

**BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOL IN THE
COUNTY OF PASSAIC**

AGENDA

**REGULAR MEETING
BOARD ROOM**

**DECEMBER 21, 2023
THURSDAY**

I. Call to Order: President Coscia to call the meeting to order
Pledge of Allegiance

II. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which time any business affecting their interests is discussed or acted upon. In accordance with this Act, the Board of Education of the Vocational School in the County of Passaic has caused notice of this meeting to be published by having the date, time, and place thereof posted. The notice was emailed to the Herald News and the Record with a copy posted in the school lobby.

III. Roll-call: Commissioner Michael Coscia
Commissioner Damaris M. Solomon
Commissioner Glenn L. Brown
Commissioner Aleksandra Tasic
Commissioner Kesha Drakeford

Administrators: John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Leonard T Szczawinski, Assistant Superintendent
Richard Giglio, Business Administrator/Board Secretary
Christine Kahwaty, Assistant Business Administrator/Board Secretary
Theresa Curreri, Administrative Assistant to the Board of Education
Antonio Garcia, Principal – PCTI
Joaquim Johnson, Principal - DCL STEM Academy
Sandra Woods, Director of Communications/Special Projects
Albert C. Buglione, Board Counsel

IV. Petitions and Requests of the Public

V. Superintendent's Report – Mr. Maiello

Business Administrator's Report – Mr. Giglio

Athletics' Report – Mr. Nese

- Athletes of the Month
 - Leah Ciabattoni – Girls Swimming
 - Joseph Stauss – Boys Swimming

Communications Report – Mrs. Woods

- Students of the Month
 - PCTI:
 - Sara Mercedes Nunez – Academy of Finance
 - Matthew Orozco – School of Applied Engineering / Project Lead the Way
 - DCL STEM Academy:
 - Minhaz Rahman – Biomedical & Life Sciences

DCL STEM Academy Principal's Report – Mr. Johnson

PCTI Principal's Report – Mr. Garcia

SUPERINTENDENT'S REPORT
Thursday, December 21, 2023
 John F. Maiello, Chief School Administrator

◆ **Enrollment.....**

The following is a comparative analysis of the day school program enrollment for September 2023 and the enrollment for December 2023:

	Grade	September 2023	December 2023
Regular:	9	900	888
	10	742	733
	11	732	731
	12	<u>703</u>	<u>703</u>
Total:		3,077	3,055

	Grade	September 2023	December 2023
Special Needs:	9	130	129
	10	115	114
	11	108	106
	12	<u>84</u>	<u>83</u>
Total:		437	432

	Grade	September 2023	December 2023
STEM:	9	264	260
	10	258	255
	11	257	257
	12	<u>252</u>	<u>252</u>
Total:		1,031	1,024

	Grade	September 2023	December 2023
STEM Special Needs:	9	5	5
	10	5	5
	11	6	6
	12	<u>5</u>	<u>5</u>
Total:		21	21

Shared Time:	0
Total Day School:	4,532
Plus Adult Programs (Apprentice, PCLC, LPN, Trade Extension)	516
Grand Total:.....	5,048

◆ **Adult Education.....**

Attached is the Adult Division Enrollment Report for the Month of November 2023.

EXHIBIT #1

Adult Education Highlights:

- *The Adult Learning Center* – The Adult Learning Center is running with a “hybrid” model. 4 classes in person and 4 virtually with 147 total in the program so far.
- *Career and Continuing Education* – The Career and Continuing Education Program has run well in November. Currently we have 350 students enrolled for Adult Classes, 195 in apprenticeship classes including welding. The 2024 Licensed Practical Nursing Day Program currently has 34 students and 11 in the evening for the class of 2024. This is added to the 22 in the evening class of 2025. Pickleball transitioned to indoors for the winter. Enrollment is at 84 for this session.

◆ **In Memory...**

It is with deep sadness that we mourn the passing of the following staff member:

- Biagio “Gino” Varone, Custodian – November 4, 2023

◆ **Drill Reports**

The following drills were conducted during the month of November:

- PCTI Drills
- Diana C. Lobosco STEM Academy Drills

EXHIBIT #2

◆ **Suspensions**

- **PCTI Discipline and Diana C. Lobosco STEM Academy Log Reports** from the regular and special education departments for the month of November 2023.

EXHIBIT #3

◆ **Harassment Intimidation & Bullying**

For the Month of November 2023

PCTI Harassment, Intimidation & Bullying			
2	Confirmed	Year to Date Confirmed	7
2	Unsubstantiated	Year to Date Unsubstantiated	3

DCL STEM Harassment, Intimidation & Bullying			
0	Confirmed	Year to Date Confirmed	0
1	Unsubstantiated	Year to Date Unsubstantiated	2

◆ **PCTVS Focus.....**

➤➤ **Congratulations to our "Students of the Month"**

December:

PCTI

Matthew Orozco

School of Applied Engineering/Project Lead the Way

Sara Mercedes Nunez

Academy of Finance

DCL STEM Academy

Minhaz Rahman

Biomedical

➤➤ **Congratulations to our "Athletes of the Month"**

December: **Leah Ciabattoni** (10 – Girls Swim)

Joseph Stauss (12 – Boys Swim)

➤➤ **First Annual Apprenticeship Signing**

On Wednesday, November 15, 2023, PCTI celebrated Apprenticeship Week with a momentous Apprenticeship Signing Day, solidifying its status as a pioneering institution in the State of NJ. This groundbreaking event underscores PCTI's commitment to Registered Apprenticeships and the transformative impact these work-based learning programs have on our community. Great job by Mark Cacace, Jeff Bargiel, and Chris Santhouse for putting together the apprenticeship signing. **EXHIBIT #4**

➤➤ **College Application Review Day**

The annual College Application Review Day was held on Friday, November 3, 2023. This was a great opportunity for our senior students to be interviewed here on campus by college representatives and the chance to be accepted on the spot!

Twelve colleges and universities attended and 115 on-site acceptances! \$170,500 in scholarships were offered to our students! Congratulations to all!

➤➤ **Operation Christmas Child**

ASL, TI@TI and WLHS collaborated on a community service project with Operation Christmas Child on November 14th and 15th. Students volunteered to donate shoeboxes, gifts and their time to pack and wrap the boxes. Gifts are donated to children in need around the world. Over 100 boxes were donated. **EXHIBIT #5**

➤➤ **ERASE**

On November 21, 2023, ERASE took 50 students to the Holocaust Museum located in Washington, DC. This trip is always an eye opening, educational experience for students to understand the events that happened during the Holocaust. **EXHIBIT #6**

➤➤ **E-Sports**

Our E-Sports Club competed in the Passaic County E-Sports Tournament held on Saturday, December 2, 2023 at 10:00am at Clifton High School. **EXHIBIT #7**

➤➤ **NJ State Pin Design**

PCTI HOSA senior, Talah Abuadas, wins the NJ State pin design making PCTI the winner for it's 3rd consecutive year. We are also the winners of the NJ HOSA T-shirt design, which was designed by Sophomore Sibora Khaferi. **EXHIBIT #8**

➤➤ **SkillsUSA**

On Tuesday, November 14th, Dr. Lakhouili and Mr. Bonsanto took our State Officer, Tamara Konatar, to her monthly meeting at Payne Tech with the State Office where she was a part of running a SkillsUSA workshop.

On Thursday, November 16th, the advisors, the officers, and the shop representatives hosted the SkillsUSA State Officer team at PCTI where a workshop was given to the PCTI students regarding SkillsUSA and what all that it entails.

EXHIBIT #9

➤➤ **PCTVS Marching Band**

On Sunday, November 5th, the marching band participated in the Clifton Veteran's Day Parade. **EXHIBIT #10**

➤➤ **National Dance Honor Society (NDHS)**

On Monday, November 13th, the National Dance Honor Society (NDHS) held a hip hop master class. The classes are taught by members of the NDHS and is open to anyone within the district, including staff. **EXHIBIT #11**

➤➤ **PCTI Alumni in the News**



Basit is a graduate of Montclair State University. He received his Bachelors in Business Administration. Currently, Basit is a financial technology product manager with experience building back-office solutions for broker-dealers so they can serve their clients in a modern, scalable, and economical way. He has brought out high performances in individuals by communicating apparent goals, exhibiting cheerful leadership, and leaning into their respective strengths. Basit is clever, innovative, poised, and persuasive, with a proven track record of success. Proven success in Product and Project Management and Implementation of multi-million dollar solutions. He has over seven years of experience in banking and Finance.



Christian Tafur
Class of 2011
School of Applied Engineering

Christian graduated with an associate degree from Passaic County Community College in 2017 in electronic and electronics engineering. He pursued his bachelors in NJIT, graduating in 2022 with his engineering degree. Christian worked as a Service Technician for a staging lighting company, where he troubleshoots and fixed all types of moving lights and light equipment. He has experience with computer languages such as low-level and high-level languages, python, C++, Ladder Logic, etc. Christian is excited to work in electronics, where he can pursue his lifelong passion. He is employed as a Field Service Engineer at Agiliti Health.

◆ **PCTI Focus.....**

➤➤ **Principal's Report**

EXHIBIT #12

◆ **Diana C. Lobosco STEM Academy Focus.....**

➤➤ **STEM Principal's Report**

EXHIBIT #13

◆ **PCTVS Sports**

This was an historic season on many levels, in round one of the playoffs the Bulldogs easily dispatched Bayonne by a score of 42-0. The Bulldogs hosted the Farmers of Union High School in round-two where PCTI emerged victorious in a dominate 35-8 win over the Farmers. The win earned them a North 1 Group 5 sectional final contest at PCTI, the second time in school history that a football state sectional final would be held at PCTI. The Bulldogs were matched with Montclair for the sectional crown. In a game that saw PCTI trailing at halftime with multiple lead changes in the second half, PCTI would emerge victorious in a 34-27 shoot-out victory! This would mark the programs 5th Sectional Championship and a Back-to-Back defense of their NIG5 State Sectional crown, but more importantly it would embark the team on a journey of familiar territory as the team would earn them the right to again play for a State Group 5 Championship. The North 1 Group victory would earn the Bulldogs the ability to face the North 2 Group 5 Champions- Union City to be played on Friday, November 17, 2023, PCTI as the #1 Seed in the north, earned the right to host this contest, the first time in school history a state group semifinal would be held at Passaic County Tech. On that cold blistery day, the Bulldogs would once again prove that good defense, grit and determination is all a team needs to be historic as PCTI battled with a 0-0 game at halftime to control the 2nd half and emerge with a 14-0 shutout victory over the Soaring Eagles, advancing them to the state's second-ever group Group 5 Championship at Rutgers SHI Stadium. On Monday, November 27, 2023, the Bulldogs would make history for the 2nd year as one of 10 schools to play for a State Group Championship in Football. The Bulldogs again had a tough draw facing in a rematch the Mariners of Toms

River North, a team averaging 48 points per game in a classic offense vs. defense clash of titans. The Bulldogs did an amazing job shutting down the state's leader rusher, but we were burned in the 2nd half by an interception returned for a Touchdown. Final score TRN 23 - Bulldogs 13. Thank you to our Bulldogs, Coach Demarest and his staff for an amazing 2023 Football season, it was truly historic, and we are all very proud of our Bulldog Football Program going Back-to-Back as the Kings of the North for Group 5. It is also noteworthy to announce that the team earned a 2nd NJSFC Freedom Blue Divisional title and Coach Demarest was again voted NJSFC Freedom Blue Coach of the Year!

Go Bulldogs!

◆ Upcoming Events....

- | | |
|---------------------------------|---|
| ◆ December 25 – January 1, 2024 | Holiday Recess (School Closed) |
| ◆ January 10, 2024 | PCTI PTSO Meeting (6:30pm-7:30pm) |
| ◆ January 15, 2024 | Martin Luther King Jr's Birthday
(School Closed) |
| ◆ February 7, 2024 | PCTI & STEM PTSO Virtual Meeting
(6:30pm-7:30pm) |
| ◆ February 19 & 20, 2024 | President's Recess (School Closed) |
| ◆ March 6, 2024 | PCTI PTSO Virtual Meeting
(6:30-7:30pm) |
| ◆ March 29, April 1-5, 2024 | Spring Break (School Closed) |

◆ Business Administrator's Report.....

EXHIBIT #14



*On behalf of the students, faculty and administration of PCTVS,
our sincerest thanks and very best wishes to the Board
Commissioners and their families for a joyous Holiday and a
happy, healthy
New Year!*

Passaic County Technical Institute
ADULT EDUCATION DIVISION
ENROLLMENT REPORT

Exhibit 1

Month Ending:	Nov. 2023
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		<u>Active</u>	<u>Cumulative</u>
1. CAREER AND CONTINUING EDUCATION AND APPRENTICESHIP:		302	350
		_____	_____
2. LICENSED PRACTICAL NURSING:			
Day:	34		
Evening:	33	67	76
		_____	_____
3. ADULT LEARNING CENTER:			
ESL:	107		
Civics:	40	147	147
		_____	_____

TOTAL...	516	573
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Respectfully submitted,

John DePalma
Director of Adult & Continuing Education

DISTRICT: Passaic County Technical-Vocational Schools

SCHOOL	Fire Drill		School Security Drill			DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
	DATE	TIME	DATE	TIME	TYPE OF DRILL				
DCL STEM Academy			11/6/23	2:03 PM	Shelter in Place	9 minutes	clear	ALL students and staff of STEM building	Announcement made for Shelter in Place (due to medical emergency) Hallways cleared
DCL STEM Academy			11/15/23	12:00 PM	Shelter in Place	10 minutes	clear	ALL students and staff of STEM building	Announcement made for Shelter in Place (due to medical emergency) Hallways cleared
PCTI	11/16/23	1:35 PM			Fire Drill - Main Building	9 minutes	Clear	All students and staff of main campus building	Fire alarm activated by Maintenance. Buildings evacuated
DCL STEM Academy	11/17/23	1:30 PM			Fire Drill - DCL STEM	7 minutes	Clear	All students and staff of DCL STEM Academy	Fire alarm activated by Maintenance. Buildings evacuated
PCTI Main Building			11/29/23	8:30 AM	Shelter in Place Drill	4 minutes	Cold, Clear	All Students of the Main Building of PCTI	Announcement made of drill. All hallways clear of students,

