### PCTI School Professional Development Plan

<table>
<thead>
<tr>
<th>District Name</th>
<th>School Name</th>
<th>Principal Name</th>
<th>Plan Begin/End Dates</th>
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<tbody>
<tr>
<td>Passaic County Technical Vocational Schools</td>
<td>Passaic County Technical Institute</td>
<td>Antonio L. Garcia</td>
<td>7/1/23-6/30/24</td>
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#### 1: Professional Learning Goals

<table>
<thead>
<tr>
<th>No.</th>
<th>Goal</th>
<th>Identified Group</th>
<th>Rationale/Sources of Evidence</th>
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<tbody>
<tr>
<td>1</td>
<td>PCTI will support a healthy and safe environment for all students, faculty, and staff in which to excel by following the CDC, state, county, and local boards of health guidance.</td>
<td>Administrators, Teachers, Support staff, Students</td>
<td>PCTI will implement the district Safety Plan and ensure all health and safety mandates are followed. This action will assist in providing administrators, faculty, staff, and students the ability to focus on teaching and learning in a healthy and safe environment.</td>
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<td>2</td>
<td>PCTI will use student performance data to identify patterns, trends, and areas of focus and implement intervention systems, enrichment programs that support student achievement.</td>
<td>Principal, Assistant Principals, Supervisors, and Teachers</td>
<td>PCTI will disaggregate the data and actively use it to drive informed decisions to implement instructional effectiveness and identify curriculum and assessments gaps for improvement purposes. Data analysis is the cornerstone of identifying areas of strength and areas of focus when tracking student performance. Various data sets must be explored to gain a holistic picture of student performance and provide targeted support for their success in and out of the classroom. Academic performance and consistent student attendance are college and career readiness skills as well as predictors of student success.</td>
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<tr>
<td>PL Goal No.</td>
<td>Initial Activities</td>
<td>Follow-up Activities (as appropriate)</td>
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| 1           | • Collaborate with the district health officer and central office administration to support the district Safety Plan.  
• Provide clear communication of all safety guidelines.  
• Continue to support of an SEL program to address the social emotional needs of students, faculty, and staff. | • Update the School Safety Plan as needed.  
• Provide clear communication to all stakeholders about guideline changes and updates that impact health and safety changes within and on school grounds.  
• Grow the SEL program and workshops to address social/emotional issues of students, faculty, and staff. |
| 2           | • Implement Canvas Mastery as the new data management system.  
• The supervisor of testing will assist administrators in monitoring the progress of all student performance via various data sets.  
• Grade-level assistant principals will monitor student performance to communicate support and intervention systems that may assist with the improve of performance in targeted courses.  
• School counselors will assist assistant principals in monitoring student performance, communicating with parents, and ensuring that the students are on track to be successful in the completion of required credits. | • Review and analysis of trimester student performance reports  
• Review and analysis of periodic at-risk reports with appropriate staff.  
• Review and analysis of Start Strong performance reports.  
• Provision of Intervention & Referral Services when appropriate.  
• Scheduling of parent and student conferences when warranted.  
• Schedule attendance meetings and monitor the documentation issued to parents/students.  
• Ensure staff provide a sufficient number and variety of assignments for student growth.  
• Ensure the staff gradebooks are accurate and up to date. |
3: Essential Resources

<table>
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<tr>
<th>PL Goal No.</th>
<th>Resources</th>
<th>Other Implementation Considerations</th>
</tr>
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<tr>
<td>1</td>
<td>Collaborate with the PCTVS Central Office and the DCL STEM Academy administration to review, establish, and implement PCTVS's safety plan.</td>
<td>Survey stakeholders to gather input into different initiatives. Periodic evaluation of the School Safety Plan and adjust as necessary. Draft and distribute communications as needed.</td>
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</tbody>
</table>
| 2 | New Teacher Orientation in August of 2023  
Mentoring Program provided for all teachers new to the district  
District PD Plan  
State mandated PD  
Funding of PD workshops  
Allocate two district wide PD days in the school calendar  
Instructional Technology Coach Support | Formal Observations  
Informal Observations/Walkthroughs  
Supervisor availability and ongoing support  
Peer support and guidance  
Learning Walks  
Professional Learning Communities  
Teacher-driven professional development and peer observations |
|---|---|
| 3 | NJ Performance Report Card  
Student Performance Data  
PowerSchool Student Performance Reports  
Start Stronge Student Performance Reports  
iReady Student Performance Reports  
NJSIA Student Performance Reports  
PowerSchool Performance Matters Platform  
Common Standardized Assessment Reports (PSAT, ACT, SAT, ASVAB) | Canvas Mastery Trimester Assessments  
Trimesters Grades  
Attendance Reports for At-Risk students  
Student Contracts  
Various Student Performance Reports |

### 4: Progress Summary

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<tr>
<th>PL Goal No.</th>
<th>Notes on Plan Implementation</th>
<th>Notes on Goal Attainment</th>
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<tbody>
<tr>
<td>1</td>
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