 Motion carried

Summer 2024 Programs

S. Motion to approve, upon the recommendation of the Superintendent, the following Summer 2024 programs; staffing, hours, dates, and rates as indicated:

<u>Program Name</u>	<u>Staffing</u>	<u>Dates or Number of Days</u>	<u>Hours if applicable</u>	<u>Rate****</u>
Academic Credit Recovery Program	Instructors-various subjects	07/01/24-07/30/24	75 max each	\$52.22*
	School Nurse (2)		75 max each	\$61.84*
	Supervisor (2)		150 max each	TBD*
	School Counselor (2)		150 max each	\$61.84*
	Secretary (1)		175 max	TBD*
	Attendance Officer (1)		125 max	TBD*
ACT/SAT Summer	Instructor (2) Enrichment Workshop	July/Aug 2024	20 max each (TBD)	\$52.22 (Esser Funds if available)
AP Social Studies Workshop	AP Instructor (3)	07/08/24-07/19/24	25 max each	\$52.22*
AP Spanish Workshop	AP Instructor (2)	July 2024(TBD)	25 max each	\$52.22*
AP Writer’s Workshop AP Literature & AP Language	AP Instructor (4)	July 2024(TBD)	20 max each	\$52.22*
Biotechnology Summer Academy	Instructor (2) Teacher Assistants (2)	07/22/24-07/26/24	5 max each	\$175/day*** \$14.13
Cognitive Behavior Therapy-Student Support	SAC/Crisis Counselor/School Counselor (total 5)	07/22/24-07/24/24	12 max each	\$61.84*
College Application Boot Camp	School Counselor (12)	07/29/24 – 08/02/24 08/05/24-08/09/24	16 max each week	\$61.84*
Communication Arts Media Program “C.A.M.P.”	Comm.Arts Instructor (6)	07/29/24-08/02/24	35 max each	\$52.22*
	School Counselor (2)		35 max each	\$61.84*
ESL WIDA Screener Assessment	Instructor (2)	4 weeks (TBD)	56 hours max	\$52.22*

VIII. Curriculum and Instruction

<u>S. Program Name</u>	<u>Staffing</u>	<u>Number of Days</u>	<u>Dates or if applicable</u>	<u>Hours Rate****</u>
Fall Sports Summer Conditioning Program (^ stipend total for team)	Coach (15)	07/01/24-08/17/24	Girls Field Hockey	\$2,400^
			Girls Volleyball	\$2,400^
			Cross Country	\$1,800^
			Tennis	\$1,800^
			Cheerleading	\$1,800^
Football Summer Conditioning & Strength Program (^ stipend total for team)	Football Coach (12)	07/01/24-08/17/24		\$9,000^
Incoming Freshman Summer Enrichment	BSI -Instructor (35)	08/01/24-08/16/24	48 max each	\$52.22**
	Coordinator (1)		85 max	\$52.22**
Incoming Freshman Testing	Stamp Testing Interpreters (2)	07/23/24	3 max each	\$52.22
Marching Band Summer Camp	Marching Band Director (1)	07/01/24-08/30/24	120 max	\$52.22
	Assistant Director (1)		120 max	\$52.22
	Color Guard Advisor (2)		120 max each	\$52.22
	Clarinet Instructor (1)		120 max	\$3,250
	Drumline Instructor (1)		120 max	\$3,250
	Flute Instructor (1)		120 max	\$3,250
	Front Ensemble Instructor (1)		120 max	\$3,250
	Guard Instructor (1)		120 max	\$3,250
	Low Brass Instructor (1)		120 max	\$3,250
	Mellophone Instructor (1)		120 max	\$3,250
	Saxophone Instructor (1)		120 max	\$3,250
	Trumpet Instructor (1)		120 max	\$3,250
	Visual Caption Head Instructor (1)		120 max	\$3,750
New Student Orientation	Faculty (22)	08/20/24-08/22/24	6.5/day each	\$52.22
	Coordinator (1)	08/20/24-08/22/24	6.5/day	\$52.22
	Campus Service Office (2)	as needed	20 max each	TBD
	Interpreter (1)	08/20/24-08/22/24	6.5/day	TBD
	Nurses (2)	08/20/24-08/22/24	6.5/day	\$61.84
NJROTC Basic Leadership Training (BLT-“Heads Up”)	NJROTC Staff Member (4)	07/22/24-08/01/24	64 max each	\$52.22
NJROTC Summer Leadership Academy (SLA)	NJROTC Staff Member (4)	07/8/24-07/18/24	64 max each	\$52.22
School to Careers	STC Coordinator (8)	07/01/24-08/25/24	60 max each	\$52.22*
Soccer Summer Conditioning & Strength Program	Soccer Coach (8)	07/01/24-08/17/24		\$4,800^ (^ stipend total for team)
Social Emotional	Instructor (2)	07/15/24-07/17/24	24 max	\$52.22*

VIII. Curriculum and Instruction

<u>S.Program Name</u>	<u>Staffing</u>	<u>Number of Days</u>	<u>Dates or if applicable</u>	<u>Hours</u>	<u>Rate****</u>
Learning /Wellness	School Counselor (6)	& 07/22/24-07/24/24	24 max each		\$61.84*
Activities Student Support					
Social Studies Summer Institute	Instructors (10)	08/20/24-08/23/24	12 max each		\$52.22*
STEM CTE Summer Inventory Maintenance	Instructors (6)	08/01/2024-08/30/2024	10 max each		\$3,240
STEM Summer Academy	Instructor (6) Teacher Assistant (15)	07/15/24-07/19/24	20 max each 20 max each		\$175/day*** \$14.13
Summer Programs Coverage	School Nurse (8-10)	08/05/24-09/01/24	155 max total		\$61.84
Summer Records	School Nurse (10) Nurse Secretary (1)	07/01/24-09/01/24 07/01/24-09/01/24	30 max each 30 max		\$61.84 TBD
Summer School	School Nurse (8-10)	07/01/24-08/02/24	255 max total		\$61.84
Youth Workforce Experience	CTE Culinary Instructor (6) CTE Construction Instructor (4)	07/05/24-08/25/24	6/day each		\$52.22*

*to be funded through ARP ESSER Federal Funds

**to be funded through Title I Federal Funds

***to be funded through Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act

****23/24 Rates pending contract settlement for 24/25 SY

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

PCTVS Professional Development Conferences/Workshops

T. Motion to approve, upon the recommendation of the Superintendent, the authorization in advance, as required by statute, attendance at the following professional conferences, meetings, and workshops:

<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Tenaya Bascomb Annemarie Esteves Javier Nicasio	HeadStart Assessment Brownstone, Paterson, NJ 9:00 a.m.-12:00 p.m.	03/26/2024	\$0
Deanna DeVore Ramzi Kurzum Kevin Munoz Crystal Ponticello Tanya Vollenweider	American Heart Association BLS/CPR Instructor Recertification Fairfield, NJ 8:00 a.m.-3:00 p.m.	03/27/2024	\$997
Leonard Rosen	Information Technology Networking Comptia Security	04/01/2024-06/10/2024	\$3,208

VIII. Curriculum and Instruction

<u>T.</u>	<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
		County College of Morris, Randolph, NJ Mondays & Thursdays, 6:00 p.m.-8:30 p.m.		
	Nicole Shema	Recertification for Canvas Certified Educator Online; 4:00 p.m.-6:00 p.m.	04/01/2024 04/08/2024 04/15/2024 04/22/2024	\$360
	Juliana Gil-Arango Nancy Ruiz-Barrera	Essentials for Treating Anxiety Disorders in Children & Adolescents – Certification Hilton Embassy Suites, Parsippany, NJ 8:00 a.m.-3:00 p.m.	04/11/2024- 04/12/2024	\$1,262
	Ernesto Diaz Jayne O’Neill	SUPA US History Seminars Lubin House, Manhattan, NYC 8:00 a.m.-3:00 p.m.	04/12/2024	\$440
	Marybel Hernandez Jennine LaCorte Jennifer Presing	National Association of Social Workers (NASW) NJ Chapter Annual Conference Hard Rock Hotel, Atlantic City, NJ 10:00 a.m.- 6:00 p.m.	04/14/2024 04/15/2024 04/16/2024	\$2,100
	Lawrence Boden Nakeisha Hills Craig Santiago	Annual NAVY In-Service Training 2024 McGuire Air Force Base Community Center 8:00 a.m.-4:00 p.m.	04/16/2024- 04/17/2024	\$1,155
	Tenaya Bascomb Scott Cumberbatch Jeannie Holman Mohamed Khairullah Kenneth McDaniel	School Climate Conference for School & District Leaders; New Brunswick, NJ 8:30 a.m-2:00 p.m.	04/17/2024	\$183
	Jayne O’Neill	SUPA Psychology Mandatory Workshop Kean University, Union, New Jersey 7:00 a.m.-2:30 p.m.	04/19/2024	\$671
	Nicole Neidleman Alla Shahin	New Jersey School Counselor Association Kean University, Union, NJ 7:00 a.m.-2:30 p.m.	04/19/2024	\$35
	Veronica Chavez Marissa Gibaldi Diana Sandoval Wein Tsai	The Power of Clean Water PCTVS Auditorium; 9:00 a.m.-11:00 p.m.	04/19/2024	\$600
	Sarah Baldino Stacie Bennett	NJ Speech and Language Hearing Association Conference; Harrah’s Resort, Atlantic City, NJ 8:00 a.m.- 5:00 p.m.	05/09/2024- 04/10/2024	\$916

VIII. Curriculum and Instruction

<u>T.</u>	<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
	Daniel Campbell	Unity Programmer Course Online PD	04/30/2024	\$2,288
	Daniel Campbell	Unity Artist Course Online PD	04/30/2024	\$199
	Wei-En Tsai	2024 National Chinese Language Conference Online; 8:00 a.m.-3:00 p.m.	05/02/2024	\$89
	Daniel Bellet Norma Flores	Holocaust and Genocide Educator Ramapo College; 8:30 a.m.-3:00 p.m.	05/09/2024	\$324
	Kirsten Huze	Holocaust and Genocide Educator Workshop Ramapo College; 8:30 a.m.-3:00 p.m.	05/09/2024	\$156
	Melissa Andriac Lisa Karaisaridis York Lam Jessica Mancini Daiana Tukachinsky Thais Vanessa Vargas	Bilingualism & Disabilities: Critical Steps to Differentiate Both; Online 10:30 a.m.-1:30 p.m.	05/10/2024	\$2,250
	Nancy Ruiz-Barrera Bridget Thomas-Smith Juliana Arango-Gil	NJPN’s 24 th Annual Conference Convention Center, Atlantic City, NJ	05/16/2024- 05/17/2024	\$1,055
	Nicola Bucci Ines Drummond Alima Pudup Laura Vacca Rolando Watley	New Jersey Association for College Admission Counseling Annual Conference Harrah’s Resort, Atlantic City, NJ	05/20/2024- 05/21/2024	\$5,283
	Marc Foti Kimberly Salma	Math Supervisors’ Roundtable Meeting Livingston, NJ; 8:00 a.m.-3:00 p.m.	05/31/2024	\$29
	Nuno Duarte	Calculus BC – APSI Rutgers University, New Brunswick Online; 8:00 a.m.-3:00 p.m.	07/22/2024 - 07/25/2024	\$900
	Noah Michel	AP Precalculus APSI Rice University, Online 8:00 a.m.-3:00 p.m.	07/15/2024- 07/19/2024	\$595