PCTI
 Student Success Office
 Monthly Report
 November 2023
 ISS-OSS

Assaults – 2
 Fights – 0

Tier
 0 – Regular
 1 - Special Needs

Date	Tier	ID #	Incident	Consequences
11/8/2023	0	261293	Dress Code Violation	ISS-1 DAY
11/1/2023	1	241502	Earbuds/Headphones	ISS-1 DAY
11/14/2023	1	261255	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
11/6/2023	1	241502	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
11/30/2023	0	261293	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
11/20/2023	0	241017	Failure To Comply-ASD & Conversion ASD to ISS	ISS-1 DAY
11/13/2023	0	241017	Quality Check-ID Badge Violation	ISS-1 DAY
11/28/2023	0	270326	Unauthorized Behavior & Repeated Misbehavior	ISS-1 DAY
11/14/2023	0	270238	Vandalism	ISS-1 DAY
			ISS-1 DAY Count	9
11/2/2023	0	241477	Conversion ASD to ISS	ISS-2 DAYS
11/2/2023	0	241475	Conversion ASD to ISS	ISS-2 DAYS
11/17/2023	0	271562	Disrespect, Disrup-Class, Horseplay, Insubordination, Safety Haz, Severe Disrup	ISS-2 DAYS
11/20/2023	0	271327	Disruption-Bus, Safety Hazard, Severe Disruption, Unauthorized Behavior-Bus	ISS-2 DAYS
11/20/2023	0	270824	Disruption-Bus, Safety Hazard, Severe Disruption, Unauthorized Behavior-Bus	ISS-2 DAYS
11/13/2023	0	271231	Disruption-Hall	ISS-2 DAYS
11/2/2023	0	271231	Earbuds/Headphones	ISS-2 DAYS
11/16/2023	0	271231	Failure To Comply-ASD	ISS-2 DAYS
11/8/2023	1	261464	Failure To Comply-ASD & Conversion ASD to ISS	ISS-2 DAYS
11/28/2023	0	270449	Insubordination, Disrespect & Cell Phone Violation	ISS-2 DAYS
			ISS-2 DAYS Count	10
11/20/2023	0	270393	Disrpt-Bus, Safety Haz, Severe Disrpt, Instigation & Racial/Offensive Slurs	ISS-3 DAYS
11/16/2023	1	261424	Unauthorized Behavior, Disrespect, Disruption-Class & Improper Language	ISS-3 DAYS
			ISS-3 DAYS Count	2
11/2/2023	0	241444	Assault, Harassment, Threatening Student & Instigation	ISS-5 DAYS
			ISS-5 DAYS Count	1
11/29/2023	0	270449	Disruption-Class, Insubordination, Disrespect, Repeated Misbehavior & Cell Phone	OSS-1 DAY
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PCTI
Student Success Office
Monthly Report
November 2023
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PCTI
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EXHIBIT #4



Passaic County Technical - Vocational Schools
National Apprenticeship Week





Culinary Apprenticeship Signing



School of Construction YTTW Apprenticeship Signing

EXHIBIT #5



Passaic County Technical - Vocational Schools Operation Christmas Child



EXHIBIT #6



Passaic County Technical - Vocational Schools ERASE - Holocaust Museum Trip

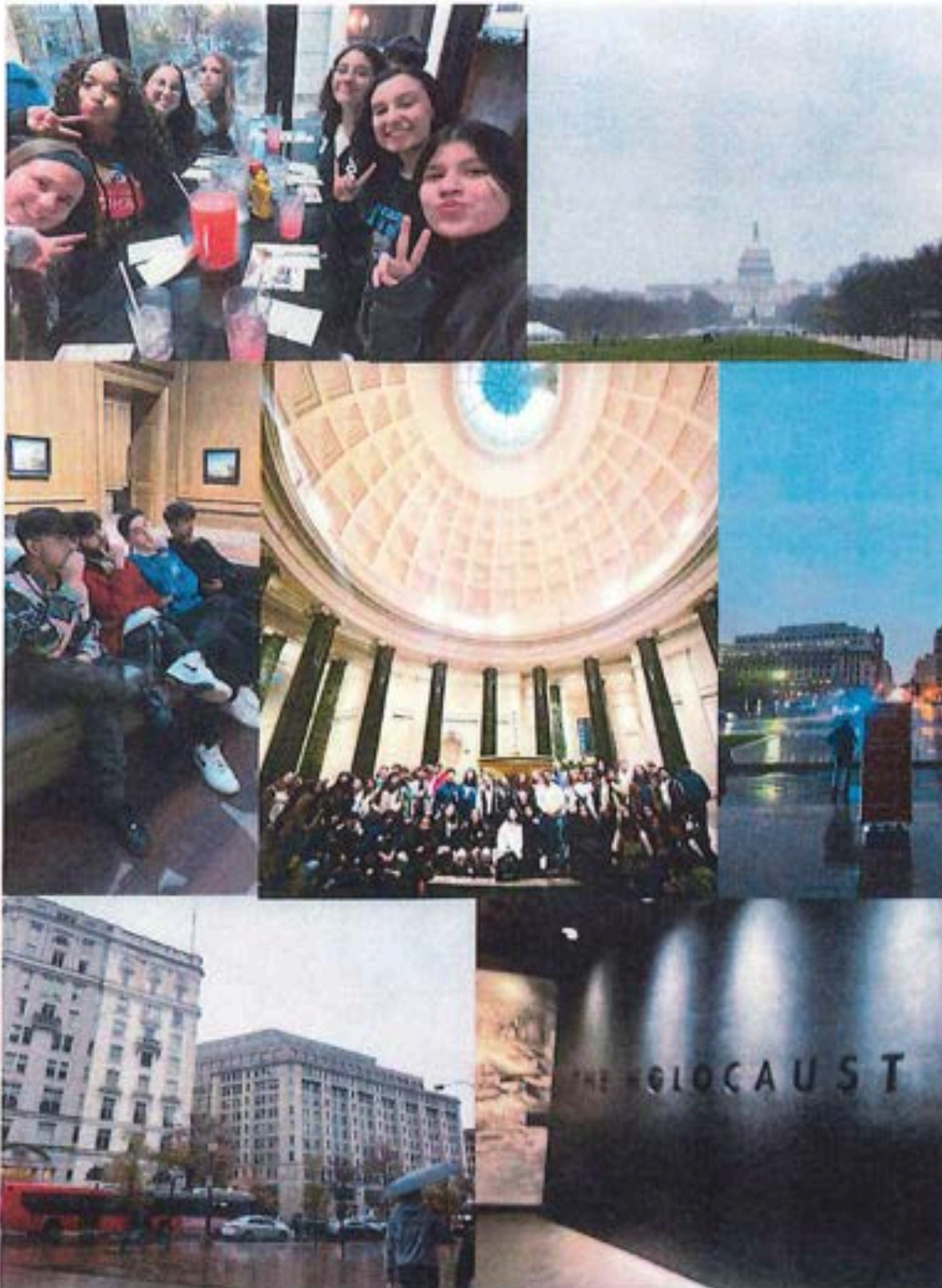


EXHIBIT #7



Passaic County Technical - Vocational Schools E-Sports



EXHIBIT #7



EXHIBIT #8



**Passaic County Technical - Vocational Schools
HOSA**



Congratulations

To

TALAH ABUADAS



**2024 HOSA PIN
Design Winner**

Congratulations

to

SIBORA KHAFERU



**2023 HOSA T-Shirt
Design WINNER**



Passaic County Technical - Vocational Schools
Skills USA



SkillsUSA Workshop:



EXHIBIT #9

Hosted the SkillsUSA State Officer Team:



EXHIBIT #9

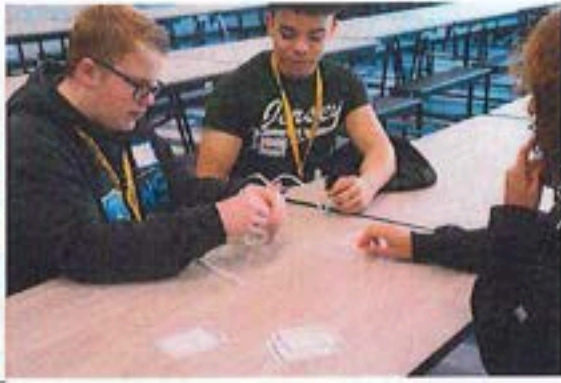


EXHIBIT #10



**Passaic County Technical - Vocational Schools
Marching Band**



EXHIBIT #10





Passaic County Technical - Vocational Schools
National Dance Honor Society



Give Thanks With



DANCE



Hosted By The NHSDA



Come join us for our fun-filled
Hip Hop Dance class!



3 p.m. to 5 p.m.
November 13th
In B-108

See you there!



EXHIBIT #11



EXHIBIT #11





John F. Maiello
Chief School Administrator

Antonio L. Garcia
Principal



TO: John Maiello, Chief School Administrator
FROM: Antonio L. Garcia, Principal
RE: November 2023 Monthly Report
DATE: December 1, 2023

Monthly Overview / General Accomplishments

PCTI celebrated Apprenticeship Week with a momentous Apprenticeship Signing Day, solidifying its status as a pioneering institution in the State of New Jersey. This groundbreaking event underscores PCTI's commitment to Registered Apprenticeships and the transformative impact these work-based learning programs have on our community. Under the leadership of Supervisor of Instruction, Mark Cacace, School to Careers (STC) coordinators Christopher Santhouse of the School of Culinary Arts and Jeffrey Bargiel of the School of Construction Technology, the event showcased a remarkable partnership between the school and industry. Notably, they were joined by esteemed representatives from the Department of Labor, including Michael Blatt, State Director, and Nicole Field, Apprenticeship & Training Representative. Additionally, the event featured distinguished representatives from the Department of Education, Dave Gehrke and Simone Wong, highlighting the collaborative nature of this initiative. One of the standout achievements of this occasion is PCTI's role as an employer through the apprenticeship program. In a pioneering move, PCTI has become a model institution where the school itself acts as an employer, providing students with unparalleled opportunities to gain real-world experience while acquiring essential skills for their future careers.



Discipline Summary

- 0 Fights
- 2 Assaults
- 0 Weapons

HIB

- 2 Confirmed
- 2 Unsubstantiated

Personal Accomplishments

- 🕒 Faculty Meeting – 11/1
- 🕒 Board of Education Meeting – 11/1
- 🕒 ESMHS Project: PCTI/Rutgers CCSMH Key Informant Interviews – 11/2
- 🕒 Biotech Weekly Meeting – 11/2
- 🕒 Rutgers Mental Health Program Luncheon – 11/2
- 🕒 BoardDocs Training – 11/2
- 🕒 Parent/Student Meeting – 11/7
- 🕒 HIB Update Meeting – 11/7
- 🕒 Post Observation Conference – 11/7
- 🕒 C-Wing Capital Improvement Request Meeting – 11/8
- 🕒 Veteran's Day Ceremony & Reception – 11/8
- 🕒 Observation – 11/8
- 🕒 National Guard Visit – 11/8
- 🕒 Friday Night Lights "Fly Over" Meeting - 11/8
- 🕒 Agenda Meeting – 11/13
- 🕒 Civil Rights Student Interview Meeting – 11/14
- 🕒 District Leadership Meeting – 11/14
- 🕒 Open House/Campus Tour Meeting – 11/14
- 🕒 Social Studies Department Meeting – 11/14
- 🕒 Post Observation Conference – 11/15
- 🕒 Principal Director-Testing Meeting – 11/15
- 🕒 Culinary Apprenticeship Presentation – 11/15
- 🕒 WPU Leadership Lunch – 11/15
- 🕒 Cosmetology Department Meeting – 11/15
- 🕒 Data and Updates Meeting – 11/16
- 🕒 Biotech Weekly Meeting – 11/16
- 🕒 World Language Department Meeting – 11/16
- 🕒 Carpentry & Electrical Advisory Board Meeting – 11/17
- 🕒 Principal's Meeting – 11/17
- 🕒 November Students of the Month Meeting – 11/17
- 🕒 Culinary Chocolate Tasting – 11/17
- 🕒 Campus Tour/Open House – 11/18
- 🕒 Hall Pass: Teacher PD Training – 11/20
- 🕒 Group 5 Football Championship Meeting 11/20
- 🕒 Pre-Conference Meeting – 11/20
- 🕒 PCTI Mastery Connect Team w/Pilot Teachers – 11/21
- 🕒 Incoming 9th Grade Testing Meeting – 11/22

- 🕒 Civil Rights Student Interview Meeting – 11/28
- 🕒 Board of Education Meeting – 11/28
- 🕒 PCTI Tour – 11/29
- 🕒 Math Department Meeting – 11/29
- 🕒 Biotech Weekly Meeting – 11/30

Facilities / Buildings & Grounds

- Fire Drill was conducted on:
 - Thursday, November 16, @ 1:35 pm for 9 minutes for PCTI students, faculty, and staff of the main campus building. The fire alarm was activated by Maintenance and the building was evacuated.
- Shelter in Place Drill was conducted on:
 - Wednesday, November 29, @ 8:30 am for 4 minutes for all students of the main campus of PCTI. An announcement was made of the drill and all hallways were cleared of students.

Spirit Day

- The PCTVS Spirit Days were held on Friday, November 3, 17th and Monday, November 27th. Staff enjoyed wearing jeans!

Budgetary Items

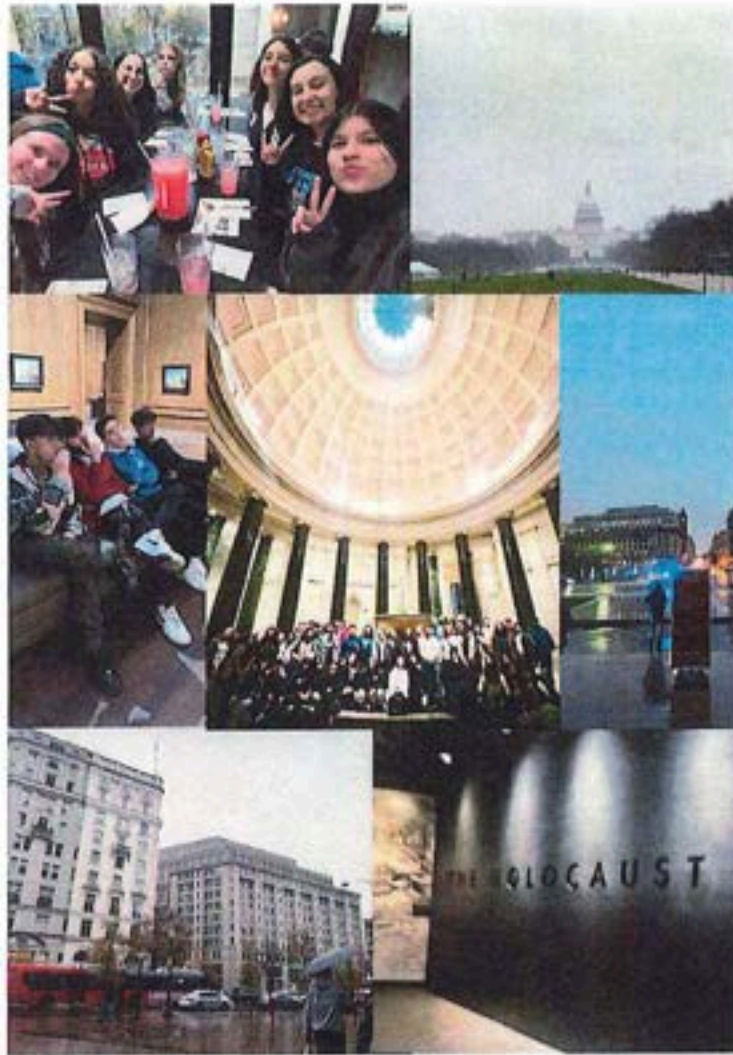
- None at this time.

