PASSAIC COUNTY TECHNICAL INSTITUTE

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STUDENT MOBILE DEVICE AGREEMENT FORM

As a recipient of a District-Issued Electronic Device the student receiving the device and parents/guardians signing this form agree to comply with the following conditions:

Device Use – Students should use the assigned device for educational purposes and district business only. Exclusively, the assigned student shall use the device. Furthermore, students are expected to bring their assigned device to class meetings with a full battery charge. In addition, the use of each device assigned to a student is subject to the acceptable use guidelines described in BOE policy 2361 and BOE policy 7523.

Required Accessories - The District is providing a protective case with the device. The student must hold the device inside the protective case all the time.

Manufacturing Defects and Technical Problems - Any manufacturing defects of the assigned device should be brought to the attention to the school as soon as possible. The school will handle technical difficulties arising from normal wear and tear. The Technology Department will determine whether the reported problem is product of regular wear and tear or if it should be considered accidental damage.

Accidental Insurance Protection - Student is responsible for accidental damages to their assigned device in the same manner they are responsible for district issued textbooks. The District does provide Accidental Damage Protection (ADP) for the device.

Damage Fee - The district will maintain a stock of "loaner" devices that can be used in the event of damage to the assigned device by the affected student while the student device is repaired/replaced by the student family. Families that cannot produce a replacement device are required to pay a fee in the amount of $473.00 to cover the cost of a replacement device. There is a three-strike rule for all replacements. After three replacements, the student will no longer receive a device or might need to use a device during class only.

Free/Reduce Program Exception - Families under the Reduced/Free lunch program are exempt from the "damage fee". However, families under the Reduced/Free lunch program are still subject to the three strike rule.

Software and Applications – Students are not allowed to install software ("apps") on the device unless instructed by their teacher. The Technology Department reserves the right to audit and remove any software in the student assigned device at any time. Students and parents/guardians understand that the Technology department may require the installation of software that will have access to personal information stored in the student assigned device (e.g. Mobile Device Management software). Students and their parents/guardians agree to install and not to tamper

with any software the Technology Department requires in the student assigned device. Furthermore students and their parents/guardians agree not to unlock locked-out features, gain elevated access, or replace the operating system provided with the device.

Proprietorship of Software and Applications - Any software/applications purchased by a student or student's parents/guardians with their own funds using their personal electronic store accounts is property of the student or student's parents/guardians. District provided accounts that might be used in the device provided are blocked from buying any software.

Electronic Recording Capabilities - Any electronic recordings obtained with the device must be for instructional/educational purposes only. Students must obtain prior approval from a staff member in order to use the audio, image or video recording capabilities of the device. Students should ask all individuals being recorded for their permission before start the recording. No recording should start without the permission of all the individuals being recorded. In addition, electronic recordings obtained with the device may not be shared, published or re-broadcasted for any reason by the student without obtaining the permission of the district and all individuals present in the recording. Furthermore, students should be aware that State and Federal laws in many instances prohibit secret or recording undertaken without the knowledge and consent of the person or persons being recorded. Violations of State and Federal recording laws will be reported to the proper authorities and may result in criminal prosecution.

Privacy - The Board of Education reserves the rights to examine, restrict, or remove electronic data from devices assigned to students. Students and their parent/guardians understand the assigned device may record or collect information on the student's activity or the student's use of the device. Students and parents/guardians further understand that all communication sent or received while connected to Passaic County Technical Institute network infrastructure and services can potentially be recorded and archived. The District reserves the right to share any of such archived records with law enforcement authorities if deemed appropriate by the District. In addition, the District reserves the right to use the geolocation features of the device to track its location in case it is lost or stolen. The District shall not use any of the recording or geolocation capabilities of the device in a manner that would violate the privacy rights of the student or any individual residing with the student.

Access to Internet Material – In accordance with the "Children's Internet Protection Act" (CIPA), Passaic County Technical Institute will use appropriate filtering measures to limit the exposure of students to indecent or objectionable material on the Internet while the device is connected to the school network. Furthermore, District staff will monitor student use of the device while on campus and provide guidance in the appropriate use of the device and the access to the global Internet. Parents/guardians agree to monitor the student use of the device while off campus and are encouraged to establish rules of usage with the student.

Data Security - Students are responsible for the security of the data stored on their district assigned device. Students are required to establish a lock-screen mechanism in their assigned device. In addition, students are encouraged to take additional measures to secure Passaic County Technical Institute data while such data remains in the student assigned device. Examples of data security practices that the student can take include regular backups, data encryption and password protection of personal information.

Geolocation, Remote Wipe, Remote Lock, Remote Ring - The District reserves the right to utilize the geolocation capabilities of the device to determine its geographical location on a map. The District reserves the right to remotely wipe any and all data stored in the device. The District reserves the right to lock the device remotely. The District reserves the right to make the device emit a continuous or beeping sound to the effect of localizing the device.

STUDENT

I understand and agree to the preceding terms and conditions regarding the mobile device provided to me by Passaic County Technical Institute.

Device Model: DELL CHROMEBOOK 11

Device S/N: CB1C13

Student full name (please print) _____

Student signature _____

Date _____   Student ID # _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I understand and agree to the preceding terms and conditions regarding the mobile device provided to this student. I also understand that this device is provided for educational purposes, and that I will not hold the Board of Education responsible for materials acquired on the Internet using this device. Further, I accept full responsibility for the actions of my child in the use of this device. I hereby give my permission to issue a device to my child under the conditions above and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print) _____

Parent or Guardian's Signature _____

Date:_____

Please sign and return to your Homeroom Teacher.