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

VIII. Curriculum and Instruction

PCTVS Field Trips/Competitions

U. Motion to approve, upon the recommendation of the Superintendent, the following field trips and competitions that benefit students; all field trips are dependent upon the availability of busing:

<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Denise Aronson	NJSIAA Meet of Champions	03/02/2024-	\$290
Linette Cummings Genevieve Wall	Gloucester Institute of Technology 9:00 a.m.-3:00 p.m.	03/03/2024	
Michael Galland Angela Pelosi	Verizon Worksite Tour Basking Ridge, NJ 8:00 a.m.-2:00 p.m.	04/09/2024	\$690
Jeffrey Bargiel Anthony Christofi	Shadowing Trip to Bricklayers Local 4 Fairfield, NJ; 9:00 a.m.-1:00 p.m.	04/09/2024	\$610
Deanna DeVore Jose Martinez	Tech-Tone Choir Performance PS School #13 Paterson, NJ 8:00 a.m.-2:00 p.m.	04/09/2024 & 05/10/2024	\$2,295
Stacey Pinto Christopher Santhouse Matthew Vanaria Rolando Watley	Job Shadowing Frungillo Hospitality Soft Skills and Proper Service Procedures Ringwood, NJ 8:00 a.m.-1:00 p.m.	04/11/2024	\$925
Jennifer Ackerman Tenaya Bascomb James Dalton Lauren D’Imperio Jennie Holman Christie Lotz Jose Martinez Nelson Mendez Lynn Quinn Cassandra Rossi	Paper Mill Playhouse Musical - Gun & Powder, Millburn, NJ 11:00 am.-5:00 p.m.	04/11/2024	\$8,870
Nabila Berrada Robert Kiener	2024 Youth Business Summit Jacob Javits Convention, NY 8 :00 a.m.-4 :00 p.m.	04/12/2024	\$3,120
Keymar Botero Daniel Piekarz	William Paterson University Wayne, NJ 8:00 a.m.-3:00 p.m.	04/12/2024	\$725
<u>PCTI</u> Mark Cacace Charles Gurnari Joseph Petrocelli	NASA Hunch Finals Johnson Space Center Houston, Texas	04/15/2024- 04/17/2024	\$23,000- PCTI

VIII. Curriculum and Instruction

<u>U.</u>	<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
	<u>STEM</u> Tracy Espiritu Ramzi Kurzum			\$15,878- STEM
	Jeffrey Bargiel Anthony Christofi Michelle Ferreira	Shadowing Trip to Operating Engineers Local 825; Fairfield, NJ 9:00 a.m.-1:00 p.m.	04/17/2024	\$610
	Michael Bonsanto Daniel Gerne Jennifer Limekiller Robert Politika Christopher Santhouse	Universal Technical Institute Bloomfield, NJ 8:00 a.m.-2:30 p.m.	04/18/2024	\$1,405
	Lauretta Cregar Mike Galland Leonard Rosen	Visit to Bank of New York/Mellon- Headquarters, NYC 8:00 a.m.-3:00 p.m.	04/18/2024	\$955
	Michael Galland Angela Pelosi	Consumer Bowl Essex County Center 8 :00 a.m.-2 :00 p.m.	04/19/2024	\$725
	Darrlyn Alexander Richard Glueck	WISE Achievement Ceremony Touro College, New York 8:00 a.m.-3:00 p.m.	04/19/2024	\$955
	Norma Flores Claire Houghton-Kiel Victoria Scarpa Marissa Timmerman	The Morgan Library/New York Public Library; Manhattan, NY 8:00 a.m.-2:00 p.m.	04/19/2024	\$1,255
	Angelo Valdez	Passaic County ESports Championship Winterfinals Caldwell University; 8:00 a.m.-4:00 p.m.	04/20/2024	\$920
	Nelson Mendez	STEM Debate Challenge at Becton Dickinson Franklin Lakes, NJ 9:00 a.m.-3:00 p.m.	04/23/2024	\$840
	Deanna DeVore Caitlin Dowling Tracy Espiritu Michael Galland Tanya Vollenweider	BD STEM Debate Challenge Becton Dickinson, Franklin Lakes, NJ 9:00 a.m.-3:00 p.m.	04/23/2024	\$1,070
	Evelyn Wood-Samtak	Shadowing Experience at Preakness Healthcare, Wayne, NJ 8:00 a.m.-12:00 p.m.	04/23/2024 & 04/24/2024	\$960

VIII. Curriculum and Instruction

<u>U.</u>	<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
	<u>04/23/24 Staff</u> Angela Pelosi Richard Glueck Robert Kiener Nicole Neidelman Donna Guthrie	Berkeley College Interview Workshop Woodland Park, NJ 8:30 a.m.-2:30 p.m.	04/23/2024 & 04/24/2024	\$1,980
	<u>04/24/24 Staff</u> Angela Pelosi Nabile Berrada Nicole Herrick Robert Kiener			
	Lukas Cannarozzi Gioacchino Patti	Whitney Museum Field Trip New York City, NY 8:00 a.m.-2:00 p.m.	04/25/2024	\$1,525
	Michelle Ferreira Stephanie Paltos	Caldwell University Workshop Caldwell, NJ 9:00 a.m.-2:30 p.m.	04/25/2024	\$846
	Mark Cacace Jennifer Castro Michael Mathews Ronald Ossi	2024 National Restaurant Association ProStart Invitational Baltimore Marriot Waterfront, MD 8:00 a.m.-3:00 p.m.	04/25/2024- 04/29/2024	\$16,500
	Claire Houghton-Kiel Marissa Timmerman	Battle of the Books Competition Visit from Edison High School Teams F-Wing Media Center 8:00 a.m.-2:00 p.m.	04/26/2024	\$150
	Veronica Chavez-Cortez Marissa Gibaldi	Habitat for Humanity of Paterson Paterson, NJ 8:00 a.m.-3:00 p.m.	04/26/2024	\$1,325
	Lauretta Cregar Deanna DeVore Tracy Espiritu Michael Galland Kevin Munoz	Healthcare Career Expo at PCCC Paterson, NJ 9:00 a.m.-12:00 p.m.	04/30/2024	\$1,485
	Jane Jedlicka-O'Neil Laura Martin	Macculloch Museum Field Trip Morristown, NJ 8:00 a.m.-3:00 p.m.	05/03/2024	\$1,105
	Lauretta Cregar Daniel Piekarz Sophia Spadavecchia Tanya Vollenweider	Liberty Science Center Jersey City, NJ 8:00 a.m.-2:00 p.m.	05/02/2024	\$4,408

VIII. Curriculum and Instruction

<u>U. Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Elizabeth D’Emic Jessica Mancini York Lam Jesse Schaffner Nurse (TBD)	Yogi Berra Museum and Learning Center Yogi Berra Museum, Little Falls, NJ 8:30 a.m.-2:00 p.m.	05/07/2024	\$1,950
Richard Glueck Angela Pelosi	NAF 20 th Annual Benefit – Student Project Participation; Metropolitan Club, NY 3:00 p.m.-10:00 p.m.	05/08/2024	\$805
Nakeisha Hills Paul Kozlowski	NJROTC Junior Class Trip SUNY Maritime College, Bronx, NY 8:00 am-3:00 p.m.	05/08/2024	\$990
Raul Quispe Maiko Soto	Japan Parade at Central Park Field Trip Central Park, New York, New York	05/11/2024	\$690
Melissa Andriac York Lam Jessica Mancini Jesse Schaffner Daiana Tukachinsky Jennifer Turi Nurse (TBD)	ESL Field Trip – Medieval Times Lyndhurst, NJ 9:30 a.m.-2:30 p.m.	05/15/2024	\$3,816
Angelo Valdez	GSE Spring State Championships Stockton University 8:00 a.m.-4:00 p.m.	05/18/2024	\$965
Nelson Mendez	JazzBand Performance at Crossroads	05/19/2024	\$1,300
Melissa Andriac Ana Baker Patrick Bennett Nelson Mendez	Preakness Healthcare Center’s Memorial Day Parade Wayne, NJ 10:00 a.m.-1:00 p.m.	05/22/2024	\$945
Lori Henry Jameson Saracino	Laurelwood Arboretum Wayne, NJ 9:00 a.m.-2:00 p.m.	05/23/2024	\$745
Angelo Valdez	Passaic County Spring Esports Championship PCTVS, Room A104 8:00 a.m.-4:00 p.m.	05/25/2024	\$0
Melissa Andriac Ana Baker Patrick Bennett Nelson Mendez	Wayne Memorial Day Parade Wayne, NJ 8:00 a.m.-4:00 p.m.	05/27/2024	\$1,775

VIII. Curriculum and Instruction

<u>U. Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Robert Barclay	Construction Industry Career Day	05/29/2024	\$1,990
Paul Baglieri	Shadowing Trip;		
Jeffrey Bargiel	NJ Convention & Expo Center		
Anthony Cristofi	Edison, NJ		
Michelle Ferreira	8:00 a.m.-1:00 p.m.		
James O'Connor			
Nicholas Rakowski			
Christopher Santhouse			
Thomas Sedillo			
Christie Lotz	International Thespian Festival	06/23/2024	\$7,795
Lynn Quinn	Indiana University		

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

PCTVS School Events: Fundraisers

V. Motion to approve, upon the recommendation of the Superintendent, the following fundraisers that would benefit the various student organizations referenced below:

<u>Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Salsabiel Mujovic	SKILLS, USA	Double Good Popcorn to help fund SKILLS USA national trip	04/19/2024
Dina Benacquista	PCTVS Class of 2026	Dine to Donate Chipotle Willowbrook Mall, Wayne, NJ Class will receive 25% of proceeds	05/08/2024
Norma Flores	PCTVS Class of 2027	Virtual Double Good Fundraiser Class will receive 50% of proceeds	05/13/2024-

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

PCTVS Community Service

W. Motion to approve, upon the recommendation of the Superintendent, the following community service events that would benefit the various organizations referenced below:

<u>Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Salsabiel Mujovic	SKILLS, USA	Food Drive for Aspiring Hearts	04/08/2024
Stacey Pinto	LEAP	Henna Tattoos in preparation for Eid Holiday; 7:00 a.m.-8:00 a.m.	04/09/2024

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

VIII. Curriculum and Instruction

PCTVS Education Foundation Mini-Grants

X. Motion to approve, upon the recommendation of the Superintendent, the attendance at the following programs to be funded by PCTVS Education Foundation mini-grants:

<u>Faculty Member</u>	<u>Activity Title & Description</u>	<u>Dates</u>	<u>District Cost</u>
Patricia Orlando	MetLife Stadium Tour Mini -	04/17/2024	\$161*
Natasha Zagada	Grant Field Trip		
Hannah-Ray	MetLife Stadium, East Rutherford, NJ		
Delbury(Interpreter)	8:00 a.m.-3:00 p.m.		