Upcoming Department Events / Activities / Contests

- College Application Student Workshops, Mondays/Thursdays 3:15 to 4:30.
- Last Open House/Campus Tour, Saturday, November 18th.
- Apprenticeship Week Activities November 15th.
- ASL, TI@TI and WLHS collaborated on a community service project with Operation Christmas Child on 11/14 & 15. Students volunteered to donate shoeboxes, gifts and their time to pack and wrap the boxes. Gifts are donated to children in need around the world. Over 100 boxes were donated.



- On November 21, 2023, ERASE took 50 students to the Holocaust Museum located in Washington, DC. This trip is always an eye opening, educational experience for students to understand the events that happened during the Holocaust.



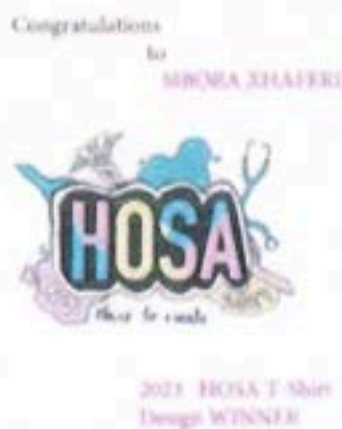
- Our E-Sports Club will be competing in the Passaic County E-Sports Tournament being held on December 2nd at Clifton High School.



- E-Sports members participated in the GSE (Garden State E-Sports Tournament) at The College of Saint Elizabeth.



- PCTI HOSA senior, Talah Abuadas, wins the NJ State pin design making PCTI the winner for its 3rd consecutive year. We are also the winners of the NJ HOSA T-shirt design, which was designed by Sophomore Sibora Xhaferi.



- November 14th, Dr. Lakhouili and Mr. Bonsanto took our State Officer, Tamara Konatar, to her monthly meeting at Payne Tech with the State Office where she was a part of running a SkillsUSA workshop.



- On November 16th, the advisors, the officers, and the shop representatives hosted the SkillsUSA State Officer team at PCTI where a workshop was given to the PCTI students regarding SkillsUSA and what all that it entails.



- On Sunday, November 5th, the marching band participated in the Clifton Veteran's Day Parade.



- On November 13th, the NDHS held a hip hop master class. The classes are taught by members of the NDHS and is open to anyone within the district, including staff.



Big shout out to one of our advisory board members Chef Jesse Jones for doing today's Southern Shrimp and Grits demonstration for our students! Your commitment to our program is appreciated! #PCTVS



- Chef Josh Johnson's Creations



- Our annual College Application Review Day was held on November 3rd. This was a great opportunity for our senior students to be interviewed here on campus by college representatives and the chance to be accepted on the spot! 12 colleges and universities attended and 115 on-site acceptances! \$170,500 in scholarships were offered to our students! Congratulations to all!

Alumni in the News



Basit Imran Class of 2012 School of Applied Engineering

Basit is a graduate of Montclair State University. He received his Bachelors in Business Administration.

Currently, Basit is a financial technology product manager with experience building back-office solutions for broker-dealers so they can serve their clients in a modern, scalable, and economical way. He has brought out high performances in individuals by communicating apparent goals, exhibiting cheerful leadership, and leaning into their respective strengths. Basit is clever, innovative, poised, and persuasive, with a proven track record of success. Proven success in Product and Project Management and Implementation of multi-million dollar solutions. He has over seven years of experience in banking & finance.



Christian Tafur Class of 2011 School of Applied Engineering

Christian graduated with an associate degree from Passaic County Community College in 2017 in electronic and electronics engineering. He pursued his bachelors in NJIT, graduating in 2022 with his engineering degree.

Christian worked as a Service Technician for a staging lighting company, where he troubleshooted and fixed all types of moving lights and light equipment. He has experience with computer languages such as low-level and high-level languages, python, C++, Ladder Logic, etc. Christian is excited to work in electronics, where he can pursue his lifelong passion. He is employed as a Field Service Engineer 1 at Agiliti Health.

Athletic/Sports News

The month of October/November were busy one featuring NJSIAA state tournaments, the conclusion of the fall 2023 and the start of the Winter season.

	NO. OF PARTICIPANTS	WINS	LOSSES	TIES
FOOTBALL				
Varsity (12)	30	13	1	
JV (11)	35	3	1	
Sophomore (10)	48	0	0	
Freshman (9)	62	7	1	
SOCCER				
<i>Boys:</i>				
Varsity	21	13	6	
JV	20	8	2	2
Freshmen	22	4	7	
<i>Girls:</i>				
Varsity	20	11	7	1
JV	22	7	3	
Freshmen	21	7	4	
FIELD HOCKEY				
Varsity	26	5	13	1
JV	20	1	4	2
TENNIS				
Varsity	10	13	5	
JV	15	6	2	
VOLLEYBALL				
Varsity	18	17	6	
JV	15	9	4	
Freshmen	19	7	2	
CROSS COUNTRY				
Boys	25	3	2	
Girls	23	2	3	
CHEERLEADERS				
Varsity	25			
JV	22			
Freshmen	28			

Recommendations

Capital Improvements Project Recommendations:

- Update all restrooms faucets to touchless setup.
- Update all restrooms toilets to automatically flush.
- Update paper towels and soap dispensers to touchless system.
- Update boys and girls restroom in the upper lobby.

Future Plans

- Last Open House/Campus Tour, Saturday, December 9th.
- December 14-15 Dance Club Winter Dance Show @ 7PM
- Holiday Assembly December 21st

Highlight of the Month

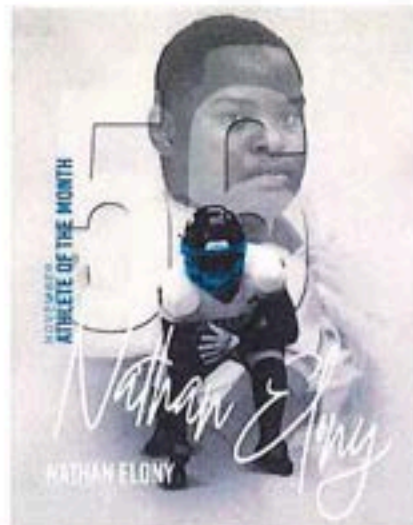
- Bulldog Football is State Sectional Champions (Back-to-Back) ...ranked #9 overall in the Top 20 in New Jersey according to NJ.com- #2 Public school in New Jersey (NorthJersey.com)! The team finished with a 13-1 record...best season ever...Roll Tech!



Athletes of the Month

- November Athletes of the month were selected... congrats to Our Five Football representatives!





Student(s) of the Month

- Congratulations to our PCTI's **November** Students of the Month...
 - Zahra Awad of PCTI's School of Education and Human Services and
 - Brook Reed of PCTI's School of Performing Arts/Dance

These exceptional students are well deserving of this recognition, and we congratulate them and wish them well in their future goals!





MEMORANDUM

Joaquim Johnson
Principal

To: John Maiello, Chief School Administrator
From: Joaquim W. Johnson, Principal *JWJ*
Date: December 1, 2023

Re: November 2023 Monthly Report

Monthly Overview / General Comments

November is a quick and busy month in education. There are several breaks in the month. However, the adjustments of a new year have been established, and faculty and students can efficiently focus on new initiatives and opportunities.



We are exceedingly pleased to announce that DCL STEM Academy Seniors, Kenny Frias and Jakiah Chowdhury have successfully been MATCHED as QuestBridge Scholars! What this means is that these young scholars will have the opportunity to continue their studies at two of the nations most elite universities through a full scholarship. Both students are in the Biomedical and Life Sciences program, and have demonstrated strong scholarship and character through their time at DCL STEM Academy. Kenny will receive a full matching scholarship to attend Columbia University and Jakiah will receive a full scholarship to attend the University of Pennsylvania. We could not be more pleased to see these two students have their hard work and potential recognized by elite Ivy League institutions. The DCL STEM

Academy has had at least two QuestBridge Scholars MATCHED each of the last three years. These individuals have earned scholarships in excess of one-million dollars in value, and have earned the opportunity to study as some of the nation's most elite institutions of higher-education. We not only celebrate these two amazing young scholars, but also their school counselor, Ms. Laretta Cregar for assisting and facilitating their pursuit of this amazing opportunity!

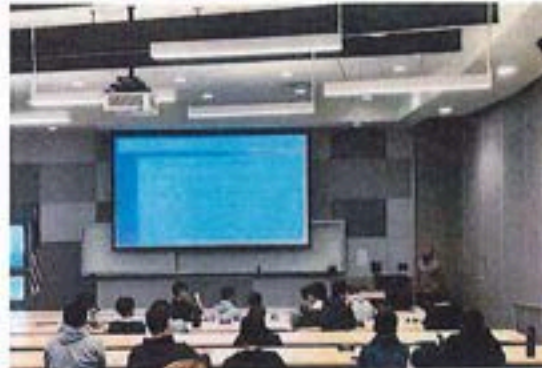
JJ/jj

Cc:



Joaquim Johnson
Principal

Among the initiatives that are beginning to produce results is the emergence of the DCL STEM Debate Team. This initiative is being spearheaded by Humanities Instructor, Mr. Justin Hockaday. Mr. Hockaday is working with more than 30 focused students committed to achieving progress with the team's goal "to cultivate global citizens through challenging oratory practice in order to promote persistence, empathy, reflection, and collaboration." The participating students are meeting regularly and working to establish an in-school event for mid-February while they develop their oratory skills with a goal to potentially compete in an out-of-district event hosted through the New Jersey Speech and Debate League.



Another initiative that moved from a planning-and-discussion to action-state was the emergence of a Peer Tutoring Program. The Peer Tutoring Program began through the initiative of DCL STEM juniors, Ahnaf Ali and Salman Chowdhury. These two motivated and empathetic students proposed a program to assist fellow students with difficulty studies, while simultaneously promoting leadership skills within high-achieving students. The program is being organized under the supervision of CLaSP Coordinator, Mr. Teoman Kem and we look forward to positive academic results this new support may offer.

Meetings & Events

- 11/1 – Conquer Math – PD.
- 11/1 – STEM Admins. Team Meeting
- 11/1 - BOE Meeting
- 11/2 – Conquer Math – PD
- 11/2 – Department Meetings
- 11/2 – Faculty Yearbook Photos
- 11/2 – Board Docs Training
- 11/2 – Ying Wu College of Computing Tour – NJIT
- 11/2 - Rutgers Enhancing Mental Health Project – PCTVS Site Visit
- 11/3 – HOSA Fall Leadership Conference – Kean University
- 11/3 – Peer Tutoring Discussion
- 11/3 – Vocal Concert – All day event
- 11/6 – Drew University Campus Tour
- 11/6 – STEM Admins. Team Meeting
- 11/7 – STEM Mastery Connect meeting w/Pilot Teachers
- 11/7 – POL Recitation
- 11/7 – Peer Tutoring Meeting
- 11/8 – Jeans Day
- 11/8 – National STEM Day
- 11/8 – Veterans Day Assembly
- 11/8 – STEM Admin. Team Meeting
- 11/9 – Teachers Convention
- 11/13 – Agenda Meeting
- 11/13 – STEM Admins. Meeting

11/11

Cc:



Joaquim Johnson
Principal

- 11/14 – District Leadership Team Meeting
- 11/14 – Malcolm Bernard HBCU College
- 11/14 – Open House / Campus Tour Meeting
- 11/15 – AFLAC Representative Visit
- 11/15 – Faculty Meeting
- 11/15 – Field trip to University Technical Institute, Bloomfield, NJ
- 11/15 – John Jay College Tour, NY
- 11/15 – Testing Meeting
- 11/15 – Department Meetings
- 11/15 – STEM Admins. Team Meeting
- 11/15 – STEM PTSO Meeting
- 11/15 – Budget Software Q & A
- 11/16 – Hispanic College Fair – Montclair State University
- 11/16 – Kean University – HBCU College Fair
- 11/16 – NJ Skills Day
- 11/16 – Public Speaking Lecture Presentation (Period 3)
- 11/16 – Data and Updates Meeting
- 11/16 – Public Speaking Guest Lecture – Chris Etienne
- 11/17 – Spirit Day
- 11/17 – Peer Tutoring Planning
- 11/17 – Technology Meeting
- 11/17 – Field trip to MSU
- 11/17 – Principal’s Breakfast Club
- 11/17 – MOA Student Interview Meeting
- 11/18 – Open House
- 11/20 – Public Speaking Student Interviews
- 11/20 – SmartPass Teacher PD Training
- 11/20 – Student Success Circle Leaders Meeting
- 11/20 – Group 5 Football Championship Meeting
- 11/20 – STEM Admins. Team Meeting
- 11/21 – Dartmouth Guest
- 11/21 – POL Recitation
- 11/22 – Canvas Mastery Team Meeting
- 11/22 – STEM Admins. Team Meeting
- 11/23 – 11/24 [No School – Thanksgiving Break]
- 11/23 – BOE Meeting
- 11/27 – STEM Admins. Meeting
- 11/28 – District Leadership Meeting
- 11/28 – BOE Meeting
- 11/29 – STEM Admins. Team Meeting

Curriculum Enhancing Activities

- STEM Mathematics Instructors participated in Conquer Mathematics Professional development. This series is a continuation of last year’s program that will complete an understanding of standards-based teaching and learning.
- NASA Hunch Mentor Virtual Conferences: 11-20-23
STEM student participants, virtually met with NASA scientists, engineers, and professors: Dr. Florence Gold, Eugene Gordon, David Schlichting, Dr. Roskop,

JJ/j

Cc:



Joaquim Johnson
Principal

and Dr. Ali Westover, to receive expert guidance and feedback regarding their NASA Hunch project plans.