*\$1,359 funded by PCTVS Education Foundation mini-grant; \$1,520 total cost of trip

Kebra Rettenberg	Speak the Speech Performance	04/19/2024	\$0*
Gustavo Vazquez-	PCTI Blackbox Theater		
Mendez	10:00 a.m.-2:00 p.m.		

*\$1,584 funded by PCTVS Education Foundation mini-grant; \$1,210 + \$560 credit total cost of trip

Amanda Siessel	New York Historical Society	04/22/2024	\$45*
Marissa Timmerman	In-School Program, PCTI C-Wing Media		
	8:00 a.m.-3:00 p.m.		

*\$450 funded by PCTVS Education Foundation mini-grant; \$495 total cost of trip

Pamela Burke	Turtle Back Zoo Field Trip	04/24/2024	\$677*
Nicole Herrick	West Orange, NJ		
Natasha Zagada	9:00 a.m.-2:30 p.m.		

*\$1,000 funded by PCTVS Education Foundation mini-grant; \$1,677 total cost of trip

Juan Cuervo	The Color Factory Trip ASL 2&3	04/26/2024	\$166*
Lori Henry	NY, NY		
Linda Nicosia			

*\$1,580 funded by PCTVS Education Foundation mini-grant; \$1,746 total cost of trip

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

PCTVS Education Foundation Mini-Grants REVISIONS

Y. Motion to revoke, upon the recommendation of the Superintendent, the approval of the Shakespeare Play field trip on December 19, 2023 due to emergency school closing on that date; previously approved at the November 28, 2023 BOE public meeting.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

PCTVS Professional Development REVISIONS

Section 504 Training – Additional Date

Z. DELETED – duplicate of G

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

Name	Department
Sarah Baldino	Child Study Team
Dana Bascietto	Child Study Team
Stacie Bennett	Child Study Team
Aislyn Cardona	Child Study Team
Joseph DeGiacomo	Child Study Team
Maria Donohue	Child Study Team
Nicole Halligan	Child Study Team
Marybel Hernandez	Child Study Team
Lorena Hincapie	Child Study Team
Jennifer Limekiller	Child Study Team
Lourdes Lopez	Child Study Team
Michael O'Brien	Child Study Team
Rachel Portelli	Child Study Team
Fatima Ramirez	Child Study Team
Jamisin Saracino	Child Study Team
Emily Sturtz	Child Study Team
Jill Aboyou	School Counseling
Juliana Arango Gil	School Counseling
Laura Bania	School Counseling
Nicole Christian	School Counseling
Lauretta Cregar	School Counseling
Daniel Diaz	School Counseling
Jillian Diaz	School Counseling
Bertha Hannigan	School Counseling
Lori Henry	School Counseling
David Inigo	School Counseling
Jennine LaCorte	School Counseling
Debra Lewis	School Counseling
Katrina Najem	School Counseling
Nicole Neidleman	School Counseling
Deanna Pecora Mellie	School Counseling
Daniel Piekarz	School Counseling
Stacey Pinto	School Counseling
Jennifer Presing	School Counseling
Alima Pudup	School Counseling
Erika Rios	School Counseling
Nancy Ruiz-Berrara	School Counseling
Alla Shahin	School Counseling
Bridget Thomas-Smith	School Counseling
Laura Vacca	School Counseling
Rolando Watley	School Counseling

**PROPOSED AGREEMENT BETWEEN
PASSAIC COUNTY COMMUNITY COLLEGE AND
PASSAIC COUNTY VOCATIONAL TECHNICAL SCHOOLS BOARD OF
EDUCATION**

For a Concurrent/Dual Enrollment Program

This Agreement is entered into by and between Passaic County Community College (PCCC) located at One College Boulevard, Paterson, NJ 07506 and the Passaic County Technical Vocational School District (PCTVS BOE) located at 45 Reinhardt Road, Wayne, NJ 07470 ("Agreement"). This agreement sets out the terms and conditions of the Concurrent/Dual Enrollment Program jointly offered by these institutions.

PCCC and the PCTVS BOE hereby agree to the following:

1. Term

This Agreement shall become effective on September 1, 2024 and shall remain in effect for the 2024-2025 school year. The parties may meet at least three months prior to the end of the 2024-2025 school year to discuss the courses and terms of the agreement for the following school year and any such agreement is subject to written approval by the BOE and PCCC.

School of Business Course Sequence, Payer Information, and approved instructors: All courses will be taught by PCCC Adjunct Professors.

10th grade students will have the opportunity to earn credit for the following class:

BU-101	Introduction to Business	PCTI pays
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11th grade students will have the opportunity to earn credit for the following classes:

ENS-100	Public Speaking	PCTI pays
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12th grade students will have the opportunity to earn credit for the following classes:

BUS-203	Principles of Marketing	PCTI pays
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For the Passaic County Technical Vocational School District



Date: 3/21/24

John Maiello, Superintendent and Chief School Administrator

Passaic County Technical Vocational School District

Passaic County Community College:



Date: 3/19/24

Dr. Steven M. Rose

President

Passaic County Community College

COUNTY COLLEGE OF MORRIS
Titans Express Dual Enrollment Program for
Out of County School Districts

MEMORANDUM OF UNDERSTANDING

This Agreement is made and entered into effect on February 13, 2024 *Passaic County Vocational School District* and **COUNTY COLLEGE OF MORRIS (CCM)**.

Whereas, *Passaic County Vocational School District* and **CCM** are chartered to provide comprehensive educational services primarily to the residents of Morris County; and

Whereas, *Passaic County Vocational School District* and **CCM** wish to enter into an educational alliance that offers enhanced educational opportunities for county residents at both the secondary and post-secondary levels, whereby the high school seeks to provide courses for college credit to their students;

Whereas, some of the courses as part of this Memorandum of Understanding will lead to a Certificate of Achievement in a specific program of study at the postsecondary level;

Now, therefore, *Passaic County Vocational School District* and **CCM** wish to confirm, in writing, the terms of mutual and individual responsibilities of this Joint Agreement as follows:

I. PURPOSE

This Agreement represents a statement of the ongoing relationship between *Passaic County Vocational School District* and **COUNTY COLLEGE OF MORRIS**.

II. PARAMETERS OF AGREEMENT

The core parameters of this Agreement include:

a) **CCM** and *Passaic County Vocational School District* agree to collaborate on the delivery of educational services for the students of *Passaic County Vocational School District*. This collaboration shall include the offering of mutually agreed upon college courses either under the heading of *Titans Express Dual Enrollment* or the *Challenger Program*.

b) This Agreement encourages students to complete the following educational pathways:

- i. The completion of a Certificate of Achievement in a related program or,
- ii. Possible continuation toward an Associate Degree at **CCM** or,
- iii. Possible continuation toward a four-year baccalaureate degree as appropriate.

c) Making available to students at both institutions, the facilities and equipment needed for optimal course or extracurricular activity, with the exception of intercollegiate sports. Services include, but are not limited to, use of the **CCM** library, online tutoring services, and student support services, such as counseling, academic advisement, and transfer services. Services for students with disabilities will continue to be provided by *Passaic County Vocational*

School District.

II. Titans Express Dual Enrollment

- a) The primary location of the Titans Express Dual Enrollment program will be at ***Passaic County Vocational School District***. The dual enrollment courses taught at these locations are identical in content to CCM courses (inclusive of textbooks and grading criteria as determined by CCM academic department) must be equivalent in rigor to courses taught by CCM faculty and will meet all CCM course objectives and learning outcomes. CCM academic departments will be responsible for college course content and curriculum using pertinent syllabi and course outlines.
- b) ***Passaic County Vocational School District*** shall recommend certified ***Passaic County Vocational School District*** faculty members to participate in the Titans Express Dual Enrollment Program. Such faculty must hold a minimum of a Masters' Degree in the discipline area being taught or completed 18 hours of graduate level courses in the discipline. For courses in Career and Technical disciplines (A.A.S. degrees) the degree requirement may be waived in consideration of industry credentials and experience and will be approved by both CCM and ***Passaic County Vocational School District*** to teach the CCM courses. Should ***Passaic County Vocational School District*** have a change in faculty, ***Passaic County Vocational School District*** will seek CCM approval for a replacement faculty. Being this agreement is out-of-county CCM faculty will not be available to teach the course(s).
 - i. If the CCM course is being taught by a ***Passaic County Vocational School District*** faculty member, a CCM faculty member will be selected as a mentor to the ***Passaic County Vocational School District*** faculty member. This individual will be assigned to periodically observe the ***Passaic County Vocational School District*** class and provide support to the ***Passaic County Vocational School District*** faculty member.
 - ii. While faculty from ***Passaic County Vocational School District*** who teach in the program must be approved by the appropriate CCM academic department, they are not considered employees of CCM and will receive no remuneration from CCM. However, CCM requires all Titans Express Dual Enrollment instructors to meet the qualifications of adjuncts of academic departments by having a completed personnel file to include an application, resume, transcripts and documentation of any certificates/certifications earned.
 - iii. Final selection of courses and faculty will be made by appropriate CCM personnel.
 - iv. In the case where CCM faculty are instructing at the high schools, course schedules will follow the CCM semester schedule. CCM faculty will be instructing based on the CCM academic calendar, not the high school's academic calendar.
- c) The following courses and teachers have been reviewed and approved for the first round of the Titans Express Dual Enrollment Program with ***Passaic County Vocational School District*** subject to compliance with academic department requirements regarding textbooks and examinations.** Future courses will be appended to this Memorandum of Understanding.

PCTI Courses	CCM Equivalency	FACULTY
Dance I- Ballet I Dance II- Ballet II Dance III- Ballet III Dance IV- Ballet IV	*DAN-137 Ballet I (2cr) *DAN-138 Ballet II (2cr)	Jennifer Ackerman & Cassandra Rossi
Dance I- Modern I Dance II- Modern II Dance III- Modern III Dance IV- Modern IV	*DAN-141 Modern I (2cr) *DAN-142 Modern II (2cr)	Jennifer Ackerman & Cassandra Rossi
Dance I- Performance I Dance II- Performance II Dance III- Performance III Dance IV- Performance IV	*DAN-135 Dance Theatre Workshop (1cr) *DAN-136 Dance Theatre Workshop II (1cr)	Jennifer Ackerman & Cassandra Rossi
Dance II- Dance History	DAN-134 Dance History (3cr)	Jennifer Ackerman & Cassandra Rossi
Dance I- Fundamentals of Dance	DAN-112 Dance Appreciation (3cr)	Jennifer Ackerman & Cassandra Rossi
Dance I- Jazz I	DAN-125 Jazz I (1cr)	Jennifer Ackerman & Cassandra Rossi

*This collaboration grants PCTI students an opportunity to receive dual enrollment credits transcribed by CCM under the equivalencies above. Students who completed Dance I, II, and III at PCTI are eligible for these dual enrollment courses. Eligible students may register for 10 credits of CCM Courses (i.e., DAN-137, DAN-138, DAN-141, DAN-142, DAN-135, and DAN-136) while concurrently enrolled in Dance IV at PCTI. Upon successful completion of Dance IV at PCTI, students will be awarded the corresponding CCM credits.

** This collaboration allows PCTI students to attend a master class, and attend and/or perform with CCM students in a dance production.

- d) Initially, eligible students and their parent(s) and/or guardian(s) shall be informed about the opportunities for student participation in the Titans Express Dual Enrollment Program by **Passaic County Vocational School District**. CCM agrees to provide all reasonable support to **Passaic County Vocational School District**, including providing materials to **Passaic County Vocational School District** for distribution via printed brochures, emails, website links, or other methods of digital communication.
- e) The student and his/her parent/guardian must exercise the option to participate in Titans Express Dual Enrollment Program by completing CCM's Application Form and delivering it to CCM via **Passaic County Vocational School District**.
- f) Students who meet all of the following criteria are qualified to initially participate in the Titans Express Dual Enrollment Program:
 - i. The student is a high school student within the **Passaic County Vocational School District**.
 - ii. The administration of **Passaic County Vocational School District** shall determine eligibility of students for enrollment and participation in the Titans Express Dual Enrollment Program for each new registration period. Students who are interested in being considered for the Titan's Express Dual Enrollment program must have the written endorsement of the administration from **Passaic County Vocational School District** and must meet the standard CCM admissions requirements.

- iii. The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements and has the appropriate academic background.
 - iv. To remain eligible to continue participating in the CCM Titan's Express Dual Enrollment program (after course completion), the student must maintain a minimum of a C in the class.
 - v. Students may drop or withdraw from a course in adherence to CCM drop and withdrawal dates (10% of term and 75% of term, respectively), in the case of withdrawal, a "W" indicating a withdrawal from the class will be on the student transcript. After the withdrawal date, regardless of grade earned, students will not be able to drop/withdraw the CCM course.
-
- g) Necessary course materials, including textbooks and other supplies will be available for purchase through the CCM Campus Store and will be the responsibility of the student to obtain.
 - h) The tuition cost for the Out-of-County Titan's Express Dual Enrollment program is determined by location. Tuition payment is the responsibility of the high school. CCM will invoice *Passaic County Vocational School District* at the rate provided below:
50% of the current CCM out-of-county tuition rate, per credit hour is applied.

III. OTHER CONSIDERATIONS

- a) *Passaic County Vocational School District* students wishing to take other classes on the campus of COUNTY COLLEGE OF MORRIS may do so as stipulated under CCM's Challenger Program. The cost of the course will be at the appropriate CCM tuition rate, inclusive of all course and college fees, and is the responsibility of the student/parent/guardian.
- b) COUNTY COLLEGE OF MORRIS shall be responsible for recording grades on a CCM transcript. Credit hours earned by the student – whether a part of the Titan Express Dual Enrollment Program or taken as part of CCM's Challenger Program - to be transcribed and applicable to the appropriate certificate or associate-degree program at CCM should the student matriculate upon completion of high school.

IV. TERM OF CONTRACT

The term of this Agreement shall be from August 2024 to June 2025. In the event this Agreement is not renewed by one or both parties, it is expressly understood that the program will continue in operation for such period to allow students enrolled in the program to complete their studies.

It is understood and agreed that the parties may revise or modify this Memorandum of Understanding with written Addendum or other amendments to which both parties are in agreement.

Dr. Anthony J. Iacono, President County
College of Morris

Date

Superintendent
Passaic County Vocational School District

Date

IX. Operations/Capital Improvements

Consent Agenda

A1. Motion to approve, having received the Board Agenda in time to review, a Consent Agenda with formal action of the Operations/Capital Improvements agenda items with the exception of agenda item referenced.

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Ms. Drakeford abstained from the following resolutions:

<u>Page No.</u>	<u>Item</u>	<u>Resolution Title</u>
28	A	A Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials

A Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials

A. Approval of the “A Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials (2023 Revisions)” approved by the Attorney General and the Commissioner of Education and is required in N.J.A.C. 6A:16-62(b)13 through 14 and 16; five original copies have been submitted to the Executive County Superintendent of Schools and signed by all required parties.

Motion	<u>Mr. Brown</u>	Second	<u>Ms. Tasic</u>	Roll-call 4-0-1
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

Bid Progress Payments

B. Motion to approve, upon the recommendation of the Superintendent and as certified by the Construction Manager and Architect, the following progress payments as detailed, subject to the availability of funds:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Payment</u>	<u>Vendor</u>	<u>Amount</u>
22/23-17	PCTVS – Biotech	#16	Epic Management, Inc.	\$712,344.75
22/23-33	Barbering Lab	#8	Javier Construction Corp.	\$15,899.18

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Bid Awards/Rejections/Cancellations

C. Motion to award, upon the recommendation of the Superintendent, the following bids to the lowest responsible bidder meeting the specifications and as appended detail:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Vendor(s)</u>	<u>Amount</u>
23/24-26	E-Rate Firewall Equipment REV II	CDW-G Government LLC	\$462,471.91
			Total bid

IX. Operations/Capital Improvements

<u>C. Bid No.</u>	<u>Bid Title</u>	<u>Vendor(s)</u>	<u>Amount</u>
23/24-28	E-Wing Auditorium & Gym Roofs Replacement	TNT Construction Group	\$987,000.00
23/24-32	Athletic Center Walkway Project	Cedar Contracting Co., Inc.	\$27,900 base bid
24/25-04	Lawn Care & Grounds Maintenance	East End Materials, Inc.	\$212,455.00 Total-2 years
24/25-05	Electric Motor & Machine Repair	A.C. Schultes, Inc.	hourly rates as attached

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

D. Motion to reject, upon the recommendation of the Superintendent and pursuant to Board policy, the following bid as no bids were received, further resolved the authority to re-bid:

<u>Bid No.</u>	<u>Bid Title</u>
24/25-03	Window Cleaning Services

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Contract Renewals

E. Motion to approve, upon recommendation of the Superintendent, the renewal contract that extends beyond the fiscal year, in accordance with N.J.S. 18A:18A-42, for the 2024/2025 and 2025/2026 school years, with no price increase.

Original Bid/Quote No.	TWO-YEAR RENEWAL	Original Award Date	Renewal Term	Awarded Vendor
21/22-16	Waste & Recycling Services	05/27/21	July 1, 2024, through June 30, 2026	Go Pro Waste Service

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried



AIA Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Vocational School
 45 Reinhardt Road
 Wayne, NJ 07470

PROJECT: DB-Wing Second Floor Barbering Lab Renovations
 1/31/2024

APPLICATION NO: 8

PERIOD TO: 6/28/2023

Distribution to: X
 OWNER: CONSTRUCTION MANAGER:
 ARCHITECT: CONTRACTOR:
 FIELD: OTHER:

FROM: Javier Construction Corp.
 General Construction

VIA CONSTRUCTION MANAGER: A&A Construction Manager & Consultants, Inc. 22090 22/23-33 2023-62
 VIA ARCHITECT: Coppia Montalbano Architects

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$859,000.00
2. NET CHANGE BY CHANGE ORDERS \$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$859,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$818,959.17

5. RETAINAGE:

- a. 2 % of Completed Work (Column D + E on G703) \$0.00
- b. 0 % of Stored Material (Column F on G703) \$0.00

6. TOTAL RETAINAGE (Lines 5a + 5b or Total in Column I of G703) \$0.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 4 Less Line 5 Total) \$818,959.17
8. CURRENT PAYMENT DUE \$803,059.99
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$15,899.18

AMOUNT CERTIFIED \$15,899.18
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: \$40,040.83

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 1/20/2024

County of: Passaic
 Subscribed and sworn to before me this 20th day of January 2024


Notary Public: Carlos Javier
 My Commission expires: No. 2405776
 State of: NEW JERSEY
 State of New Jersey
 My Commission Expires 03-17-2026


CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$15,899.18
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By:  Date: 3-15-24

By:  Date: 3-16-24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G732 - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Vocational School PROJECT: PCTS - Biotech APPLICATION NO: 016

FROM: Epic Management, Inc. 136 11th St. Piscataway, NJ 08854

CONTRACTOR: General Construction VIA ARCHITECT: Coppa Montalbano Architects

PERIOD TO: February 29, 2024

CONTRACT DATE: August 15, 2022

PROJECT NOS: 22 / 23 / 17 8H

OWNER: CONSTRUCTION MANAGER:

ARCHITECT:

CONTRACTOR:

FIELD:

OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment have been issued and payments received from the Owner, and that current payment shown herein is in full due.

1. ORIGINAL CONTRACT SUM \$21,948,000.00

2. NET CHANGES IN THE WORK \$0.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$21,948,000.00

4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$15,832,200.63

5. RETAINAGE:

a. 2.00 % of Completed Work (Column D + E on G703) \$316,644.01

b. 0 % of Stored Material (Column F on G703) \$0.00

6. TOTAL EARNED LESS RETAINAGE \$316,644.01

(Line 4 minus Line 5 Total) \$15,515,556.62

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$14,803,211.87

(Line 6 from prior Certificate) \$712,344.75

8. CURRENT PAYMENT DUE \$712,344.75

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$6,432,443.38

(Line 3 minus Line 6)

AMOUNT CERTIFIED \$712,344.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: _____

By: _____ Date: 3-14-24

ARCHITECT: _____ Date: 3.19.24

(NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00



KATHERINE K. BAKUNAS
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 2/18/2025

County of: Middlesex
Subscribed and sworn to before me this 13th day of March
Notary Public: Katherine Bakunas
My Commission expires: _____

BOARD ACTION: March 28, 2024

Bid No. 23/24-26 Bid Title: E-Rate Firewall Equipment REV II

INFORMATION:

Passaic County Technical Institute applies for annual funding through the Schools and Libraries Program of the Universal Service Fund, more commonly known as the "E-Rate" Program, which provides discounts to eligible entities for Internet Access services.

Passaic County Technical Institute posted FCC Form 470 number 240018660 in accordance with E-Rate Program rules to initiate the competitive bidding process to solicit bids from vendors for network infrastructure services and equipment.

Bids were prepared, advertised, and invited from vendors for Bid No. 23/24-26 **E-Rate Firewall Equipment REV II**. The bid was received on March 13, 2024, with the following results:

<u>VENDOR</u>	<u>TOTAL BID</u>
CDW-G GOVERNMENT LLC	\$462,471.91
vPrime Tech Inc	\$829,413.75

(Bid for equipment and 5-year Software & Support plan)

The Technology Department has reviewed the bids received and hereby recommends that the Board approve the award of service to **CDW-G Government LLC** as the lowest responsive bidder in the total amount of **\$462,471.91**. **The total represents the total for the Hardware (\$54,411.91) and the 5-year Software & Support Plan (\$408,060.00)**. It is anticipated that the E-Rate Program will fund approximately 37% of the total and the district will be responsible for 63% of the total cost, for the approximate amount of \$316,000. The Technology Department has reviewed the bids received and hereby recommends that the Board approve the award of service to CDW-G Government LLC as the lowest responsive bidder in the total amount of \$462,471.91. The total represents the total for the Hardware (\$54,411.91) and the 5-year Software & Support Plan (\$408,060.00). It is anticipated that the E-Rate Program will fund approximately 37% of the total and the district will be responsible for 63% of the total cost, for the approximate amount of \$316,000. It is anticipated that the district will purchase the services in full and then seek a reimbursement from the E-Rate Program. It is anticipated that the E-Rate Program will provide the funding for the Hardware portion of the bid in year one will fund the 5-year support in equal increments over a 5-year period.