- Inventions and Innovations Classes: 11/20/23
 - Biomedical Science 4 Capstone Class: 11/28/23
- On November 3, 2023, CTE Supervisor Tracy Espiritu served as a panel guest speaker at the Apprenticeship Accelerator 2023 Conference at PCCC. This event highlighted innovative apprenticeship programs, possible program funding, best practices in CTE HS programs, and the process of developing apprenticeship pathways.
- On November 22, 2023, Ms. Espiritu virtually attended the PACE Grant Partnership Conversation: Biomedical Science Pre-apprenticeship Proposal. Attendees included:
- Angelica Lindo NJDOL
 - Howard Miller, NJDOL
 - Padma Arvind, Net America
 - Ashish Borgaokar, NJIT
 - Tracy Espiritu, DCL STEM Academy, PCTVS
 - Mark Cacace, PCTI, PCTVS
 - Ted Szczawinski, PCTVS

This virtual meeting reviewed the PACE Grant requirements and brainstormed ideas in developing a possible Biomedical pre-apprenticeship program. Action items and roles were defined.

- DCL STEM English instructors are preparing students for participation in the Poetry Out Loud Competition. The in-school competition will take place January 8, 2024, and the regional competition will take place in February at Passaic County Community College, Wanaque campus.
- Mr. Justin Hockaday invited Mr. Christopher Etienne, Student Engagement Coordinator for the Prison Teaching Initiative at Princeton University, to come and speak to our Public Speaking students about using their voices to make a difference in the world – highlighting that tone, verblage, and delivery will always determine an audience’s engagement, as well as their comprehension of the subject being presented.

Highlight(s) of the Month

- DCL STEM Engineering pathway 11th grader Jason Lazoff scored a perfect 1600 on his Scholastic Aptitude Test (SAT). That’s a perfect 800 on both math and evidence-based reading and writing. This feat is accomplished by

#/j

Cc:



Joaquim Johnson
Principal

less than 1% of all test-takers. We are extremely proud of his incredible achievement and join him in celebrating this impressive milestone.

- Eleven student research projects underwent the initial institutional Review Board (IRB) meeting. Following the meeting, edits were requested, and efforts are underway to complete them. This is essential for the projects to gain approval and enable the students to participate in the AP Research Human Subjects category.
- First DCL STEM Math League Meeting | NJ MathLeague uses math contests to give students an educationally enriching opportunity to participate in an academically oriented activity and to gain recognition for mathematical achievement. Ms. Bemke utilized her Education Grant to bring this opportunity to our students.
- Growing awareness by highlighting our diversity through holiday displays continued this school year. Mathematics Instructor Stephanie Tapia-Nunez took the lead in organizing students and faculty to create displays featuring Diwali, the "Festival of Lights." Biomedical Instructor Dr. Vollenwider facilitated the conversation with students about what should be displayed. Also, Mathematics Instructor Rosalind Abreu offered a helping hand putting up the bulletin board that feature informational posters.
- An additional member of the Security Staff was recently assigned to DCL STEM academy and this addition along with new SRO Officer, Matt Giordano has been much appreciated and needed. These two individuals have begun to actively engage students, provide oversight, and assist with addressing emergency situations, as they arise.

Future Plans:

- Coordinate training for nominated 11th graders who will serve as Peer Mentors to 9th graders. This training would be done in collaboration with the PCTVS Upstanders Club. Mentors are students who have demonstrated the ability to create relationships and help others. There will be a focus on growing interpersonal and leadership skill sets.
- December Open House 12/9/23
- NASA Hunch Preliminary Design Review 12/12/23
- Biomedical Career Panel 1/11/24 (proposed date)
- BD Diversity in Biomedical Industry Career Panel, February TBD
- US History II and African American History Trip to The Met, NYC
- AI Workshop Series @ WPUNJ – April 2024
- Development of STEM Culture and Climate Committee

JW/jj

Cc:



Recommendations:

Joaquim Johnson
Principal

Sound-Panel Installation / Dropped-Ceiling

All nine of the science labs within the building are in need of acoustical adjustments to support instruction. These rooms were built with open ceilings and exposed metal framing. This design results in a lot of acoustical echoing, making it very difficult for students to hear instructions if there is any additional noise in the room. The installation of one door has helped the sound traveling between rooms, but the sound in the room still amplifies to a distracting degree. This poses a safety risk, as within a laboratory setting, students are often working separately, and important instructions could be missed by students. It has also been cited as a potential health issue for individuals that suffer from vertigo. We recommend that the district consider installing something like the ceiling that was recently installed in the new Technology Office.

Installation of Gymnasium Divider

It is recommended that an engineer be permitted to review the scope of a project that would result in the ability to sub-divide the STEM Gymnasium so activities can better be isolated. A number of accidents have been reported in gym classes from students being impacted by multiple activities occurring in a common space, e.g., volleyballs entering spaces being utilized for pickleball, etc.

Fence Installation

The sidewalk that leads to the STEM Lecture Hall features a rock cliff with a steep 12' drop just a few feet from this sidewalk. With the arrival of the Biotechnology Building, this area will feature increased traffic. This dangerous drop should be fenced off to decrease the likelihood of accidents. We recommend the installation of a 4' black chain-link fence, similar to the fence that borders the path from the FX-wing to the STEM Academy.



11/11

Cc:



Richard Giglio
Business Administrator/Board Secretary

REPORT TO THE BOARD OF EDUCATION

TO: John Maiello, Chief School Administrator
FROM: Richard J. Giglio, Business Administrator/Board Secretary
DATE: December 1, 2023

The following events and activities took place during the month of November 2023.

FINANCE

- Completed financial reports for the following:
 - ABE Civics Grant
 - SEMI Quarterly Financial Report
- Prepared monthly financials
- Entered, reviewed and monitored lunch applications
- Began to prepare 2024-2025 district budget
- Met regarding Capital Projects
- Prepared DPR for QSAC
- Attended training on Board Docs and started implementation

FOOD SERVICES

- Snacks for various meetings and groups
- Continental breakfast for various meetings and groups
- Prepared box lunches for various field trips and athletics
- Baked pies for Board members
- Prepared chicken tenders dinners for Football, Cheer, Band, Athletic Trainers,
- Prepared Thanksgiving dinner for TI@TI, Football teams and Cheer teams
- Provided sandwiches and refreshments for various meetings
- Prepared Chicken Parm meals for Hockey Team
- Prepared hot lunch buffet for Academy of Finance Advisory meeting and Skills USA Training
- Provided pizza and cupcakes for the Field Hockey end of season party
- Provided Thanksgiving turkey baskets for PCTI Educational Foundation
- Prepared sheet cakes for National Honor Society
- Prepared breakfast for Campus Tours
- Catered lunch for Veteran's Day ceremony



PROJECTS

Coppa-Montalbano Architects/A&A Construction Management - Status of Projects

Water Meters:

- All meters were tested and certified.
- Concession stand meter will be off line for the winter on 11-28-23

Indian Cultural Center Walkway and parking lot:

- The district is contemplating a plan for possible roadway between the two properties.
- The said walkway and parking lot are currently utilized by the contractors.

Auditorium Lighting Project:

- JCT Solutions is currently working on the dimmer rack.

Storage and work area in the boiler room at Main Building:

- The gained space to be converted and shared storage area with Food Services, architect is developing the plan.
- The space is currently used to store CST contents

Biotech Innovation Center:

- Installation of the exterior metal panels is underway.
- HVAC roughing is underway.
- Subdivision and metal studs installation are completed.
- Connecting Bridge steel work is completed.
- Plumbing rough Sewer connection is completed.
- Staircase and elevator shaft masonry and brick works are completed.
- Roof membrane are installed.
- Roof top units are installed.

HVAC New Projects A & A:

- To install High efficiency 4 module system ARECO water heater for domestic hot water in the main building.
- Four ductless system for the Board room and Mailroom/ID office. Student success office and STC are installed and tested
- Hot water heater replacement for the Rocco building is underway.

Roof Leaks:

- VMG roofing company addressing necessary repairs for the leaks.

STEM Plaza Turf:

- Sport time is to perform the job once the debris are removed.

HX Addition:

- Waiting for the switchgear to arrive late December.
- First floor is currently occupied.

Carpeting and flooring:

- All carpet replacement with LVT tiles were completed.

Status of Projects (Continued)

Welding Shop Renovation:

- Magic Touch to install the plugs for the welding machines.

Barbering shop:

- Painting, flooring, HVAC, plumbing, carpentry, electric roughing works are completed.
- Contents installation is underway.

Child Study Team Expansion:

- HVAC, plumbing, carpentry, electric and painting works are completed.
- Change of order for the existing office is approved

Chez Tech and Teacher's Café Renovation:

- HVAC, plumbing, carpentry and electric works are completed.
- LVT tiles are installed in both spaces and walls are painted.
- Service line and counter installation is underway.

Rail Guards Administrators' parking and The STEM:

- Rail guard for the administrative parking lot is completed.
- STEM rail guard date of installation to be determined.

Bathroom Renovation;

- United Welding is to submit a quote to renovate the bathrooms in the upper lobby and Rocco boy's and girl's bathrooms.

Air Quality Testing:

- RAMM conducted air sample testing for F wing, Rocco and T building; no evidence of toxic mold was found.

Water Intrusion @ Rocco:

- PO requisition for A1 American Water Proofing is to be typed on 11-29-23

Sidewalks and Concrete Pads:

- Precision Concrete is addressing necessary repairs for the sidewalks campus wide.

Athletic Center Entrance:

- New LED lights were installed.
- Steel columns and beams are painted. Butler Signs submitted a quote to upgrade replace the translucent vinyl 3M film of the faded letters.

Old Video Conference Room:

- The room was completely renovated in-house during teacher's convention.

RJG/rg

VI. **Board Secretary’s Report**

A. **Board Minutes** - motion to receive, approve, and file the following minutes:

- Regular Meeting of November 28, 2023

B. **Financial Reports** – motion to receive, approve, and file the financial reports of the Secretary and Treasurer for month ending November 30, 2023.

Board of Education’s Monthly Certification

Pursuant to N.J.A.C.6:20-2.212(e), we certify that as of November 30, 2023, and upon consulting with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.13(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Board Secretary’s Monthly Certification

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of November 30, 2023, no budgetary line-item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Date: December 21, 2023

Richard Giglio
Business Administrator/Board Secretary

Board Policies / Regulations

C. Motion to approve, upon the recommendation of the Superintendent and per Strauss Esmay Policy Alert 231, the second reading and adoption of the following new or revised Board policies and/or regulations:

<u>Number</u>	<u>Title</u>
Policy 2270	Religion in the Schools (REVISED)
Policy 3161	Examination for Cause (REVISED)
Policy 3212	Attendance (M) (REVISED)
Regulation 3212	Professional Staff Attendance Review and Improvement Plan (M) (REVISED)
Policy 3324	Teaching Staff Member’s Right of Privacy (REVISED)
Policy 4161	Examination for Cause (REVISED)
Policy 4212	Attendance (M) (REVISED)
Regulation 4212	Attendance (M) (REVISED)
Policy 4324	Support Staff Member’s Right to Privacy (REVISED)
Policy 5111	Eligibility of Resident/Non-Resident Students (M) (REVISED)
Regulation 5111	Eligibility of Resident/Non-Resident Students (M) (REVISED)
Policy 5116	Education of Homeless Children and Youths (REVISED)
Regulation 5116	Education of Homeless Children and Youths (REVISED)
Policy 8130	School Organization (M) (REVISED)
Policy 8500	Food Services (M) (REVISED)

VI. Board Secretary’s Report

- D. Motion to approve, upon the recommendation of the Superintendent, suspending Robert’s Rules of Order in order to have the first and second reading and adoption of the following new or revised Board policies and/or regulations :

<u>Number</u>	<u>Title</u>
Policy 5600	Student Discipline/Code of Conduct (M) (REVISED)
Regulation 5600	Student Discipline/Code of Conduct (M) (REVISED)

Order of Business – Revision

- E. Motion to approve, upon the recommendation of the Superintendent, the revision of the order of conduct of all regular meetings, previously approved at the November 1, 2023 Organization Meeting; the revision only affects the outline format of agendas due to the implementation of BoardDocs:
1. Opening
 - A. Call to Order by Presiding Officer
 - B. Pledge of Allegiance
 - C. Sunshine Statement
 - D. Roll Call
 2. Petitions and Request of the Public - Public Comment on Agenda Items Only
 3. Superintendent’s Report
 4. Board Secretary’s Report
 5. Consent Agenda if applicable
 6. Administration and Finance
 7. Curriculum and Instruction
 8. Operations/Capital Improvements
 9. Personnel-Resignations/Terminations/Leaves
 10. Personnel-Appointments/Reappointments
 11. Legal Report
 12. Public Session – Public Comment on Non-Agenda Items
 13. Executive Session
 14. Board Member Comments
 15. Meeting Adjourned

VII. Administration and Finance

- A. Motion to approve, upon the recommendation of the Superintendent, the bills and claims list attached, having been found in order by the Business Administrator, be and they are ordered to be released for payment when funds are available; and

Further those claims are entered in the Board’s official minutes and be opened to further inspection by Board Members and others entitled to inspect it:

\$ 3,431,075.37	Bills & Claims/December 21, 2023 - Columbia Bank (Master)
\$ 52,820.12	Bills & Claims/December 21, 2023 - Columbia Bank (Café)
\$15,664,226.79	Electronic Payments – Columbia Bank (Master)
	Payroll paid for November 30, 2023 - \$3,290,844.99
	Payroll paid for December 15, 2023 - \$3,435,323.15

Transfers and Modifications

- B. Motion to approve, upon the recommendation of the Superintendent, the attached Transfers and Modifications for the 2023/2024 Budget and implemented by the individual responsible.

State Contracts

- C. Motion to approve, upon the recommendation of the Superintendent, the award of the purchase of good and services through State Contract vendors, per the appended list, in accordance with N.J.S.A. 18A:18A-10.

Prospect Park Board of Education Shared Services Agreement

- D. Motion to approve, upon the recommendation of the Superintendent, entering into a shared services agreement to provide Business Office Services to the Prospect Park Board of Education, effective January 1, 2024 through June 30, 2025 and in accordance with the terms of the agreement.