RECOMMENDATION

RESOLVED, that the Passaic County Technical Institute has considered the recommendation and hereby authorizes the Superintendent to award Bid No. 23/24-26 **E-Rate Firewall Equipment REV II** to CDW-G GOVERNMENT LLC., 230 N. Milwaukee Ave, Vernon Hills, IL 60061

FURTHER RESOLVED that authorization is granted to notify the awarded bidder and receive written confirmation thereof.

Bid No 23/24-26 E-Rate Firewall Equipment Rev II Summary Sheet

Items HIGHLIGHTED ARE AWARDED						
QTY	Part Number	Description	CDW-G Unit Price	CDW-G Extended Price	vPrime Unit Price	vPrime Extended Price
Firewalls						
Hardware						
2	PAN-PA-5410-AC	Palo Alto Networks PA-5410 security appliance or equivalent:	\$27,150.00	\$54,300.00*	\$66,833.13	\$133,666.26
1	n/a	Palo Alto compatible ~0.5m passive QSFP+ cable:	\$111.91	\$111.91*	\$2019.49	\$2019.49
Software & Support (1 Year)						
2	PAN-SVC-PREM-5410	Palo Alto Networks 1-year premium support or equivalent	\$12,400	\$24,800	\$12,699.46	\$25,398.92
2	PAN-PA-5410-GP	Palo Alto Networks 1 year Global Protect subscription license or equivalent	\$10,100	\$20,200	\$13,429.17	\$26,858.34
2	PAN-PA-5410-BND-CORESEC	Palo Alto Networks 1 year Core Security subscription bundle or equivalent	\$34,000	\$68,000	\$45,116.50	\$90,233.00
Software & Support (3 Year)						
2	PAN-SVC-PREM-5410-3YR	Palo Alto Networks 3-year premium support or equivalent	\$36,950	\$73,900	\$37,769.32	\$75,538.64
2	PAN-PA-5410-GP-3YR	Palo Alto Networks 3 year Global Protect subscription license or equivalent	\$22,100	\$44,200	\$36,000.31	\$72,000.62
2	PAN-PA-5410-BND-CORESEC-3YR	Palo Alto Networks 3-year Core Security subscription bundle or equivalent	\$82,400	\$164,800	\$134,171.37	\$268,342.74
Software & Support (5 Year)						
2	PAN-SVC-PREM-5410-5YR	Palo Alto Networks 5-year premium support or equivalent	\$54,000	\$108,000*	\$63,014.73	\$126,029.46
2	PAN-PA-5410-GP-5YR	Palo Alto Networks 5 year Global Protect subscription license or equivalent	\$31,700	\$63,400*	\$59,999.40	\$119,998.80
2	PAN-PA-5410-BND-CORESEC-5YR	Palo Alto Networks 5-year Core Security subscription bundle or equivalent	\$118,330	\$236,660*	\$223,849.87	\$447,699.74

BOARD ACTION: March 28, 2024

Bid No. 23/24-32 Bid Title: Athletic Center Walkway Project

INFORMATION:

Bids were prepared, advertised, and invited from vendors for **Bid No. 23/24-32 - Athletic Center Walkway Turfstone Project**. The bids were received on March 22, 2024, with the following results:

VENDOR	City, State	Total Lump Sum Base Bid- 1300 Sq Ft of Turfstone	Optional Cost of Additional Turfstone per Square Foot
Cedar Contracting Co., Inc	Hillside, NJ	\$27,900.00	\$21.46
Frank Gailbraith & Sons LLC	Scotch Plains, NJ	\$32,500.00	\$25.00
Zuccaro, Inc.	Garfield, NJ	\$63,700.00	No Bid

The Passaic County Technical Vocational School Board of Education recommends awarding the contract for **Athletic Center Walkway Turfstone Project**. to:

Cedar Contracting Co., Inc.
621 N. Union Ave.
Hillside, NJ 07205

RECOMMENDATION

RESOLVED that **Bid No. 23/24-32 - Athletic Center Walkway Turfstone Project** is recommended by the Superintendent to be awarded to Cedar Contracting Co., Inc. **the lowest responsive, responsible bidder**, in the total lump sum base bid amount of \$27,900.00

FURTHER RESOLVED that authorization is granted to notify the awarded bidder and receive written confirmation thereof.

BOARD ACTION: March 28, 2024

Disposal and Sale of Personal Property—Surplus – TECHNOLOGY

Approval authorizing the Office of the School Business Administrator to sell/dispose the following Board of Education equipment that has been determined to be no longer needed for school district purposes.

The School Business Administrator will attempt to sell/dispose the equipment pursuant to Board Policy #7300—Disposition of Property and in accordance with N.J.S.A. 18A:18A-45.

ITEM #	DEPT.	ARTICLE & DESCRIPTION (INCLUDE MANUFACTURER NAME, MODEL #, SERIAL # & DESCRIPTION)	QTY.	CONDITION **SEE KEY BELOW	LOCATION FL./RM. #	FIXED ASSET #	DATE OF PURCHASE
1	IT	iMac (Retina 5K, 27-inch, Late 2015) All-In-One Desktop Serial Number: D25SK0ZCGQ17 D25SK0ZWGQ17 D25SK0ZJGQ17 D25SK105GQ17 D25SK0ZLGQ17 D25SK106GQ17 D25RT1N5GQ17 D25SK0ZKGQ17 D25SK0ZGGQ17 D25SK0ZQGQ17 D25SK100GQ17 D25SK0ZHGQ17 D25SK101GQ17 D25SK0ZVGQ17 D25SK10BGQ17 D25SK0ZMGQ17 D25SK0P1GQ17 D25SK0ZNGQ17 D25SK108GQ17 D25SK0ZDGQ17 D25SK0ZTGQ17 D25RT1MVGQ17 D25KQ1WEDNMP	24	POOR	ROCCO BASEMENT	025396 025395 025390 025393 025391 025685 025365 025363 025687 025399 025400 025397 025389 025688 025394 025686 025398 025343 025385 025684 025387 025392 025364 020323 021413	2015
2	TECHNOLOGY	Mac Mini (Late 2014) Desktop Computer Serial Number: C07NQ1L4G1J2 C07HP01FDJD2	2	POOR	ROCCO BASEMENT	021413	2014
3	TECHNOLOGY	DELL OPTIPLEX 790 Desktop Computer Serial Numbers: 3GK5WV1	3	POOR	ROCCO BASEMENT	N/A	2011

		H0H0P22 GWBGZQ1					
4	TECHNOLOGY	HP LP1965 Monitor Serial Number: CNK0260VY7 CN4927064Y CN4927069J CN492602V8 CN4927065M CN4927066X CN49270694 CN4927064J CN4927063Y CN492705X3 CN4927065G CNK0260VYV CN4921053W CN492705XH CN492706CF CN49270672 CN4001041M CN492706C9 CN49270636 CN49270678	20	POOR	ROCCO BASEMENT	N/A	2008
5	TECHNOLOGY	WACOM CINTIQ 21UX Drawind Tablet Monitor Serial Numbers: 1LAQ000264 1HAQ000026 1GAQ000871 1GAQ000876 1LAQ000054 1GAQ000982 1LAQ000092 1LAQ000059 1GAQ000984	9	POOR	ROCCO BASEMENT	019821 019833 019826 019852 019823 019842 019850	2010
6	TECHNOLOGY	HP COMPAQ 6730B Laptop Computer Serial Numbers: CNU9434Z79 CNU9434Z31 CNU9434WGM CNU9434WL2 CNU9434WFT CNU9434WG8 CNU9434WFY CNU9434ZBN CNU9434ZF0 CNU9434WF9 CNU9434WFK CNU9434WGD	12	POOR	ROCCO BASEMENT	018885 018848 018898 018890 018830 018820 018827 018862 018886 018833 018864 018817	2006

7	TECHNOLOGY	HP Compaq LA1951g Monitor Serial Numbers: CNC044PDN4 3CQ138NYYG CNC023QVVW CNK0260WL5 CNK0260HF4 CNC022QPDW CNC022QNSN CNC023QTXJ CNC044PDZB 3CQ138NYYF 3CQ138NYYD CNK0260HF5	12	POOR	ROCCO BASEMENT	N/A	2009
8	TECHNOLOGY	HP LA2405x Monitor Serial Numbers: CN421505B5 CN421504PQ CN4215058V CN42380YKQ CN42380YJX CN42380ZTJ CN42380ZT7 CN42380ZTM CN42380ZSY CN421505BM CN42380YJW CN42380YHT CN42380XY4	13	POOR	ROCCO BASEMENT	N/A	2012
9	TECHNOLOGY	HP COMPAQ ELITE 8300 AIO All-in-One Desktop Serial Numbers: MXL2461YMH MXL2461YP2 MXL2461YN6 MXL2461YNK MXL2461YM9 MXL2461YMP MXL2461YMN MXL2461YNQ	8	POOR	ROCCO BASEMENT	020046 020073 020063	2012
10	TECHNOLOGY	HP ProDisplay P231 Monitor Serial Numbers: CNC4210917 CNC34705NP CNC421090P CNC421090K CNC421090R CNC421090Q CNC347051M CNC347052B CNC347053P	9	POOR	ROCCO BASEMENT	N/A	2013

11	TECHNOLOGY	HP Compaq Pro 6300 SFF Desktop Computer Serial Numbers: 2UA4041PRG 2UA4041PR7 2UA4041PRV 2UA4041PR3 2UA4041PRT 2UA4041PRK	6	POOR	ROCCO BASEMENT	N/A	2012
12	TECHNOLOGY	HP ELITEONE 800 G1 All-In-One Desktop Serial Numbers: MXL5340H1W MXL423107K MXL5040KXQ MXL423107L MXL447298K	5	POOR	ROCCO BASEMENT	021548 021459 020687 021317	2014
13	TECHNOLOGY	HP ELITEONE 800 G2 All-In-One Desktop Serial Numbers: MXL6332R24 MXL5500SQ0 MXL6391CSJ MXL6050F95	4	POOR	ROCCO BASEMENT	025258 025263	2015
14	TECHNOLOGY	HP ProDesk 600 G1 SFF Desktop Computer Serial Numbers: 2UA4270JGX 2UA4501F1D 2UA4270JHQ 2UA4270JHB 2UA4270JGD	5	POOR	ROCCO BASEMENT	021262 021248 021242 021259	2014
15	TECHNOLOGY	HP ELITEONE 1000 G1 27 All-In-One Desktop Serial Numbers: USH808L15S USH830L1GR 8CC8230P1Z	3	POOR	ROCCO BASEMENT	025981	2017
16	TECHNOLOGY	HP Compaq 6000 Pro SFF Desktop Computer Serial Numbers: 2UA031014Q 2UA00614DN	2	POOR	ROCCO BASEMENT	019506	2009
17	TECHNOLOGY	HP Compaq dc5800 Microtower Desktop Computer Serial Numbers: 2UA9291HY1 2UA9341356	2	POOR	ROCCO BASEMENT	018725	2008
18	TECHNOLOGY	DELL XPS One 2710 All-In-One Desktop Serial Numbers: J050XS1 7LHTTX1 DTHTTX1	3	POOR	ROCCO BASEMENT	020272 020274	2013
19	TECHNOLOGY	HP LP2065 Monitor	3	POOR	ROCCO BASEMENT	N/A	2006