Prospect Park Board of Education Shared Services – Consultant

- E. Motion to approve, upon the recommendation of the Superintendent, the following consultant to be compensated for additional responsibilities and then to be reimbursed by Prospect Park Board of Education, for the rate and period referenced:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>	<u>Effective</u>
James Shoop	Board Secretary	\$12,000 (pro-rated)	01/01/2024-06/30/2024

Pillars of Success Initiative and Donation of Related Resources

- F. Motion to approve, upon the recommendation of the Superintendent, the 2023/2024 Pillars of Success Initiative and the authorization of the donation of related resources to support the initiative. These resources may include PCTVS promotional items, twenty \$10 gift certificates, PCTVS binders, pens and drawstring bags, and up to five end-of-life cycle laptops as available. The initiative aims to promote positive student behavior, create an environment conducive to effective teaching and learning, and recognize deserving students who positively contribute to the school community.

VII. Administration and Finance

State Health Benefits / Monthly Rates

G. Motion to approve, upon the recommendation of the Superintendent, the State Health Benefits Medical Insurance Monthly rates for January 1, 2024 through December 31, 2024 as follows:

NJEHP	2024	2023	Difference	
<i>Single</i>	\$908.26	\$896.84	\$11.42	1.27%
<i>Member/Spouse</i>	\$1,816.52	\$1,793.68	\$22.84	1.27%
<i>Parent/Child(ren)</i>	\$1,689.36	\$1,668.12	\$21.24	1.27%
<i>Family</i>	\$2,597.62	\$2,564.96	\$32.66	1.27%
NJ Direct 10				
<i>Single</i>	\$1,080.78	\$988.59	\$92.19	9.33%
<i>Member/Spouse</i>	\$2,161.56	\$1,977.18	\$184.38	9.33%
<i>Parent/Child(ren)</i>	\$2,010.25	\$1,838.78	\$171.47	9.33%
<i>Family</i>	\$3,091.03	\$2,827.37	\$263.66	9.33%
NJ Direct 15				
<i>Single</i>	\$1,028.87	\$941.11	\$87.76	9.33%
<i>Member/Spouse</i>	\$2,057.75	\$1,882.22	\$175.53	9.33%
<i>Parent/Child(ren)</i>	\$1,913.70	\$1,750.47	\$163.23	9.32%
<i>Family</i>	\$2,942.58	\$2,691.58	\$251.00	9.33%
GSHP				
<i>Single</i>	\$784.01	\$704.64	\$79.37	11.26%
<i>Member/Spouse</i>	\$1,568.01	\$1,409.27	\$158.74	11.26%
<i>Parent/Child(ren)</i>	\$1,458.25	\$1,310.62	\$147.63	11.26%
<i>Family</i>	\$2,242.26	\$2,015.26	\$227.00	11.26%

NeuroPsych Solutions Substance Abuse Evaluation

H. Motion to approve, upon the recommendation of the Superintendent, the professional services of NeuroPsych Solutions, LLC to perform Substance Abuse Evaluations for the district, as needed, for the 2023/2024 school year at the fee of \$600.00 per evaluation/summary letter; to be funded through local funds.

Virtual Job Fairs

I. Motion to approve, upon the recommendation of the Superintendent, the district conducting Virtual Job Fairs during the 2023/2024 school year to broaden the scope of available candidates in critical areas and to be coordinated through Human Resources. The first Virtual Job Fair will be held on February 7, 2024.

VII. Administration and Finance

Administrative Workshops

- J. Motion to approve, upon the recommendation of the Superintendent, the Administrators' attendance at the following professional conferences, meetings, and workshops, advance authorization is required by statute:

Staff Attending

Christine Kahway

Assistant Business Administrator/Board Secretary

Workshop / Conference

NJASBO "Preschool Overview"

Birchwood Manor, Whippany, NJ

January 16, 2023; Cost \$145

William Vacca

Coordinator of Facilities and Aquatic Usage

D.A.A.N.J. Metting*

Robbinsville, NJ

January 9, 2024 and May 7, 2024; all day

*no cost to the district

P.C.C.A. meeting*

The Brownstone, Paterson, NJ

January 19, /2024 and May 23, 2024

9:00 a.m.-1:00 p.m.

Leonard "Ted" Szczawinski,

Assistant Superintendent

Joaquim Johnson,

Principal-DCL STEM Academy

National Consortium of Secondary STEM Schools

(NCSSS) Leadership Summit 2024

Baltimore, MD

January 19-21, 2023; Cost: \$1,735

Marinelly Tavarez, Human Resources Manager

Edelmy Rivera, Human Resources Specialist

The College of New Jersey Job Fair

Ewing Township, NJ

March 6, 2024; Cost: \$200

Administrative Workshops – Revisions

- K. Motion to approve, upon the recommendation of the Superintendent, the revision of the following Administrators' attendance at the following workshop:

Staff Attending

Mohamed Khairullah, Assistant Principal-STEM

Michele Rizzo, Director of Special Education

Workshop / Conference

NJDOE School Safety Speaker Series

County College of Morris, Randolph, NJ

November 17, 2023; Cost: \$25*

*approved at the 11/28/2023 BOE meeting at the cost of \$0

STATE CONTRACT PURCHASE ORDERS

December 21, 2023

DATE	VENDOR NAME	STATE CONTRACT #	PO #	AMOUNT
11/21/23	Atlantic Tomorrows Office	030321-HPC	403459	\$6,742.00

2023-2024 AND 2024-2025 INTERLOCAL SERVICES AGREEMENT

**PROSPECT PARK BOARD OF EDUCATION &
PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS**

THIS AGREEMENT, made on **this 21st day of December, 2023** by and between the Prospect Park Board of Education with offices located at: 94 Brown Ave., Prospect Park, NJ and the Passaic County Technical-Vocational Schools (hereinafter referred to as "PCTVS"), with offices located at: 45 Reinhardt Road, Wayne, New Jersey 07470.

WITNESSETH:

- A. *N.J.S.A. 40A:65-1, et seq.*, and the Regional Efficiency Aid Program ("REAP") authorizes SHARED SERVICES by educational and municipal districts.
- B. The PROSPECT PARK BOARD OF EDUCATION and PCTVS are participating.
- C. PCTVS wishes to provide the PROSPECT PARK BOARD OF EDUCATION with certain services, including those of a school business administrator, comptroller, and accountant.

NOW THEREFORE, in consideration of the promises and covenants hereinafter set forth, the parties agree as follows:

- 1. PCTVS shall provide the PROSPECT PARK BOARD OF EDUCATION with the services of a business administrator, assistant business administrator, board secretary and accountant.
- 2. The current PCTVS Business Administrator/Board Secretary (hereinafter referred to as "Business Administrator/Board Secretary") shall be employed as the Business Administrator under this Agreement.
- 3. The Business Administrator/Board Secretary shall be required to hold the valid and appropriate certificate to act as School Business Administrator in the State of New Jersey.
- 4. The Business Administrator/Board Secretary employed under this Agreement shall be responsible for assuming all the daily functions and responsibilities of the PROSPECT PARK BOARD OF EDUCATION'S Business Office.
- 5. The Business Administrator/Board Secretary employed under this Agreement shall perform the duties of School Business Administrator in accordance with the laws of the State of New Jersey, rules and regulations adopted by the State Board of Education, existing PROSPECT PARK BOARD OF EDUCATION policies and those which are adopted by the PROSPECT PARK BOARD OF EDUCATION from time-to-time.
- 6. The specific job description adopted by the PROSPECT PARK BOARD OF EDUCATION and applicable to the position of School Business Administrator is incorporated by reference in this Agreement and shall be followed by the Business Administrator.
- 7. The Business Administrator/Board Secretary shall carry out the duties as may be assigned by the PROSPECT PARK BOARD OF EDUCATION pertaining to the office of the School Business Administrator and to make reports as may be required to the PROSPECT PARK BOARD OF EDUCATION.
- 8. The Business Administrator/Board Secretary will oversee the following for the Prospect Park Board of Education:
 - Payroll, Accounts Receivable, Accounts Payable, Budgeting, Facilities, and any and all services required by statute and code under the certification of the Business Administrator.
- 9. The Business Office services covered by this Agreement shall meet the following standards:
 - Individuals shall be evaluated at least annually in accordance with the appropriate job description. Business Office services shall be audited annually in accordance with statute and code and said audit shall be submitted to the PROSPECT PARK BOARD OF EDUCATION for approval and to the Prospect Park Board of Education for review.

10. All employees subject to this Agreement shall be paid promptly in accordance with the policies, practices, and labor agreements of PCTVS.
11. All materials and supplies subject to this Agreement will be budgeted and purchased in accordance with the policies and practices of the PROSPECT PARK BOARD OF EDUCATION.
12. The parties shall adhere to all requirements provided in *N.J.S.A. 18A:18A-1, et seq*; in addition to those requirements of *N.J.S.A. 40A:65-1, set seq*.
13. The term of this Agreement shall be from January 1, 2024 through June 30, 2025. This Agreement may be terminated without cause upon ninety (90) days written notice to the other party.
14. All services included in this Agreement shall be provided by PCTVS to the PROSPECT PARK BOARD OF EDUCATION at a monthly as follows:

January 1, 2024 thru June 30, 2024	\$125,000 pro-rated / \$10,417 per month
July 1, 2024 thru June 30, 2025	\$160,000 / \$13,333 per month
15. This Agreement shall be subject to the laws of the State of New Jersey. Any dispute with respect to this agreement shall be decided by the appropriate tribunal authorized to decide such disputes.
16. This Agreement contains the entire Agreement and understanding between the Parties and constitutes a full and final agreement in any and all issues relating to this matter, except that the Parties reserve their right to enforce this Agreement, if necessary.
17. If, during the term of this Agreement, a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.
18. The Parties shall be bound by the terms and conditions of this Agreement, finding it to be in the best interests of the public, consistent with public policy, fair, and equitable under all circumstances surrounding this matter.
19. The Parties have entered into this Agreement freely and voluntarily with a full understanding of their rights and the contents of this Agreement.
20. This Agreement is subject to ratification by the memberships of the respective boards of both parties to the Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date herein set forth.

ATTEST:
PROSPECT PARK BOARD OF EDUCATION

 President/Designated Representative

Date: _____

 Witness:

Date: _____

ATTEST:
PASSAIC COUNTY TECHNICAL-VOCATIONAL SCHOOLS

 Michael Coscia, Board President

Date: December 21, 2023

 Witness:

Date: December 21, 2023

VIII. Curriculum and Instruction

New Jersey Center for Teaching and Learning Program

- A. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following instructors for the New Jersey Center for Teaching and Learning (NJCTL) Science Teacher Certification Program at the per instructor cost of \$4,896.00 for NJEA members and \$6,100.00 for non-NJEA members and is to be funded through ARP ESSER federal funds:

<u>Staff Member</u>	<u>Certification</u>
Mary Allen	Physics
Yanina Figueroa	Chemistry
Heba Obeidallah	Physics
Linda Sealer-Socolof	Chemistry
Jonathan Sloane	Chemistry
Manuel Tejelo	Chemistry
Michael Varone	Physics

2024 Spring Saturday Academy

- B. Motion to approve, upon the recommendation of the Superintendent, a Spring PCTI Saturday Academy for county residents enrolled in 7th and 8th grade, to be held four Saturdays, four hours each (March 2, 9, 16, and 23), with an estimate, subject to enrollment, as outlined; non-instructional staff to be funded locally, instructors and supplies to be funded through the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act.

<u>Category</u>	<u>Quantity</u>	<u>Rate</u>	<u># of Days</u>	<u>Total</u>
Instructors	max 20	\$175/day	Min 2/Max 4	\$14,000
Supervisor	1	\$225/day	4	\$900
Secretary	1	TBD*	Max 5 hours or 1 day	TBD
Teacher Assistants	4	\$15.13/hour	4	\$969
Nurses	4	\$175/day	Max 1 nurse/day	\$700**
Supplies				\$5,896***

*secretary hourly rate based on successful applicant's salary (\$31.21-\$47.69 per hour)

**one nurse per day for both PCTI and STEM Saturday Academies

***supplies are for both PCTI and STEM Saturday Academies

- C. Motion to approve, upon the recommendation of the Superintendent, a Spring DCL STEM Saturday Academy for county residents enrolled in 7th and 8th grade, to be held four Saturdays, four hours each (March 2, 9, 16, and 23), with an estimate, subject to enrollment, as outlined; non-instructional staff to be funded locally, instructors and supplies to be funded through the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act.

<u>Category</u>	<u>Quantity</u>	<u>Rate</u>	<u># of Days</u>	<u>Total</u>
Instructors	max 20	\$175/day	Min 2/Max 4	\$14,000
Supervisor	1	\$225/day	4	\$900
Secretary	1	TBD*	Max 5 hours or 1 day	TBD
Teacher Assistants	15	\$15.13/hour	4	\$3,632
Supplies				\$5,896

*secretary hourly rated base on successful applicant's salary (\$31.21-\$47.69 per hour)

VIII. Curriculum and Instruction

2024 Spring Saturday Parent Computer Academy

- D. Motion to approve, upon the recommendation of the Superintendent, a 2024 Spring Saturday Parent Computer Class to be held on four Saturdays (March 2, 9, 16, and 23), 3 instructors at the hourly rate of \$52.22 each and 1 counselor at the hourly rate of \$61.84, not to exceed a total of 64 hours and to be funded through Title I Federal Funds.

Curriculum Development or Revision

- E. Motion to approve, upon the recommendation of the Superintendent, the development or revision of the curricula below:

<u>Course</u>	<u>Type</u>	<u>Hours</u>
Barbering II	Development	20
Barbering III	Development	20

Advanced Placement Practice Test Program

- F. Motion to approve, upon the recommendation of the Superintendent, the Advanced Placement Practice Test Program to be held four Saturdays, five hours each (March 9, 16, 23, and April 13), 8:00 a.m.-1:00 p.m., with an estimate of 33 proctors at the hourly rate of \$52.22, for a total of 165 hours, and a total cost of \$8,616.30; subject to enrollment.

STAMP Testing 2024/2025 School Year

- G. Motion to approve, upon the recommendation of the Superintendent, STAMP Testing to be held June 24, 25, and 26, 2024 and July 9, 2024, 10:00 a.m.-1:00 p.m. (staff reporting 9:00 a.m.-1:00 p.m.); with an estimate of 6 proctors at the hourly rate of \$52.22 and 1 nurse at the hourly rate of \$61.84, for a total cost of \$6,003, subject to enrollment.