		Serial Numbers: CNG84802XG CNG84802XC CNG84802XF					
20	TECHNOLOGY	HP LP2465 Monitor Serial Numbers: CNK75207Q3 CNK8121DWV	2	POOR	ROCCO BASEMENT	A-10323	2006
21	TECHNOLOGY	HP Z24i Monitor Serial Numbers: CNK4490H1B CNK4490H14 CNK4490H10 CNK4490H11	4	POOR	ROCCO BASEMENT	N/A	2013
22	TECHNOLOGY	DELL P1917SC Monitor Serial Numbers: GTL2N82	1	POOR	ROCCO BASEMENT	N/A	2017
23	TECHNOLOGY	DELL U2713HMT Monitor Serial Numbers: 4RHH7X1	1	POOR	ROCCO BASEMENT	N/A	2012
24	TECHNOLOGY	DELL VOSTRO 2520 Laptop Serial Number: HTG8HW1	1	POOR	ROCCO BASEMENT	N/A	2012
25	TECHNOLOGY	HP COMPAQ NC610 Laptop Serial Number: CNU5190JYT	1	POOR	ROCCO BASEMENT	A-8914	2009
26	TECHNOLOGY	HP COMPAQ NX7400 Laptop Serial Numbers: CNU70706F3 CNU7280BXW CNU70706BJ	3	POOR	ROCCO BASEMENT	N/A	2006
27	TECHNOLOGY	HP COMPAQ NX9010 Laptop Serial Number: CNF345059S	1	POOR	ROCCO BASEMENT	A7880	2003
28	TECHNOLOGY	HP ELITE DISPLAY E242 Monitor Serial Number: CN46430GJL	1	POOR	ROCCO BASEMENT	N/A	2019
29	TECHNOLOGY	HP L1710 Monitor Serial Number: CND80306T3	1	POOR	ROCCO BASEMENT	N/A	2008
30	TECHNOLOGY	HP L1750 Monitor Serial Numbers: 3CQ9173CNK 3CQ9033MZV	3	POOR	ROCCO BASEMENT	N/A	2012

		CND7491HMT					
31	TECHNOLOGY	HP LASEREJET P2015DN Printer Serial Number: CNBJR00271	1	POOR	ROCCO BASEMENT	N/A	2006
32	TECHNOLOGY	HP ZR22W Monitor Serial Numbers: CN40090GDL CN40090F7B	2	POOR	ROCCO BASEMENT	N/A	2010
33	TECHNOLOGY	HP ZR2440W Monitor Serial Number: CN43520PL1	1	POOR	ROCCO BASEMENT	N/A	2011
34	TECHNOLOGY	SAMSUNG S27C230B Monitor Serial Number: ZXLCHTPF904360B ZXLCHTPF904372T ZXLCHTPF904388Z	3	POOR	ROCCO BASEMENT	N/A	2013
35	TECHNOLOGY	Misc. HP PAVILION Laptop	1	POOR	ROCCO BASEMENT	018576	2013
36	TECHNOLOGY	Samsung 940BE Monitor Serial Number: HA19HCGP106940D	1	POOR	ROCCO BASEMENT	N/A	2006
37	TECHNOLOGY	SAMSUNG E1920X Monitor Serial Number: V894H9NB700906P	1	POOR	ROCCO BASEMENT	N/A	2010
38	TECHNOLOGY	SAMSUNG S19A450BW Monitor Serial Number: ZUY3HTNC800057W	1	POOR	ROCCO BASEMENT	N/A	2012
39	TECHNOLOGY	SANYO PLC-XF45 Projector Serial Number: G5X04867	1	POOR	ROCCO BASEMENT	N/A	2003
40	TECHNOLOGY	SCANSNAP IX1500 Scanner Serial Number: C08H025796	1	POOR	ROCCO BASEMENT	N/A	2020
41	TECHNOLOGY	SMART UX80 Projector Serial Number; B012GC03M0267	1	POOR	ROCCO BASEMENT	N/A	2016

X. Personnel – Resignations/Terminations/Leaves

Leaves of Absence – REVISIONS

F. Motion to approve, upon the recommendation of the Superintendent, amending the leaves of absence for staff members with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits in accordance with FMLA after accumulated entitlement days are exhausted, and a leave of absence without pay after the use of FMLA as indicated:

							Previously Approved	
Name	Position	Leave Type	Entitlement Days	FMLA	LOA without Pay	Effective Dates	Effective Dates	Agenda
Summer Berni	English Instructor-PCTI	Maternity	YES	YES	YES	11/01/23-06/30/24	11/01/23-03/13/24 11/27/23-04/01/24	11/01/23 08/24/23
Cristina Medina	Administrative Finance Clerk	Maternity	YES	YES	YES	03/12/24-07/08/24	04/08/24-07/22/24	01/29/24
Elizabeth Polizzotti	LPN Instructor	Medical	YES	YES	NO	02/21/24-03/15/24	02/21/24-04/15/24	02/29/24
Joy Segreto	School Nurse-STEM	Medical	YES	NO	NO	04/08/24-04/24/24	03/27/24-04/19/24	02/29/24
Maureen Wacha	Supervisor-PCTI	Medical	YES	NO	NO	02/07/24-03/08/24	02/07/24-03/19/24	01/29/24
Evelyn Wood-Samta	School to Careers Coordinator	Medical	YES	NO	NO	10/30/23-03/07/24	10/30/23-12/22/23	01/29/24 11/01/23
Desirae Feliciano	Executive Secretary-STEM	Medical	YES	NO	NO	02/21/24-06/05/24	02/21/24-03/28/24	02/29/24

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

Leaves of Absence

G. Motion to approve, upon the recommendation of the Superintendent, a medical leave of absence to the following 10-month non-bargaining employee, , with salary and benefits using accumulated entitlement days as appropriate:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Garrett Reid	Security Guard, full-time	03/18/2024-04/09/2024

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0

Motion carried

X. Personnel – Appointments/Reappointments/Revisions

Consent Agenda

- A1. Motion to approve, having received the Board Agenda in time to review, a Consent Agenda with formal action of the Personnel – Appointments/Reappointments Revisions agenda items with the exception of agenda item A.

Ms. Drakeford abstained from the following resolutions:

<u>Page No.</u>	<u>Item</u>	<u>Resolution Title</u>
35	A	Appointments

- A. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following individuals requiring application to the State Department of Education for approval and pending completion of the criminal history records check, pursuant to Public Law 2021, c.408, NJSA 18A: 6-7.1 et. seq. and Board Policy #1613 Disclosure and Review of Applicant’s Employment History, effective date as indicated through June 30, 2024, or as otherwise indicated; if necessary, application will be submitted on an emergent basis for a period not to exceed three months:

Educational Staff, with benefits

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Victor Costantini (new)	Spanish Instructor-PCTI	4A / \$70,880*	09/01/2024
Alexa Gentile** (new)	Student Assistance Coordinator (SAC)-PCTI	1C / \$71,980*	09/01/2024
Vincent Giardina (new)	Social Studies Instructor-PCTI	5A / \$74,305*	09/01/2024
Miguel Jimenez (new)	Physical Education/Health Instructor-PCTI	7A / \$81,155*	09/01/2024
Jorge Molano, Jr. (new)	Physical Education/Health Instructor-PCTI	1A / \$67,880*	09/01/2024
Carolina Tacconi** (new)	School Counselor-PCTI	1C / \$71,980*	09/01/2024
Giuseppe Scirocco (replacing L. Walden)	Culinary Arts Instructor-PCTI	9C / \$92,125 pro-rated	04/30/2024 (or sooner)
James Cramer (new)	Chemistry Instructor-PCTI	4A / \$70,880*	09/01/2024

*23/24 rates pending contract settlement for 24/25 SY

**pending certification

X. Personnel – Appointments/Reappointments/Revisions

10 Month Part-Time Security without benefits

<u>Name</u>	<u>Position</u>	<u>Step / Hourly Rate</u>	<u>Effective</u>
Ashlee Alers	Security Guard, part-time	1 /\$18.00	04/16/2024
Mary Battista	Security Guard, part-time	1 / \$18.00	04/08/2024

Instructional Substitutes, without benefits

<u>Name</u>	<u>Position</u>	<u>Daily Rate</u>	<u>Effective</u>
Shannon DiCristina	Instructional Substitute	\$150	04/16/2024

Custodian Substitute, without benefits

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
Rafat Nabas	Substitute Custodian	\$18.00	04/16/2024

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 4-0-1</u>
Motion carried			Roll-call vote:	
			Mr. Brown	yes
			Ms. Tasic	yes
			Ms. Drakeford	abstain
			Ms. Solomon	yes
			Mr. Coscia	yes

Employment Effective Dates – Revisions

B. Motion to approve, upon the recommendation of the Superintendent, the revision of the start date of the following staff member:

<u>Name</u>	<u>Position</u>	<u>Original Effective Dates</u>	<u>Revised Effective Dates</u>
Bethanie Sundlin *previously approved at the 12/21/23 public BOE meeting	Biotechnology Instructor-PCTI	03/01/2024*	03/04/2024
Aliayh DeJesus-Nunez *previously approved at the 01/29/24 public BOE meeting	Instructional Substitute	02/16/2024*	03/22/2024
Joseph Lanza *previously approved at the 01/29/24 public BOE meeting	Instructional Substitute	02/16/2024*	03/25/2024

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 5-0</u>
Motion carried				

C. Motion to approve, upon the recommendation of the Superintendent, the revision of the last name of the following staff member:

<u>Name</u>	<u>Position</u>	<u>Original Last Name</u>	<u>Revised Last Name</u>
Jany Hernandez-Rodriquez *previously approved at the 01/29/24 public BOE meeting	School Psychologist-STEM	Hernandez*	Hernandez-Rodriquez

<u>Motion</u>	<u>Mr. Brown</u>	<u>Second</u>	<u>Ms. Tasic</u>	<u>Roll-call 5-0</u>
Motion carried				

X. Personnel – Appointments/Reappointments/Revisions

Program Staff Appointments

- D. Motion to approve, upon the recommendation of the Superintendent, the following instructors for the Spring 2024 STEM College Essay Writing Workshop, Wednesdays and Thursdays, 3:15 p.m.-4:15 p.m., April 11, 2024 through May 23, 2024, 2 hours/week, based on student enrollment, at the hourly rate of \$52.22:

Name

Bahiyyah Hooper
Alyssa Shale

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

- E. Motion to approve, upon the recommendation of the Superintendent, the following proctors for the I-Ready Testing STEM Incoming Freshmen 2024/2025 school year, June 27, June 28, and July 9, 2024, 10:00 a.m.-1:00 p.m., 4 hours/day, at the hourly rate of \$52.22*:

Name

Daniel Ambrose
Yanina Figueroa
Brielle Mulvihill
Robert Nutile
Janelle Vega
Mark Vogel
*23/24 rates pending contract settlement for 24/25 SY

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

- F. Motion to approve, upon the recommendation of the Superintendent, the following staff member, at the hourly rate of \$56.00, 6 hours/week, up to 52 weeks, not to exceed 130 hours, based on student enrollment, effective March 12, 2024:

<u>Name</u>	<u>Position</u>	<u>Program</u>
Tenaya Bascomb	Program Coordinator	Youth Services Grant (YOU)

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

- G. Motion to approve, upon the recommendation of the Superintendent, the following instructors for the Youth Services Grant (YOU) program, at the hourly rate of \$56.00, 6 hours/week, up to 52 weeks, based on student enrollment, effective March 12, 2024; Construction not to exceed 130 hours collectively:

<u>Name</u>	<u>Subject</u>
Steve Brown	Construction-Plumbing (6 weeks)
James O'Connor	Construction-Electrical (4 weeks)
Thomas Tiseo	Construction-Carpentry (5 weeks)
Heather Grella	Cosmetology
Shawanna Whidbee	Cosmetology
Christopher Santhouse	Culinary Arts

X. Personnel – Appointments/Reappointments/Revisions

<u>G. Name</u>	<u>Subject</u>
Matthew Vanaria	Culinary Arts
Michael Galland	Logistics

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Mentors – Revisions

H. Motion to approve, upon the recommendation of the Superintendent and in accordance with NJAC 6A:9-8.4, the following staff member be assigned a mentor for the 2023/2024 school year and be included in the mentor list approved at the September 28, 2023 public BOE meeting; mentors will be compensated depending on their mentee’s certification status:

<u>Mentee</u>	<u>Position</u>	<u>Mentor</u>
Bethanie Sundlin	Biotechnology Instructor-PCTI	Ganna Osetska

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

Additional Teaching Assignments - Revisions

I. Motion to approve, upon the recommendation of the Superintendent, the revision of the end date of the Additional Teaching Period assignments for the 2023/2024 school year as follows:

Additional Teaching Assignment Revision 09/01/23-03/22/24*

<u>Name</u>	<u>Subject</u>
Ganna Osetska	CTE-Biotechnology I
Stephen Palmer	CTE-Biotechnology I

*approved at the 08/24/23 public BOE meeting for 09/01/23-06/30/24

Additional Teaching Assignment Revision 01/22/24-03/15/24* (replacing J. Meek)

<u>Name</u>	<u>Subject</u>
Anthony Guisto	Resource ELA 3

*approved at the 12/21/23 public BOE meeting for 01/22/24-05/28/24

Motion Mr. Brown Second Ms. Tasic Roll-call 5-0
Motion carried

J. Motion to approve, upon the recommendation of the Superintendent, the revision of the Additional Teaching Period assignments for the 2023/2024 school year as follows:

Additional Teaching Assignment Revision 11/06/23-06/30/24* (replacing S. Berni-PCTI)

<u>Name</u>	<u>Subject</u>
Vincenza Kafaf	Resource ELA 1
Jeffrey Klein	Resource ELA 1
Kimberly Marks	Resource ELA 1
Stephanie Messina	Resource ELA 1
Kebra Rettenberg	Resource ELA 1

*approved at the 11/01/23 public BOE meeting for 11/06/23-03/13/24

X. Personnel – Appointments/Reappointments/Revisions

J. Additional Teaching Assignment Revision 03/19/24-05/28/24* (replacing J. Meek-PCTI)

<u>Name</u>	<u>Subject</u>
Jessica Mancini	Resource ELA 3

(replacing Anthony Guisto)

*approved at the 12/21/23 public BOE meeting for Anthony Guisto for 01/22/24-05/28/24

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0

Motion carried

Job Descriptions

K. Motion to abolish, upon the recommendation of the Superintendent, the September 27, 2018 approval of the following job description as the job description never existed:

GED Teacher

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0

Motion carried

Job Descriptions

L. Motion to approve, upon the recommendation of the Superintendent, the following revised job descriptions:

Communications Assistant
Communications Technician
School Psychologist
Speech Language Specialist
Teacher of Practical Nursing

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0

Motion carried

Position Title – Revision

M. Motion to approve, upon the recommendation of the Superintendent, the revision of the position title as follows, if a stipend position there is no change in the stipend amount, effective 2023/2024 school year:

<u>Name</u>	<u>Previous Approved Title</u>	<u>Revised Title</u>
Jerry Castaneda	Affirmative Action /Civil Rights Compliance Officer*	Affirmative Action/Civil Rights Compliance Officer (Titles II, VI, IX, etc.)

*1st revision previously approved at the 09/28/23 public BOE meeting

*previously approved at the 05/23/23 public BOE meeting

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0

Motion carried

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

COMMUNICATIONS ASSISTANT

Page 1 of 2

QUALIFICATIONS:

1. Bachelor's Degree from an accredited college or university preferred.
2. Proven communication, writing, graphic arts and photography skills
3. Demonstrated experience in writing press releases and developing school publications preferred
4. Skilled in computers, photography equipment and/or electronic equipment to fulfill job functions.
5. Excellent organizational skills and interpersonal skills

REPORTS TO: Director of Communications/Special Projects

JOB GOAL: To generate throughout the school community a climate and understanding of Passaic County Technical Institute and the educational mission of the school and its students. To provide for an open exchange of information with the school community and a purposeful effort to share district successes that is important for maintaining a quality educational program.

**PERFORMANCE
RESPONSIBILITIES:**

1. Prepares and develops information regarding CTE education and career education opportunities to sending districts, media, service organizations, social agencies, businesses and other appropriate areas.
2. Assists in the development of student related written and audio-visual materials for the district.
3. Assists in developing press releases and other communications as directed by supervisor.
4. Responsible for photography for school related events and activities excluding athletic events
5. Supports district leadership and other staff in meetings or other events as needed.
6. Works to ensure that printed and audio-visual materials are appropriate to the maintenance of a positive district image.
7. Protect confidentiality of records and information about staff, and use discretion when sharing any such information within legal confines.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

COMMUNICATIONS ASSISTANT

Page 2 of 2

8. Displays ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
9. Assists with district-wide recruitment activities
10. Performs such other related duties that may be assigned by the Superintendent or Director of Communications/Special Projects or his/her designee.

TERMS OF

EMPLOYMENT: 12 months. Salary to be determined by the Board.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of non-certified personnel.

APPROVED:

June 23, 2011

REVISED:

DRAFT

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

COMMUNICATIONS TECHNICIAN

Page 1 of 3

QUALIFICATIONS:

1. Minimum of two (2) years' experience as an audio technician
2. Associates degree, bachelor's degree or advanced training preferred in either audio production, audio engineering, communications or a related field
3. Strong technical and troubleshooting skills
4. Demonstrated knowledge and experience in audio engineering, video-editing and lighting design
5. Have excellent integrity and demonstrate sound moral character
6. Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
7. Demonstrate ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary
8. Such alternatives to the above qualifications as may be deemed appropriate and acceptable by the Board

REPORTS TO: Director of Communications/Special Projects

JOB GOALS: To assist in providing a quality and technologically efficient audio-visual environment in the auditorium and other areas of the school facility to enhance education instruction, extracurricular activities for school-wide and outside events

**PERFORMANCE
RESPONSIBILITIES:**

1. Performs a variety of multimedia tasks primarily working with all audio, video and lighting equipment in the district auditorium and other areas of the facility as needed
2. Work proficiently with non-linear digital editing with MAC platforms including Final Cut, Soundtrack Pro, and Motion
3. Manages and executes live performances in audio production, with the ability to utilize Midas console soundboard
4. Ensures postings are made to social media sites as designated by the Director of Communications/Special Projects
5. Manages live performances with comprehensive state of the art lighting system, with knowledge of lighting design, lighting operation and programming
6. Plans, programs and coordinates visual information support for the district including documentation/production, multimedia illustration, television

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

COMMUNICATIONS TECHNICIAN

Page 2 of 3

- production and distribution, photography and video and troubleshooting/repair operations
7. Operates and troubleshoots all audio and video components, including cameras, microphones, lights and sound mixers
 8. Establishes and monitors maintenance contracts on all equipment relating to the auditorium and district performing arts studios
 9. Assists instructors in audio/video technical related instruction
 10. Maintains the audio/visual inventory for the district
 11. Evaluates new products and support methodologies for the district
 12. Implements appropriate security policies and procedures
 13. Upholds and enforces school rules, administrative regulations and Board policy
 14. Displays the highest ethical and professional behavior and standards when working with students, parents, school personnel, and agencies associated with the school
 15. Serves as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, and accepting responsibility
 16. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines
 17. Performs such audio/visual related activities in the district as assigned by the Director of Communications/Special Projects

**PHYSICAL
DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and function of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

COMMUNICATIONS TECHNICIAN

Page 3 of 3

6. Reach with hands and arms and use hands and fingers to handle objects, and operate tools, computers, and/or controls.

**ENVIRONMENTAL
DEMANDS:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air-conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

TERMS OF

EMPLOYMENT: 10 months. Salary to be determined by the Board

EVALUATION: Performance of this job will be evaluated in accordance with Provisions of the board's policy on evaluation of non-certified staff.

APPROVED: January 24, 2013

REVISED:

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SCHOOL PSYCHOLOGIST

Page 1 of 4

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate with School Psychologist Endorsement
2. Prior experience as a school psychologist preferred but not required
3. Demonstrate knowledge of laws and regulations governing special education and demonstrated ability to effectively provide testing, psychological evaluation and counseling services
4. Demonstrate ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs
5. Demonstrate knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning
6. Have excellent integrity and demonstrate good moral character
7. Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
8. Demonstrate ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary

REPORTS TO: Director of Special Education

JOB GOALS: Provides full range of psychological services for students. Responsibilities include serving as a member of the Child Study Team, conducting psychological examinations and evaluations to determine the learning needs of students, providing leadership in promoting an understanding of positive mental health and the needs of children, consulting with the instructional staff in adjusting programs and experiences to enhance learning of the New Jersey Student Learning Standards, counseling individuals and groups, and working with all whose responsibilities focus on the educational, social, and emotional well being of children.