PCTVS Professional Development Conferences/Workshops

- H. Motion to approve, upon the recommendation of the Superintendent, the authorization in advance as required by statute, attendance at the following 2-hour, self-paced professional development course and the cost of all registration fees in accordance with the terms of Board Policy and to be funded through Title I federal funds; list of attendees attached:

<u>Staff to Attend</u>	<u>Workshop</u>
School Administration	Section 504 Training
Educational Specialists	NJPSA: Legal One
	March 13, 2024; Cost: \$1,600

- I. Motion to approve, upon the recommendation of the Superintendent, the authorization in advance as required by statute, attendance at the following professional conferences, meetings, and workshops:

<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Mackenzie Porch	Conquer Math Financial Literacy Workshop	11/27/2023	\$990
	Pompton Plains, NJ	01/17/2024	
	8:00 a.m.-3:00 p.m.	03/01/2024	

VIII. Curriculum and Instruction

<u>I. Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Lauretta Cregar	NJIT School Counselor Recognition Day Newark, NJ; 8:00 a.m.-3:00 p.m.	12/15/2023	\$25
Stacie Bennett	Executive Function Mastery Course Online; 8:00 a.m.-3:00 p.m.	01/04/2024	\$250
Nathaniel Sanchez Alyssa Shale Geena Taite	College Board-AP Seminar Required Training Online	01/04/2024	\$150
Catiana Valik	Leading Change-Making Real Change “Stick” Requirement of NJ Leader2Leader Program Online	01/16/2024	\$0
Michael Bonsanto Angelo Cassilli Hajar Lakhouili Salsabiel Mujovic Javier Nicasio	SkillsUSA Advisor Meeting and Construction Cluster Meeting NJPSA, Monroe Township, NJ 8 :00 a.m.-3 :00 p.m.	01/17/2024	\$950
Nicole Neidleman Alla Shahin	NJ State Bar Foundation Social Emotional Character Development New Brunswick, NJ; 8:00 a.m.-3:00 p.m.	01/23/2024	\$90
Michael Bonsanto Hajar Lakhouili Javier Nicasio	SkillsUSA State Officer Workshop Battleship New Jersey, Camden, NJ 8:00 a.m.-3:00 p.m.	02/01/2024	\$1,255
Julianne Pelachick	Field Hockey Coaching Seminar Tropicana Hotel, Atlantic City, NJ	02/01/2024 - 02/02/2024	\$1,004
Jerry Castaneda Scott Cumberbatch Nic Nese	Legal One: Title IX Legal Requirements Online; NJPSA	02/22/2024	\$375
Jonathan Buglione Daniel Campbell Jeffrey Cioletti Matthew Fava William Halbach Christopher Lawshe James Muir Derek Nobles Gregory Norton Michael Varone Zaire Weaver	2024 Glazier Football Coaches Clinic Harrah’s, Atlantic City, NJ	02/22/2024 - 02/23/2024	\$4,095
Annemarie Esteves Stephanie Paltos	Teaching Engaged Brains Online; 8:00 a.m.-3:00 p.m.	02/22/2024 – 02/24/2024	\$2,058

VIII. Curriculum and Instruction

<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Christie Lotz	Broadway Weekends Workshop	02/28/2024	\$2,300
Lynn Quinn	PCTI	03/06/2024 03/13/2024	

PCTVS Field Trips/Competitions

J. Motion to approve, upon the recommendation of the Superintendent, PCTVS hosting a **NASA HUNCH Critical Design Review**, on the dates referenced below, from 8:00 a.m.-3:00 p.m.; to be held in the PCTI Main Gym. Participating schools are Somerset County Vo-Tech, the Academy of Mt. St. Mary’s, PCTI and DCL STEM Academy; the guest judge will be Dr. Florence Gold from NASA and her associates; there is no cost associated with hosting this event:

- Monday, February 26, 2024-Culinary Arts
- Tuesday, February 27, 2024-PCTI
- Wednesday, February 28, 2024-DCL STEM Academy

K. Motion to approve, upon the recommendation of the Superintendent, the following field trips and competitions that benefit students; all field trips are dependent upon the availability of busing:

<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Kebra Rettenberg Rachel Sillman	Food Drive delivery to Echo Cumac Food Bank Paterson, NJ; 11:00 a.m.-1:30 p.m.	12/20/2023	\$587.50
Joseph DeGiacomo Lourdes Lopez Michael O’Brien	Passaic County Community College Paterson, NJ 9:30 a.m.-1:30 p.m.	01/11/2024	\$460
Joseph DeGiacomo Lourdes Lopez Michael O’Brien	Division of Vocational Rehabilitation Services & Passaic County One Stop Career Center Paterson, NJ; 9:00 a.m.-1:00 p.m.	01/17/2024	\$610
Nicole Herrick Jennifer Magna	High School Sales Challenge William Paterson University Wayne, NJ; 8:30 a.m.-2:30 p.m.	01/17/2024	\$840
Robert Barclay Jeffrey Bargiel Gerard Drummond	Service Shadowing Trip HVAC Local Union #274 Hazlet, NJ; 8:00 a.m.-1:00 p.m.	01/24/2024	\$985
Lorena Hincapie Lourdes Lopez	Bergen County Community College Paramus, NJ; 9:30 a.m.-1 :30 p.m.	02/07/2024	\$460
Lawrence Boden Nakeisha Hills Paul Kozłowski Craig Santiago	2024 Youth Physical Fitness (YPF) Meet NJROTC Physical Training Team Elizabeth, NJ; 6:00 a.m.-5:00 p.m.	03/02/2024	\$1,365*

*busing cost of \$1,265 to be reimbursed by Navy WAWF in the summer of 2024 if funds are available

VIII. Curriculum and Instruction

<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Laura Bania Scott Cumberbatch Wei-En Tsai	The Museum of Chinese in America Chinatown, New York, NY	03/06/2024	\$1,535
Ines Drummond Lauretta Cregar	Mega II Symposium: Triumph Over Trauma Montclair State University, Montclair, NJ	03/08/2024	\$0
Lukas Cannarozzi Jillian Diaz Robert Kiener Katrina Najem Gioacchino Pattie	MoCCA Arts Festival 2024 Metropolitan Pavillion, New York, NY 03/15/24 : 8:00 a.m.-3:00 p.m. 03/16/24 & -03/17/24: 9:00 a.m.-6:00 p.m.	03/15/2024 03/16/2024 03/17/2024	\$4,406
Sarah Baldino Anthony Giusto Laura Martin Interpreter-TBD *to be funded through IDEA grant	Medieval times Shakespeare Trip Lyndhurst, NJ; 9:00 a.m.-3:00 p.m.	03/15/2024	\$1,990*
Robert Kiener Nicole Neidleman Erika Rios Alla Shahin Gabrielle Zeiler (intern)	AOF/School of Business Junior Campus Tour Rutgers Business School Newark, NJ; 8:15 a.m.-1:30 p.m.	04/17/2024	\$1,154

PCTVS School Events: Fundraisers

L. Motion to approve, upon the recommendation of the Superintendent, the following fundraisers that would benefit the various student organizations referenced below:

<u>Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Caitlin Dowling	Cheerleading	Gertrude Hawk Candy Bar Sales Outside of school hours Anticipated profit: \$3,600	12/22/2023 - 04/30/2024
Javier Nicasio	SkillsUSA, PCTI	The Giving Bean Coffee & Tea Online; Anticipated profit: \$1,000	02/07/2024 - 03/06/2024
Brielle Mulvihill	PCTVS Class of 2027	Jersey Mike's of Totowa 4:00 p.m.-8:00 p.m. Anticipated profit: 20% of Jersey Mike's profits	02/08/2024

PCTVS School Events: Community Service

M. Motion to approve, upon the recommendation of the Superintendent, the following community service events that would benefit the various organizations referenced below:

<u>Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Kebra Rettenberg Rachel Sillman	Student Council	Lions Club Recycle for Sight Eyeglasses Collection	01/02/2024 - 02/29/2024

VIII. Curriculum and Instruction

<u>M. Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Kebra Rettenberg	Student Council	NJ Community Development Corp.	02/01/2024
Rachel Sillman		Winter item drive	- 02/29/2024

PCTI Education Foundation Mini Grants

N. Motion to approve, upon the recommendation of the Superintendent, the attendance at the following programs to be funded by PCTI Education Foundation mini-grants:

<u>Faculty Member</u>	<u>Activity Title & Description</u>	<u>Dates</u>	<u>District Cost</u>
Gisele Islambouli	Arabic Music Performance 3 musicians & singers to perform PCTI Auditorium; 9:00 a.m.-11:00 a.m.	01/19/2024	\$0*

*\$1,300 funded by PCTVS Education Foundation mini-grant

REVISIONS

PCTVS Professional Development Conferences REVISIONS

O. Motion to approve, upon the recommendation of the Superintendent, the revision of the previously approved professional conferences, as indicated:

<u>Conference Title/Description</u>	<u>Original Cost</u>	<u>Revised Cost</u>
Rutgers Enhancing Mental Health Services Project Workshop, 12/12/2023 *approved at the 11/01/23 public BOE meeting **To be funded through Title II federal funds	\$168*	\$256**

<u>Conference Title/Description</u>	<u>Employee-Add</u>	<u>Original Cost</u>	<u>Revised Cost</u>
Rutgers Enhancing Mental Health Services Project Workshops 02/01/2024, 03/21/2024, 05/23/2024 *approved at the 11/01/23 public BOE meeting **To be funded through Title II federal funds	Rolando Watley	\$378*	\$1,710**

<u>Conference Title/Description</u>	<u>Original Cost</u>	<u>Revised Cost</u>
Project Adventure Advanced Skills & Standards Project Adventure, Inc., Beverly, MA 04/08/2024– 04/11/2024 *approved at the 11/28/23 public BOE meeting	\$1,855*	\$3,710

2024 Portfolio Appeals Process – REVISED

P. Motion to approve, upon the recommendation of the Superintendent, the revision of the authorization of the Portfolio Appeals Process to be held January 2024 through March 2024. Math: 7:20 a.m. – 8:00 a.m. (as needed for a maximum of 4 weeks per cohort), Math: 40 minutes during CTE (as needed for a maximum of 4 weeks per cohort) , Math: 3:00 p.m. – 5:00 p.m. (as needed for a maximum of 12 afternoons in February). ELA: 8:30 a.m. – 12:30 p.m. (as needed for a maximum of 4 Saturdays in March), plus 4 additional hours per teacher for grading. The hourly rate is \$52.22, for before/after school and Saturday hours and the hourly rate of \$49.64 during the workday; not to exceed \$22,000.00, to be funded by local funds; previously approved at the 11/01/23 public BOE meeting.

Name	Department
Antonio Garcia	Administration
Joaquim Johnson	Administration
Jerry Castaneda	Administration
Jeannie Holman	Administration
Alaa Abdelaziz	Administration
Mohamed Khairullah	Administration
Catiana Valik	Administration
Nick Bucci	Administration
John DePalma	Administration
Nicolino Nese	Administration
Michele Rizzo	Administration
Ines Drummond	Administration
Tenaya Bascomb	Administration
Jennifer Turi	Administration
Mark Frederick	Administration
Boaz Laor	Administration
Darryn Alexander	Administration
Matthew DiGise	Administration
Marc Foti	Administration
Mark Cacace	Administration
Joeseeph Petrocelli	Administration
Michael Petruccelli	Administration
Maureen Wacha	Administration
Scott Cumberbatch	Administration
Kimberly Salma	Administration
Tracy Espiritu	Administration
Lori Henry	School Counseling
Jill Aboyou	School Counseling
Bertha Hannigan	School Counseling
Stacey Pinto	School Counseling
Laura Vacca	School Counseling
Laura Bania	School Counseling
Nicole Christian	School Counseling
Debra Lewis	School Counseling
Alima Pudup	School Counseling
Rolando Watley	School Counseling
Lauretta Cregar	School Counseling
Daniel Diaz	School Counseling
Katrina Najem	School Counseling
Erika Rios	School Counseling
David Inigo	School Counseling
Jillian Diaz	School Counseling
Nicole Neidleman	School Counseling
Alla Shahin	School Counseling
Daniel Piekarz	School Counseling
Jennine LaCorte	School Counseling
Bridget Thomas-Smith	School Counseling
Deanna Peora Mellie	School Counseling
Juliana Arango Girl	School Counseling

Name	Department
Nancy Ruiz-Berrara	School Counseling
Jennifer Presing	School Counseling
Jamisin Saracino	Child Study Team
Lourdes Lopez	Child Study Team
Sarah Baldino	Child Study Team
Stacie Bennett	Child Study Team
Nicole Halligan	Child Study Team
Rachel Portelli	Child Study Team
Aislyn Cardona	Child Study Team
Maria Donohue	Child Study Team
Dana Bascietto	Child Study Team
Emily Sturtz	Child Study Team
Marybel Hernandez	Child Study Team
Joseph DeGiacomo	Child Study Team
Jennifer Limekiller	Child Study Team
Lorena Hincapie	Child Study Team
Fatima Ramirez	Child Study Team
Michael O'Brien	Child Study Team

IX. Operations/Capital Improvements

Bid Progress Payments

A. Motion to approve, upon the recommendation of the Superintendent and as certified by the Construction Manager and Architect, the following progress payments as detailed, subject to the availability of funds:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Payment</u>	<u>Vendor</u>	<u>Amount</u>
22/23-17	PCTVS-Biotech	#13	Epic Management, Inc.	\$2,112,580.60
22/23-29	Welding Shop	#5	Accurate Construction Inc.	\$69,166.44
22/23-31	Child Study Team Office Renovations	#4	Accurate Construction	\$198,940.00
22/23-32	Chez Tech Renovations	#6	Javier Construction Corp.	\$19,110.34
22/23-33	Barbering Renovations	#6	Javier Construction Corp.	\$203,799.97

Use of Facilities

B. Motion to approve, upon the recommendation of the Superintendent, use of facilities in accordance with the terms and conditions of the Board Policy, subject to the availability:

<u>Location</u>	<u>Group, Dates and Times</u>
Upper Lobby, Auditorium, Main Gym	Passaic County Board of Commissioners Swearing In Ceremony January 3, 2024; 4:00 p.m.-10:00 p.m.
Hallway between Gym/Auditorium (and outside hallways)	Tristate Timing LLC – Winter Series Annual Winter Series 5k Run and Walk 01/14/2024 & 01/21/2024; 9:30 a.m.-1:00 p.m. Snow date: 01/28/2024
Main Building-FX 135 Lecture Hall	New Jersey Football Official Association Rules instruction to prospective members Wednesdays; 03/06/2024 through 06/05/2024 5:30 p.m.-9:30 p.m.
Auditorium, Main Gym, Upper Lobby	Essex Dance Academy Dress Rehearsal; 05/11/2024; 9:00 a.m.-3:00 p.m. Dance Recital; 05/18/2024; 9:00 a.m.-9:00 p.m. 05/19/2024; 9:00 a.m.-5:00 p.m.
Upper Lobby, Auditorium, Main Gym	St. Joseph’s University Medical Center Resident Graduation 06/06/2024; 2:30 p.m.-8:30 p.m.