**PERFORMANCE
RESPONSIBILITIES:**

1. Provides comprehensive psychological evaluation services as a member of the Child Study Team in the assessment of, educational planning for, monitoring of, and reevaluation of students in need of special services, in accordance with all applicable federal, state, and local codes and regulations.
2. Uses observation, conferences with instructional staff, and various assessment techniques to make diagnostic evaluations of individual students in terms of academic performance and learning characteristics in order to identify and

<p style="text-align: center;">PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS JOB DESCRIPTION</p>

SCHOOL PSYCHOLOGIST

Page 2 of 4

- diagnose learning strengths and difficulties and perceptual problems which manifest themselves in the school setting (shares findings through professional reports and orally with appropriate staff and family so that effective interventions and programs are provided).
3. Manages a caseload of students in accordance with special education mandates set forth in the New Jersey Administrative Code.
 4. Prepares with other Child Study Team members, teacher, and parents, an Individual Education Plan (IEP) for each identified student and monitors the IEP's implementation and participates in the annual review.
 5. Ensures that the instructional program, for the identified student addresses the New Jersey Student Learning Standards and any accommodations while also ensuring that the IEP clearly specifies the performance levels in the Standards at which the student is expected to demonstrate competency.
 6. Assists with group testing programs for measuring the aptitudes, achievements, interests, and social-personal development of students, and assists the instructional staff in interpretation of the findings so that programs are developed or modified to meet the needs of students.
 7. Provides counseling in individual and group settings for students, parents, and personnel who work with the student(s). Assists students with learning to take responsibility for behavior and attitudes, developing problem-solving and decision-making skills to resolve conflict and crisis situations, and improving interpersonal skills.
 8. Serves as a consultant to the Supervisor of Child Study Team and/or Principal and instructional staff in matters concerning student assessment, measurement, evaluations, mental health factors and conditions, curriculum and program development, learning, and teaching so that effective programs and experiences may be provided for all students.
 9. Recommends policies and procedures that promote student responsibility and a rigorous, supportive academic school environment.
 10. Maintains positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of other school districts and agencies within the community.
 11. Assists with group testing programs for measuring the aptitudes, achievement, and interests of the students, parents, and representatives of, other school districts and agencies within the community.
 12. Initiates, conducts and assists in the design of surveys and research that have implications for the school and academic climate for learning.
 13. Communicates regularly with regular education teachers when a student is mainstreamed and assists with providing appropriate instruction and with modifying when needed instructional practices to accommodate the needs and learning styles of the child.
 14. Assists student who is physically challenged with movement to participate in activities or with other physical needs, when necessary.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SCHOOL PSYCHOLOGIST

Page 3 of 4

15. Identifies student needs and cooperates with other professional staff members in assessing and resolving learning problems.
16. Establishes and maintains standards of student behavior needed to achieve a classroom climate conducive to learning.
17. Budgets time effectively.
18. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.
19. Participates in school-level planning, faculty meetings/committees and other school system groups.
20. Supervises behavior in the hallways, cafeterias, and school grounds for the safety and well being of students, personnel and visitors.
21. Upholds and enforces school rules, administrative regulations and Board policy.
22. Demonstrates a willingness to assist with extracurricular activities when needed by advising, coaching, or supervising activities, including but not limited to, interscholastic and intramural sports, music, school clubs, and theatrical productions.
23. Displays the highest ethical and professional behavior and standards when working with students, parents, school personnel, and agencies associated with the school.
24. Serves as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, accepting responsibility, and demonstrating pride in the honorable profession of teaching.
25. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
26. Performs other duties within the scope of his/her employment and certification as may be assigned by supervisor or other administrator.

**PHYSICAL
DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and function of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SCHOOL PSYCHOLOGIST

Page 4 of 4

2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
6. Reach with hands and arms and use hands and fingers to handle objects, and operate tools, computers, and/or controls.

**ENVIRONMENTAL
DEMANDS:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air-conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

**TERMS OF
EMPLOYMENT:**

10 months. Salary to be determined by the Board in accordance with schedule set forth in negotiated agreement.

EVALUATION:

Performance of this job will be evaluated in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED:

June 22, 2006

REVISED:

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SPEECH LANGUAGE SPECIALIST

Page 1 of 4

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate with a Speech-Language Specialist endorsed certification
2. Demonstrate comprehensive knowledge/experience in the field of speech-language pathology (experience with school age children preferred)
3. Ability to effectively apply the principles of assessment, treatment and prevention of speech, language and hearing disorders
4. Experience in audio-visual recording
5. Demonstrate ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs
6. Demonstrate knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning
7. Have excellent integrity and demonstrate good moral character
8. Exhibit a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
9. Demonstrate ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary

REPORTS TO: Director of Special Education

JOB GOALS: Provides full range of services in the identification and diagnosis of speech, language, communication, and hearing disorders and in the prescription and delivery of appropriate educational services and programs to eliminate, reduce, or accommodate disabilities that interfere with the students' meeting and exceeding the New Jersey Student Learning Standards.

**PERFORMANCE
RESPONSIBILITIES:**

1. Provides comprehensive services for students with speech and/or language disorders, following the New Jersey Administrative Code and other state and district rules, regulations and procedures.
2. Develops and implements screening procedures to identify students who are in need of corrective speech, language, and/or hearing instruction.
3. Case manages all special education students eligible for speech and language services.
4. Participates on the Child Study Team when students with communications disorders are referred to the team.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SPEECH LANGUAGE SPECIALIST

Page 2 of 4

5. Uses observations, conferences with the instructional staff, and various assessment techniques to make diagnostic evaluations.
6. Prepares with other Child Study Team members, teacher, and parents, an Individual Education Plan (IEP) for each identified student and monitors the IEP's implementation and participates in the annual review.
7. Plans and delivers treatment for students with speech, language, and/or hearing deficiencies in individual and small group settings.
8. Keeps those records necessary for each child and completes all required local, state and federal reports.
9. Assists with referrals of students to agencies and resources in the community when appropriate.
10. Communicates regularly with regular education teachers when a student is mainstreamed and assists with providing appropriate instruction and with modifying when needed instructional practices to accommodate the needs and learning styles of the child.
11. Assists student who is physically challenged with movement to participate in activities or with other physical needs, when necessary.
12. Identifies student needs and cooperates with other professional staff members in assessing and resolving learning problems.
13. Budgets time effectively.
14. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.
15. Participates in school-level planning, faculty meetings/committees and other school system groups.
16. Supervises behavior in the hallways, cafeterias, and school grounds for the safety and well being of students, personnel and visitors.
17. Upholds and enforces school rules, administrative regulations and Board policy.
18. Demonstrates a willingness to assist with extracurricular activities when needed by advising, coaching, or supervising activities, including but not limited to, interscholastic and intramural sports, music, school clubs, and theatrical productions.
19. Displays the highest ethical and professional behavior and standards when working with students, parents, school personnel, and agencies associated with the school.
20. Serves as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, accepting responsibility, and demonstrating pride in the honorable profession of teaching.
21. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SPEECH LANGUAGE SPECIALIST

Page 3 of 4

22. Performs other duties within the scope of his/her employment and certification as may be assigned by supervisor or other administrator.

**PHYSICAL
DEMANDS:**

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Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
6. Reach with hands and arms and use hands and fingers to handle objects, and operate tools, computers, and/or controls.

**ENVIRONMENTAL
DEMANDS:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air-conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

SPEECH LANGUAGE SPECIALIST

Page 4 of 4

TERMS OF

EMPLOYMENT:

10 months. Salary to be determined by the Board in accordance with the schedule set forth in the negotiated agreement.

EVAULATION:

Performance of this job will be evaluated in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED:

August 22, 2005

REVISED:

June 22, 2006

REVISED:

DRAFT

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

TEACHER OF PRACTICAL NURSING

Page 1 of 3

QUALIFICATIONS:

1. Valid New Jersey Professional Nurse License (RN)
2. Valid New Jersey Teacher of Licensed Nursing Certificate or Eligibility
3. Baccalaureate Degree or higher in Nursing
4. Minimum of three (3) years academic, professional/clinical experience in the area of nursing
5. Demonstrate a comprehensive knowledge of the content field and describe ways in which the content can be organized into lessons for students.
6. Demonstrate knowledge and understanding of effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning.
7. Have excellent integrity and demonstrate good moral character
8. Exhibits a personality that demonstrates enthusiasm and interpersonal skills to relate well with students, staff, administration, parents and the community
9. Demonstrate ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary

REPORTS TO: Director of Career and Continuing Education Programs

SUPERVISES: Students in Licensed Practical Nursing Program

JOB GOAL: Assumes professional responsibility for the academic and clinical instruction of students in the Licensed Practical Nursing Program in designated subject matter areas in accordance with the course of study approved by the Board

**PERFORMANCE
RESPONSIBILITIES:**

1. Plans a program of study that meets the individual needs, interests and abilities of the students.
2. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
3. Guides the learning process towards the achievement of curriculum goals and objectives.
4. Utilizes instructional methods and materials that are most appropriate.
5. Assesses the accomplishments of students on a regular basis and provides progress reports and evaluations are required.
6. Develops reasonable rules of classroom behavior and procedures and maintains order in the classroom in an equitable manner.
7. Assists in curriculum development and implementation and the selection of textbooks, equipment, and other instructional materials.

<p style="text-align: center;">PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS JOB DESCRIPTION</p>

TEACHER OF PRACTICAL NURSING

Page 2 of 3

8. Motivates students to master designated subject matter by remaining abreast of social and economic trends that may affect attitudes and potential for learning.
9. Remains abreast of current professional information, changes in industrial trends, and incorporates those changes into academic and shop lessons.
10. Remains current in new development and new interpretations in methodology of teaching in the subject and clinical areas that have been assigned.
11. Works closely with counselors and appropriate administrators in identifying and participating in to improve students' academic and clinical performance.
12. Assists in upholding and enforcing school rules, administrative regulations, and Board policies.
13. Attends staff meetings and serves on staff committees as required.
14. Displays the highest ethical and professional behavior and standards when working with students, school personnel, and agencies associated with the school.
15. Serves as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, accepting responsibility, and demonstrating pride in the honorable professional of teaching.
16. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
17. Performs other duties within the scope of his/her employment and certification as may be assigned by supervisor or other administrator.

**PHYSICAL
DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and function of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with ability to focus vision.

**PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS
JOB DESCRIPTION**

TEACHER OF PRACTICAL NURSING

Page 3 of 3

5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
6. Reach with hands and arms and use hands and fingers to handle objects, and operate tools, computers, and/or controls.

**ENVIRONMENTAL
DEMANDS:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air-conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

**TERMS OF
EMPLOYMENT:**

11.5 months. Salary to be determined by the Board in accordance with the schedule set forth in the negotiated agreement.

EVAULATION:

Performance of this job will be evaluated in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED:

November 23, 2004

REVISED:

May 25, 2006

REVISED:

XI. Legal Report – discussed in Executive Session

XII. Meeting Open to the Public – no public

XIII. Executive Session

Motion to convene in executive session at 5:13 p.m., pursuant to N.J.S.A. 10:4-12, et seq. to discuss the following confidential personnel and/or legal matters:

- Ongoing employment matters involving employment investigations

Motion _____ Mr. Brown _____ Second _____ Ms. Tasic _____ Roll-call 5-0

Motion carried

Return from Executive Session

Motion to reconvene the public session at 6:15 p.m.; no formal action was taken.

Motion _____ Ms. Solomon _____ Second _____ Mr. Brown _____ Roll-call 5-0

Motion carried

XIV. Board Members' Comments

The April Board meeting is scheduled for **Thursday, April 25, 2024, at 4:30 p.m.**

XV. Meeting Adjourned

Motion to adjourn the meeting at 6:17 p.m.

Motion _____ Mr. Brown _____ Second _____ Ms. Solomon _____ Roll-call 5-0

Motion carried

Respectfully submitted,


Richard Guglio
Business Administrator/Board Secretary