Document G732 - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Vocational School PROJECT: PCTVS - Biotech APPLICATION NO: 013

Distribution to: OWNER: CONSTRUCTION MANAGER: ARCHITECT: CONTRACTOR: FIELD: OTHER:

PERIOD TO: November 30, 2023
 CONTRACT DATE: August 15, 2022
 PROJECT NOS: 22 / 23 / 47 BH

FROM CONTRACTOR: Epic Management, Inc.
 136 Eleventh St.
 Piscataway, NJ 08854

VIA CONSTRUCTION MANAGER: A&A Construction Management & Consultants, Inc.

CONTRACT FOR: General Construction VIA ARCHITECT: Coppia Montalbano Architects

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$21,948,000.00
 2. NET CHANGES IN THE WORK \$0.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$21,948,000.00 By: *Deborah A. Dionisio*
 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$12,568,526.48 State of: NJ
 County of: *Middlesex*
 Subscribed and sworn to before me this *8* day of *Dec* 2023
 Notary Public: *Deborah Dionisio*
 My Commission expires: *07-27-26*

DEBORAH A. DIONISIO
 NOTARY PUBLIC
 STATE OF NEW JERSEY
 ID # 50042636
 MY COMMISSION EXPIRES JUL. 27, 2026

5. RETAINAGE:
 a. 2.00 % of Completed Work (Column D + E on G703) \$242,617.57
 b. 2.00 % of Stored Material (Column F on G703) \$8,752.96

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$251,370.53

6. TOTAL EARNED LESS RETAINAGE \$12,317,155.95
 (Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$10,204,575.35
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$2,112,580.60
 (Line 3 minus Line 6)

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$9,630,844.05
 (Line 3 minus Line 6)

CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$2,112,580.60
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: *[Signature]* Date: *12-8-23*

By: ARCHITECT: *[Signature]* Date: *12-8-23*
 the Architect's Certificate is signed and sealed.

By: This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Assurances, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK		\$0.00



AIA Document G732™ - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Vo Tech Schools PROJECT: FCGI APPLICATION NO: 05
 45 Reinhardt Road Wayne NJ 07470
FROM Accurate Construction Inc
CONTRACTOR: 149 Alps Road
 Wayne
CONTRACT FOR: General Construction
VIA ARCHITECT: Coppa Montalbano Architects

DISTRIBUTION TO: OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PERIOD TO: 12/30/23
CONTRACT DATE: May 24 2023
PROJECT NOS: 22 / 23 / 29B

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 AIA Document G703™, Continuation Sheet, is attached.

- ORIGINAL CONTRACT SUM \$ 607,000.00
- NET CHANGES IN THE WORK \$ -18,744.00
- CONTRACT SUM TO DATE (Line 1 + 2) \$ 588,256.00
- TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$ 588,256.00
- RETAINAGE:
 - 2 % of Completed Work (Column D + E on G703) \$ 11,765.12
 - 2 % of Stored Material (Column F on G703) \$

- TOTAL Retainage (Lines 5a + 5b, or Total in Column J on G703) \$ 11,765.12
- TOTAL EARNED LESS RETAINAGE \$ 576,490.88
 (Line 4 minus Line 5 Total)
- LESS PREVIOUS CERTIFICATES FOR PAYMENT 507,324.44
 (Line 6 from prior Certificate)
- CURRENT PAYMENT DUE \$ 69,166.44
 (Line 3 minus Line 6)

AMOUNT CERTIFIED \$ 69,166.44
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet (if it are changed to conform with the amount certified.)

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 18,744.00
Total approved this month, including Construction Change Directives	\$ 0.00	\$ 0.00
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	\$ 18,744.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR
 By: [Signature]
 Notary Public, Carmen A. Gomez
 My Commission expires: [Signature]
NOTARY PUBLIC OF NEW JERSEY
 CARMEN A. GOMEZ
 State of: New Jersey Date: 12/4/23
 County of: Passaic

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

CONSTRUCTION MANAGER: [Signature] Date: 12-8-23
 ARCHITECT: [Signature] Date: 12-8-23
 Project: [Signature] (multiple contractors are responsible for performing portions of the Project; the Architect's Certificate is not required.)

This Certificate is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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Document G732™ - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Voc Tech Schools PROJECT: PCTI Child Study Team Office renovations APPLICATION NO: 04 DISTRIBUTION TO: OWNER CONSTRUCTION MANAGER ARCHITECT FIELD OTHER

FROM: 45 Reinhardt Road Wayne NJ 07470

CONTRACTOR: Accurate Construction Inc VIA CONSTRUCTION MANAGER: A&A Construction Managers PERIOD TO: December 15 2023 CONTRACT DATE: 5/24/23 PROJECT NOS: 22 / 23 / -31

CONTRACT FOR: General Construction VIA ARCHITECT: Coppo Montalbano Architects

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract AIA Document G703™, Continuation Sheet, is attached.

- ORIGINAL CONTRACT SUM..... \$ 837,700.00
- NET CHANGES IN THE WORK..... \$ 0.00
- CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 837,700.00
- TOTAL COMPLETED AND STORED TO DATE (Column G on G703)..... \$ 578,132.00
- RETAINAGE:
 - 2% of Completed Work (Column D + E on G703)..... \$ 11,562.64
 - 2% of Stored Material (Column F on G703)..... \$

Total Retainage (Lines 5a + 5b, or Total in Column I on G703)..... \$ 11,562.64

6. TOTAL EARNED LESS RETAINAGE..... \$ 566,569.36 (Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 333,329.36 (Line 6 from prior Certificates)

8. CURRENT PAYMENT DUE..... \$ 198,940.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]* Date: 12/5/23
 State of: New Jersey
 County of: Passaic
 CARMEN A. GOMEZ
 NOTARY PUBLIC OF NEW JERSEY
 Subscribed and sworn to before My Commission Expires: *[Signature]*
 me this day of *[Signature]*
 Notary Public: Carmen A. Gomez
 My Commission expires: *[Signature]*

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 198,940.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: *[Signature]* Date: 12-8-23

By: ARCHITECT: *[Signature]* Date: 12-8-23
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: *[Signature]* Date: 12-8-23
 This Certificate is valid only if the AMOUNT CERTIFIED is payable only to the Contractor named herein, is based on payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 0.00	\$ 0.00
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	\$

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AIA Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Vocational School
45 Reinhardt Road
Wayne, NJ 07470

PROJECT: B-Wing Second Floor Chez Tech Renovations
45 Reinhardt Road
Wayne, NJ 07470

APPLICATION NO: 6 R

PERIOD TO: 11/30/2023

Distribution to: OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

FROM: VIA CONSTRUCTION

CONTRACTOR: Javier Construction Corp.
MANAGER: A&A Construction Manager & Consultants, In-PROJECT NOS: #22/23-23206 - / #22/23-23203-61

CONTRACT FOR: General Construction
VIA ARCHITECT: Oppa Montalbano Architects

CONTRACT DATE: 6/28/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$813,802.00

2. NET CHANGE BY CHANGE ORDERS \$0.00


3. CONTRACT SUM TO DATE (Line 1 ± 2) \$813,802.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$592,914.15


5. RETAINAGE:

a. $\frac{2}{100}$ % of Completed Work (Column D + E on G703) \$0.00

b. $\frac{0}{100}$ % of Stored Material (Column F on G703) \$11,838.28

CONTRACTOR: Passaic
By: NEW JERSEY
State of: NEW JERSEY
County of: Passaic
Subscribed and sworn to before me this 6th day of December, 2023
Notary Public: 
My Commission expires: 03-17-2026

Date: 12/6/2023



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



AMOUNT CERTIFIED \$19,110.34



(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

8. CURRENT PAYMENT DUE \$232,726.13

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00

CONSTRUCTION MANAGER: 
By: 
Date: 12-8-23

ARCHITECT: 
By: 
Date: 12-8-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Vocational School
45 Reinhardt Road
Wayne, NJ 07470

PROJECT: DB-Wing Second Floor Barbering Lab Renovations
45 Reinhardt Road
Wayne, NJ 07470

APPLICATION NO: 6 R
PERIOD TO: 11/30/2023

CONTRACTOR: Javier Construction Corp.
CONTRACT FOR: General Construction

VIA CONSTRUCTION MANAGER: A&A Construction Manager & Consultants, 22090
VIA ARCHITECT: Coppa Montalbano Architects

CONTRACT DATE: 6/28/2023
CONTRACT NOS: 22090
PROJECT NOS: 22/23-33 2023-62

Distribution to: OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$859,000.00
- 2. NET CHANGE BY CHANGE ORDERS \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$859,000.00 By: _____
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$740,498.10 State of: NEW JERSEY

- 5. RETAINAGE:
 - a. 2 % of Completed Work (Column D + E on G703) \$0.00
 - b. 0 % of Stored Material (Column F on G703) \$14,469.96

- 6. TOTAL EARNED LESS RETAINAGE (Lines 5a + 5b or Total in Column I of G703) \$14,469.96
- (Line 4 Less Line 5 Total) \$726,028.14
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$522,228.17
- (Line 6 from prior Certificate) \$203,799.97

- 8. CURRENT PAYMENT DUE \$203,799.97
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$132,971.86
- (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

County of: Passaic
Subscribed and sworn to before me this 6th day of December, 2023
Notary Public: _____
My Commission expires: _____

Carlos Javier
Notary Public
State of New Jersey
My Commission Expires 03-17-2026
No. 2405776

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$203,799.97
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: _____
By:  Date: 12-8-23

ARCHITECT: _____
By:  Date: 12-8-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

X. Personnel – Resignations/Terminations/Leaves

Retirements and Resignations

- A. Motion to accept, upon the recommendation of the Superintendent, the resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Erica Williams	Educational Interpreter-PCTI	12/31/2023
Bertha Wilkins-Hamilton	Cafeteria Worker-PT	12/04/2023

Leaves of Absence

- B. Motion to approve, upon the recommendation of the Superintendent, a medical leave of absence to the following staff member(s) in accordance with Article IX of the Board /Maintenance and Custodial Association Agreement with salary and benefits using accumulated entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Edward Padula	Custodian	11/21/2023-12/08/2023

- C. Motion to approve, upon the recommendation of the Superintendent, an intermittent family leave to the following staff member in accordance with Article X:C6 of the Board/PCTVEA Agreement, without salary but with benefits in accordance with FMLA:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Erica Williams	Educational Interpreter-PCTI	11/20/2023-12/31/2023

Leaves of Absence – REVISIONS

- D. Motion to approve, upon the recommendation of the Superintendent, amending the medical leave of absence to the following staff member in accordance with Article X.C.8a of the Board/Education Association Agreement, with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Carly Bedoe	Mathematics Instructor-STEM	11/14/2023-12/18/2023*

*approved at the 11/01/23 BOE meeting for 11/14/2023-12/22/2023

- E. Motion to approve, upon the recommendation of the Superintendent, amending the family leave of absence to the following staff member with salary and benefits using accumulated entitlement days as appropriate:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Daniel Bellet	Social Studies Instructor-PCTI	11/27/2023-12/15/2023*

*approved at the 11/01/23 BOE meeting for 12/05/23-12/18/23
*approved at the 11/28/23 BOE meeting for 12/05/23-12/08/23

X. Personnel – Resignations/Terminations/Leaves

- F. Motion to approve, upon the recommendation of the Superintendent, amending the medical leave of absence to the following part-time staff member(s) with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Dennis	Security Guard-PT	11/15/2023-01/19/2024*

*approved at the 11/28/23 BOE meeting for 11/15/2023-11/29/2023

- G. Motion to approve, upon the recommendation of the Superintendent, amending the medical leave of absence to the following staff member(s) in accordance with Article IX of the Board /Maintenance and Custodial Association Agreement with salary and benefits using accumulated entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mark Rubino	Custodian	10/18/2023-12/28/2023*

*approved at the 11/01/23 BOE meeting for 10/18/2023-12/13/2023

Retirement Date – Revision

- H. Motion to approve, upon the recommendation of the Superintendent, the revision of the resignation of the following staff member who had given notification of their retirement under the Teachers' Pension and Annuity Fund:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Elizabeth D'Emic	Reading Instructor-PCTI	06/30/2024*

*approved at the 11/28/23 BOE meeting for 02/29/24

X. Personnel – Appointments/Reappointments/Revisions

AA. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following individuals requiring application to the State Department of Education for approval and pending completion of the criminal history records check, pursuant to Public Law 2021, c.408, NJSA 18A: 6-7.1 et. seq. and Board Policy #1613 Disclosure and Review of Applicant’s Employment History, effective date as indicated through June 30, 2024, or as otherwise indicated; if necessary, application will be submitted on an emergent basis for a period not to exceed three months:

Educational Staff, with benefits

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Bethanie Sundlin (new) *pending certification	Biotechnology Instructor-PCTI	5C / \$78,405 (pro-rated)	03/01/2024*

B. Motion to approve, the transfer and appointment of the following School Office Workers’ Association members as indicated, effective date as indicated through June 30, 2024:

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Maria Gomez (replacing J. Van Dolan)	Secretary	Executive Secretary-PCTI	6F / \$73,222 + \$4,393 (6% longevity) Total salary = \$77,615 (pro-rated)	01/01/2024
Judith Perez	Secretary	Executive Secretary-PCTI	6F / \$73,222 + \$6,590 (9% longevity) Total salary = \$79,812 (pro-rated)	01/01/2024
Felicia Robinson	Secretary	Executive Secretary-PCTI	6F / \$73,222 + \$4,393 (6% longevity) Total salary = \$77,615 (pro-rated)	01/01/2024

C. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following stipend positions for the 2023/2024 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
David Inigo	Boys Assistant Baseball Coach (Spring)	\$8,277	23/24 SY
David Alter	Boys Assistant Lacrosse Coach (Spring)	\$9,029	23/24 SY
Fernando Colon	Graphic Artist-Communications Dept.	\$6,140	23/24 SY

On-Call School Nurses

D. Motion to approve, upon the recommendation of the Superintendent, the appointment of On-Call School Nurses to provide medical support to students with documents (IHP, IEP, 504 Plans) and undocumented medical conditions, as needed and available, on a revolving basis (to provide equal opportunity), during district/school activities and events outside of the school workday, when nursing or parental coverage is not otherwise available, at the hourly rate of \$56.54 from December 2023 through the remainder of the 2023/2024 school year; costs not to exceed \$15,000.

X. Personnel – Appointments/Reappointments/Revisions

Curriculum Revision Staffing

- E. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following instructional staff members to revise the curriculum for the 2023/2024 school year, at an hourly rate of \$46.62 as specified below, not to exceed hours indicated, and to be awarded professional development credit hours:

<u>Name</u>	<u>Course</u>	<u>Not to Exceed</u>
Naphysah Duncan	Engineering 3	10 hours
Michael Pudup	Engineering 4	10 hours
Angelo Cassilli	Multimedia CAD	10 hours
Nora Termanini	Psychology	10 hours
Teoman Kem	STEM Freshman Seminar	5 hours
Phyllis Stepien	STEM Freshman Seminar	5 hours

Extra Teaching Assignments

- F. Motion to approve, upon the recommendation of the Superintendent, the following teachers be compensated in accordance with the Passaic County Technical and Vocational Education Agreement, (\$13,000 academic or \$9,000 CTE) due to an extra teaching period assignment, pro-rated for part of the 2023/2024 school year; further if a teacher takes an extended leave of absence due to medical or personal reasons during this assignment, he/she will not receive the additional compensation:

Extra Teaching Assignment 01/22/2024-05/28/2024 (replacing J. Meek-PCTI)

<u>Name</u>	<u>Subject</u>
Anthony Giusto	Resource ELA 3
Nicole Kolankowski	Resource ELA 3
Brian Lawshe	Resource ELA 3
David Ritchie	Resource ELA 3
Christine Sullivan	Resource ELA 3

Extra Teaching Assignment 01/02/2024-02/29/2024 (replacing S. Fannell-STEM)

<u>Name</u>	<u>Subject</u>
Michelle Contini	Physical Education/Drivers Education
Kelly Kreutz	Physical Education/Drivers Education
Christopher Lawshe	Physical Education/Drivers Education
Matthew Demarest	Physical Education/Drivers Education
Derek Nobles	Physical Education/Drivers Education
Natalie Peragallo	Physical Education/Drivers Education

Extra Teaching Assignments – Revisions

- G. Motion to approve, upon the recommendation of the Superintendent the following revised extra-teaching assignments as reflected:

Extra Teaching Assignment 09/01/2023-06/30/2024 (replacing P. Gambino)*

<u>Name</u>	<u>Subject</u>
Sylwia Pena	Algebra 2 ICS
Erich Reiss	Algebra 2 ICS
Afsaneh Taherisefat	App. Of Algebra 2

X. Personnel – Appointments/Reappointments/Revisions

G. Extra Teaching Assignment 09/01/2023-06/30/2024 (replacing P. Gambino)*

<u>Name</u>	<u>Subject</u>
Milan Vasic (ends 12/31/23)	App. Of Algebra 2
Janelle Vega	Algebra 2 ICS
Salvana Mombrun (starts 01/01/24)	App. Of Algebra 2

*approved at the 09/28/23 and 11/01/23 public BOE meetings

Extra Teaching Assignment 12/04/2023-04/12/2024 (replacing S. Huamanchumo)

<u>Name</u>	<u>Subject</u>
Carlos Burgos	Algebra 1C
Dean Campiglia	Algebra 1C
Amber Donato	Algebra 1CP
Lisa Fasciano	Algebra 1C
Timothy Valik	Algebra 1C

*Lisa Fasciano approved at 11/28/23 public BOE meeting

Contract Revision Approval

- H. Motion to approve, upon the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1 and as approved by Melissa A. Pearce, Interim Executive County Superintendent, the revised contract of the following Administrator to reflect additional compensation for services rendered to the Prospect Park Board of Education and subject to the terms of that agreement, effective dates as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Richard Giglio	Business Administrator/Board Secretary	01/01/2024-06/30/2024 07/01/2024-06/30/2025

- I. Motion to approve, upon the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1 the revised contract of the following Administrator to reflect additional compensation for services rendered to the Prospect Park Board of Education and subject to the terms of that agreement, effective dates as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Kahwaty	Assistant Business Administrator/Board Secretary	01/01/2024-06/30/2024

Appointment Revisions

- J. Motion to approve, upon the recommendation of the Superintendent, the following personnel to be compensated for additional responsibilities, to be reimbursed by Prospect Park Board of Education, for the rate and period referenced:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
Rita Gernant	Secretary	\$5,000 (pro-rated)	01/01/2024-06/30/2024
Chaz Wozney Rivera	Accountant	\$20,000 (pro-rated)	01/01/2024-06/30/2024

X. Personnel – Appointments/Reappointments/Revisions

Salary Revisions

- K. Motion to approve, upon the recommendation of the Superintendent, the change in salary for the following Technology Department staff members, effective January 1, 2024 through June 30, 2024; all salaries are pro-rated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jonas Cedano	IT Technician I	\$51,495
Jim Cepeda	IT Technician II	\$59,599
Delshawn Colcloughy	Systems Admin Virtual Desktop	\$103,350
Yesenia Collazo	IT Operations Support Assistant	\$89,467
Maxiel DeJesus	Senior Systems Admin Student Information	\$113,007
Kenric Francisco	IT Technician I	\$49,561
Gustavo Franco	IT Service Desk Manager	\$90,525
Raylin Geraldino	JR Systems Admin-Collaboration	\$69,235
Kevin Kensicki	Senior Systems Admin	\$131,591
Ban Morel Valdez	JR Systems Admin-Digital Building Systems	\$71,019
Garrett Pilkington	JR Systems Admin-Student Information	\$71,399
Milagros Rodriguez	IT Technician I	\$49,561
Hector Sanchez	IT Technician III	\$62,689
Christine Stieve	Systems Admin Finance & Personnel	\$94,979
Tavaris Walton	Systems Admin Cloud Services	\$86,567
Chiyesu Yikona	Software Engineer	\$73,150

Employment Effective Dates – Revisions

- L. Motion to approve, upon the recommendation of the Superintendent, the revision of the start date of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Original Effective Dates</u>	<u>Revised Effective Dates</u>
Hannah-Ray Delbury *approved 10/01/23 at the 09/28/23 public BOE meeting	Educational Interpreter-PCTI	10/01/2023*	12/11/2023
Paul Doyle *approved 11/16/23 at the 11/01/23 public BOE meeting	Security-PT	11/16/2023*	12/06/2023
Johnel Joyner *approved 11/16/23 at the 11/01/23 public BOE meeting	Security-PT	11/16/2023*	12/04/2023

X. Personnel – Appointments/Reappointments/Revisions

Movement on the Guide - Revision

M. Motion to approve, upon the recommendation of the Superintendent, revision of the salary adjustment in accordance with the Board/Education Association Agreement, Article XVII.B, advanced Degrees, for the following educational staff members, lateral movement on the salary guide, retroactive to September 1, 2023; previously approved at the November 28, 2023 public Board meeting:

Name	Position or Department	Present Degree	Present Step	Present Salary	New Step Credits/Degree	New Step	New Salary
Bargiel, Jeffrey	School to Careers	BA	14C	\$102,445	BA+35	14E	\$107,570
Begum, Parul	Mathematics	BA	6A	\$77,725	BA+18	6B	\$79,775
Bemke, Julia	Mathematics	MA	6C	\$81,825	MA+18	6D	\$83,875
Bennett, Patrick	English Language Arts	MA+18	9D	\$94,175	MA+35	9E	\$97,250
Campen, Kenneth	Mathematics	BA+35	2C	\$73,480	MA+18	2D	\$75,530
Donato, Amber	Mathematics	MA+35	11E	\$100,690	MA+65	11F	\$104,280
Flores, Norma	Social Studies	MA	7C	\$85,255	MA+18	7D	\$87,305
Gaccione, Brittany	English Language Arts	BA+18	7B	\$83,205	MA	7C	\$85,255
Getrajdman, Gina	English Language Arts	MA+18	9D	\$94,175	MA+65	9F	\$100,840
Hallacker, Lyzbet	Spanish	BA	15A	\$101,645	BA+18	15B	\$103,695
Hooper, Bahiyyah	English Language Arts	BA+18	6B	\$79,775	MA	6C	\$81,825
Klaus, Toniann	Social Studies	BA	8A	\$84,590	BA+18	8B	\$86,640
Kolankowski, Nicole	English Language Arts	MA	7C	\$85,255	MA+18	7D	\$87,305
Liberty, Denise	Biology	MA	5C	\$78,405	MA+35	5E	\$83,530
Martinez, Veronica	Social Studies	BA	9A	\$88,025	MA	9C	\$92,125
Masoud, Dema	Mathematics	BA	7A	\$81,155	BA+18	7B	\$83,205
Messina, Stephanie	English Language Arts	MA	10C	\$95,565	MA+18	10D	\$97,615
Palacio, Luis	Mathematics	MA	3C	\$74,980	MA+18	3D	\$77,030
Porch, Mackenzie	Mathematics	BA+18	7B	\$83,205	MA	7C	\$85,255
Ritchie, David	English Language Arts	MA	14C	\$102,445	MA+18	14D	\$104,495
Scarpa, Victoria	Social Studies	MA+18	15D	\$107,795	MA+35	15E	\$110,870
Van Landingham, Mariel	English Language Arts	MA	7A	\$81,155	MA	7C	\$85,255
Vargas, Thais	English Language Arts	MA+35	10D	\$97,615	MA+35	10E	\$100,690
Wardrop, Danielle	Health & Physical Education	MA+18	7D	\$87,305	MA+35	7E	\$90,380

BOLD = Revision/Addition

Appointments Rescinded

N. Motion to rescind, upon the recommendation of the Superintendent, the appointment of the following individuals previously approved at the referenced meeting:

Extra Teaching Assignment 12/04/2023-04/12/2024 (replacing S. Huamanchumo)

Name	Subject
Heba Abdelatif	Algebra 1C
Amy sickles	Algebra ICP
Nicholas Willis	Algebra 1C
Livingston Wilson	Algebra 1C

*previously approved at 11/28/23 public BOE meeting

XI. Legal Report

XII. Meeting Open to the Public

XIII. Executive Session

XIV. Board Members Comments

The January Board meeting is scheduled for **Monday, January 29, 2024** at 4:30 p.m.

XV. Meeting Adjourned

VII. Administration and Finance

A. Payroll paid for December 22, 2023 - \$3,326,007.58

IX. Operations/Capital Improvements

Disposal and Sale of Personal Property-Surplus – Various Items

C. Motion to approve, upon the recommendation of the Superintendent and the Business Administrator, the authorization of the sale or disposal of Board of Education equipment listed that has been determined to be no longer needed for school district purposes. The School Business Administrator will attempt to sell/dispose of the equipment pursuant to Board Policy #7300-Disposition of Property and in accordance with N.J.S.A. 18A:18A-45.

ITEM #	DEPT.	ARTICLE & DESCRIPTION (INCLUDE MANUFACTURER NAME, MODEL #, SERIAL # & DESCRIPTION)	QTY.	CONDITION	FIXED ASSET #
1	AOHS	HILL-ROM CENTRA HOSPITAL BED SERIAL 852-48B06	1	POOR	2018
2	AOHS	GF HEALTH PRODUCTS INC HOSPITAL BED W/TRAPEZE MODEL #NO806-1743-654020	1	POOR	900546
3	AOHS	DETECTO SCALES MODEL 2600KL SERIAL#2600E191900817	1	POOR	900550/91210
4	AOHS	BEST CARE HOYER LIFT MODEL TC12 SERIAL # 201811121840	1	FAIR	16965
5	AOHS	LUMEX LIFT SERIAL # HPP248PT0023	1	POOR	020660
6	AOHS	LUMEX LIFT SERIAL# HPP248PT0022	1	POOR	020661
7	AOHS	PRO-CARE MEDICAL WHEELCHAIR SERIAL# 192426V40R07430	1	POOR	027319
8	AOHS	GF HEALTH PRODUCTS INC HOSPITAL BED W/TRAPEZE MODEL SN 1161998174161150	1	POOR	MISSING
9	AOHS	INRACARE LIFT SN 15DHNO105841065928	1	POOR	90503
10	COMM ARTS	4 STATION SCREEN PRINTING PRESS SN 02/26/16KD	1	POOR/OBSOLETE	N/A
11	COMM ARTS	SCREEN MAKER PERKINS 025262 SN 32170680	1	POOR/OBSOLETE	N/A
12	STEM	RIKON BENCH DRILL PRESS MODEL 30100	6	GOOD	N/A
13	STEM	POWERMATE DUST COLLECTOR-MODEL PM1300TX	3	GOOD	N/A
14	STEM	SHOP SERIES BAND SAW MODEL RK7453	2	GOOD	N/A
15	STEM	JET WOOD LATHE MODEL JWL-1015VS	1	GOOD	N/A
16	STEM	MAKITA TABLE SAW W/12" BLADE MODEL LS1211	1	GOOD	N/A
17	STEM	ROCKWELL SHOP SERIES SCHOOL SAW MODEL RK7315	1	GOOD	N/A
18	MAINTENANCE	2004 FORD F-350 PICK-UP 1FTSF31L14ED63644	1	POOR	90736

X. Personnel – Resignations/Terminations/Leaves

Leaves of Absence – REVISIONS

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Karen Brawley	Health & Medical Science Instructor-PCTI	11/06/2023-01/02/2024*

*approved at the 11/01/23 BOE meeting for 11/06/23-01/29/24

X. Personnel – Appointments/Reappointments/Revisions

AA. Educational Staff, with benefits

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Suzanne Buccolo (replacing A. Acikgoz)	School Nurse-PCTI	9A/\$88,025 (pro-rated)	02/21/2024

Tristan Dimmick (new)	Biotechnology Instructor-PCTI	6F / \$90,540* (23/24 Guide)	09/01/2024
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*pending negotiations of the 2024-2027 contract

- O. Motion to approve, upon the recommendation of the Superintendent, the transfer of the following part-time staff member to the 12-month non-bargaining staff member as indicated, effective 01/01/2024:

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Salary</u>
Madison Fuehrer (replacing M. Matos Micheli)	IT Technician I-PT	IT Technician I	\$52,800 (pro-rated)

Career & Continuing Education Program

- P. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following instructors for the 2023/2024 school year, Career & Continuing Education program, 1 night per week, 6:30 p.m.-9:30 p.m., as follows:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
Luz Prado	ESL Instructor for The Learning Center	\$45.00	01/02/2024